

**Minutes of the Buildings, Lands, Vehicles & Equip.  
Sheffield Lake, Ohio  
July 7, 2011**

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The regular meeting of the Buildings, Lands, Vehicles & Equipment was held Thursday, July 7, 2011. Chairman Steve Kovach called the meeting to order at 7:03 PM.

**ROLL CALL OF MEMBERS:**

Present: Kovach, Huska, Stark

Attending: Service Director Smith, Law Director Graves, Concerned Citizens

**READING OF THE MINUTES:** \*Motion by Stark/Second by Huska to accept the minutes of the June 2, 2011 meeting with any corrections. Yeas All.

**CORRESPONDENCE: None.**

**PRESENTATIONS: None.**

**OLD BUSINESS:**

**Shoreway Shopping Center** – Service Director Smith reported we had another leak at Rite Aid in the Rite Aid roof which was repaired by Kalinoski roofing and the balance of the ceiling tiles are scheduled to go in tomorrow. That was actually water spot damage that was caused a long time ago, we are just making the store spiffy for them and they finished that last week. The pot holes have all been done over at Shoreway, we have got string trimming that still needs to be done. The hook-ups for the carnival people have been taken care of. The gray water pit and the sewage has all been handled and the water hook-ups. Chairman Kovach advised I would like to thank you for that being as they did come in 3 days early and you got them handled in an expeditious manner. We have some other issues that we are going to fix tomorrow too that we are working on – the repair of the catch basin in the middle of the lot was done today but we re-bricked, mortared, asphalt, patching. The soffit was got some water damage at the end of the shopping center and that is being pulled down to be replaced and repaired depending on what we can get away with doing. There are some general maintenance items around Shoreway and around the building that we are taking care of including the back of the building. We are doing the front and the south side and the north side first, those are what is important to make sure we don't get cut off by weather incidents.

**General maintenance in city buildings (lights, furnace, filters, ceiling tile, hot water tank)** – Service Director Smith reported there are a couple of things going on and I also took inventory of the old pump house over on Lake Road. There is some roof issues over there and there is some property issues which I still have to discuss with David and haven't had the opportunity yet. The neighbors have some issues over property and who owns the property that the pump house is on or is it a right of way and that is the old pump house on the south side of Lake Road down by Mariners Watch. Some of you have probably seen that there is a ribbon on the front steps of the Police Station and has been there for well over a month. The reason is that we are trying to schedule in the concrete all at one time, so when we do half of an apron pour and we do a curb and a couple of sidewalks – we don't pay these big charges for a short load and we can get a load and we have it all formed up and ready to go. The repair on that front isn't a simple attachment, we actually have to pour a form/encasement so that the weight of the encasement is bonded to the actual step and the weight will keep the railing from breaking off in case there is a struggle/fight there. That way it will be in several hundred pounds of concrete that is anchored to the ground and concreted. So it is not a simple fix, it is going to require some concrete and we have that in the schedule. That might look like it is a loose end that we forgot about but we haven't forgot it, it is just going to get poured when we do some of the other concrete work.

**Community Civic Center** – Service Director Smith reported the poles are up and the roof repair of the poles due to the installation of the poles. That is up and they were waiting for the rails today, they were mis-shipped which he explained. They are doing the priming on the electrical, everything seems to be moving along. Pat has been in constant communication with them so that they understand the schedule of Meals on Wheels and he understands the schedule of the rentals at Civic Center and they are working around that. We are still looking at the end of August for completion and possibly the first week of September but we will see weather permitting.

Councilwoman Stark asked are we still looking at doing that grant for the inside lights that we were talking about. Service Director Smith answered yes Bill did apply for that grant but I also applied for the program separately. Bill did it through CDBG and I did it through Lake Erie Electric or Firelands Electric. We were both on the same page but he went ahead and applied for a grant for it but since it is free to get the diagnosis of what is what it wouldn't hurt, I already actually had it before Bill got – I already had Lake Erie Electric scheduled to do that on all our buildings here/Fire Station/Police Station/City Hall.

**NEW BUSINESS: None.**

**CITIZEN'S COMMENTARY: None.**

**MEETING ADJOURNED:** With no further business before this committee, Motion by Stark/Second by Huska to adjourn at 7:11PM. Yeas all.

**CLERK OF COMMITTEE AFFIRMATION:** This Meeting Of The City Committee Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council's office.

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CLERK OF COMMITTEE

*Kay Fantauzzi*

I, Kay Fantauzzi, duly appointed Clerk of Committee Of Sheffield Lake DO HEREBY CERTIFY that this Is a true and exact copy of the Minutes of Committee Of July 7, 2011.

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CHAIRMAN OF COMMITTEE

*Steve Kovach*

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PRESIDENT OF COUNCIL

*Edward R Podmanik*

*and/or*

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COUNCIL PRO TEM

*Richard Rosso*