

**Minutes of the Buildings, Lands, Vehicles & Equip.  
Sheffield Lake, Ohio  
September 2, 2010**

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The regular meeting of the Buildings, Lands, Vehicles & Equipment was held Thursday, September 2, 2010. Chairman Steve Kovach called the meeting to order at 7:07 PM.

**ROLL CALL OF MEMBERS:**

Present: Kovach, Huska

Attending: President Podmanik, Law Director Graves, Service Director Smith, Councilman Elliott, Councilwoman Stark, Grant Writer Gardner

**READING OF THE MINUTES:** \*Motion by Huska/Second by Kovach to accept the minutes of the July 8, 2010 meeting. Yeas All.

**CORRESPONDENCE: None.**

**PRESENTATIONS: None.**

**OLD BUSINESS:**

**Shoreway Shopping Center** – Service Director Smith advised we did another maintenance sweep through the area, spring cleaning up. We still got stuff going on there and currently looking at the vacant spaces and how we are going to approach some of the spaces coming up in the very near future.

**Covered Bridge – REMOVE.**

**General maintenance in city buildings (lights, furnace, filters, ceiling tile, hot water tank)** – Service Director Smith reported we are working on several issues, anywhere from the back-hoe storage to the Water Department to City Hall, doorways and stuff at the Fire Station. Actually there is a whole bunch of stuff that we have been working. They are all in process, there are a lot of little things – cleaning, door jams, door knobs, locks, leaks, moisture issues. Just approaching it steady on a constant basis. Outdoor steps such as the Police Department, the cement was recast/the railing was re-cemented in. If I may, Bill Gardner has acquired a pretty good grant for us for the city with the Lowe’s grant and all the work that is going to be done at the Civic Center is going to concern a lot on the outside appearance of the building besides just the lettering – there will be the lights, the lighting, the brick, the facing, the siding. There are all kinds of things that are going to be handled – the roof. Hopefully the Civic Center will be the first building that gets a new facelift and it is really going to be something else and we have to thank Lowe’s for that grant and Bill for his hard work on it. That is great for the city.

**Animal Shelter; refurbishing or rebuilding** – Chairman Kovach asked are we headed in any direction with the shelter at this time? Service Director Smith answered no but I am looking into it. We still have the small air conditioner over there. I was inside of it and I checked it out, had several discussions with the Road Department because of the other side concerning it but I want to get it fabbed out at least back up to operational status whether or not we decide to have a warden or the city approaches it that way or not but that is one of the things on my list.

**Roof over bay in Fire Department** – **None.**

**Donations for city wide Christmas decorating** – Service Director Smith stated Debbie and I have had several conversations but I don't have anything of substance yet. That was a continuation of when I was on the Park Board over to being over here. Chairman Kovach advised I am going to guess as we are getting closer to the season that we probably aren't going to have a lot for this particular year. Service Director Smith stated I will make contact with her, I know I will be talking to her before Wednesday of next week and get some definitive information and answers and see where we have to go.

**NEW BUSINESS: None.**

**CITIZEN'S COMMENTARY: None.**

**MEETING ADJOURNED:** With no further business before this committee, Motion by Huska/Second by Kovach to adjourn at 7:12 PM. Yeas all.

**CLERK OF COMMITTEE AFFIRMATION:** This Meeting Of The City Committee Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council's office.

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CLERK OF COMMITTEE

*Kay Fantauzzi*

I, Kay Fantauzzi, duly appointed Clerk of Committee Of Sheffield Lake DO HEREBY CERTIFY that this Is a true and exact copy of the Minutes of Committee Of September 2, 2010.

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CHAIRMAN OF COMMITTEE

*Steve Kovach*

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PRESIDENT OF COUNCIL

*Edward R Podmanik*

*and/or*

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COUNCIL PRO TEM

*Richard Rosso*