

**MINUTES OF CITY COUNCIL WORKSESSION  
SHEFFIELD LAKE, OHIO  
December 20, 2011**

The regular meeting of the City Council Worksession was held Tuesday, December 20, 2011. Council Pro Tem Rick Rosso called the meeting to order at 7:15 PM.

**ROLL CALL OF MEMBERS:**

Present: Rosso, Huska, Stark, Bring, Kovach, Elliott, Finance Director Smith, Service Director Smith, Law Director Graves  
Absent: President Podmanik, Councilman Smith, Mayor Piskura (excused)  
Attending: Council-at-Large Elect Belaska, Members of the Media

**PRESENTATIONS: None.**

\*\*\*\*\***COMMITTEES**\*\*\*\*\*

**ROADS & DRAINS: None./SAFETY:** Chairman Bring advised we did a fire last night at 501 Irving Park and that was taken care of with multiple responses from everybody. It was an upstairs fire that never got outside the structure, contained inside. Our department was out on a call so I think Sheffield Village was first responder. Chairman Bring advised there is a packet attached regarding Hoarding, you can look at that. Again this is a personal property issue and how we are going to get into this. There are people that store things and it is going to be a fine line between hoarding and however you want to describe that./**BUILDINGS, LANDS, VEHICLES & EQUIPMENT: None./ORDINANCE:** Law Director Graves submitted regulating accessory buildings/structures recommendations to be forwarded to Planning Commission for discussion and recommendations for 60-days./**FINANCE: None./PARK BOARD: None.**

\*\*\*\*\***ADMINISTRATIVE**\*\*\*\*\*

**MAYOR: None./FINANCE DIRECTOR: None./SAFETY DIRECTOR: None./SERVICE DIRECTOR:** Service Director Smith reported I have just a few things. Devonshire pipe is being done over at Tennyson and is approximately 150 - 200 feet of enclosed pipe on that replacement, that was a problem for Columbia Gas earlier this year and that should be fixed within the next couple of days. The salt bin as we discussed earlier had some issues. The Walker Road Ditch from Woodruff all the way to Abbe was regarded and cleaned again. We were able to drop it down another foot and a half on the section of the easterly side from the about the middle of Maplevue to Abbe – we dropped a foot and a half farther down then we did before. So we have lowered the water table another 6-inches and with the leaves out of there it is flowing again. We did handle the first snow I thought very efficiently, the Road Crew did a great job and we had no accidents reported in the City of Sheffield Lake during the snow event which caught a lot of cities off guard. Rick called me ear-

ly that afternoon and we had already been out for an hour and a half where other were not. It seemed like there were a lot of late starts in other communities and I was very proud of the guys in doing that. The last thing is I said that I would try to get a worksheet together for the water rates/sewer rates issues but I was not able to finish it but I am currently still in the process of doing that Rick./**LAW DIRECTOR:** Law Director Graves advised I just wanted to bring a couple of points to the attention of everyone. First of all in the near future, probably if not next Council meeting then one of your early Council meetings in January. We will be bringing a few pieces of legislation to update our ordinances regarding our deferred comp programs. Currently the city offers 4 different plans and 3 of the 4 are expanding to include a Roth option on the deferred comp and we will need to amend those. I am still getting all the details together but we want to bring it all at once so that we are not piece-milling that one at a time. Also we have been in contact with a broker from Astrum Solar Inc., who we solicited quotes for brokers for ex-rec which is our renewable energy credits that we are currently producing from the solar panels at the Community Center. 1 megawatt of electricity equals one credit and those are marketable much like a commodity and those credits able to be purchased by companies that are not complying with their clean energy mandates. Astrum Solar had the best numbers and they have emailed me a proposed contract, they would set up the account and register us with the PUCA and they would handle everything and sell our credits for us and send us the money. They project that this should over the course of a 3-year contract net the city \$15,355.00 so it is worth going ahead and doing that. I am still looking at the contract which we just got the day before yesterday and there is a few issues that I want to square away but very soon I will be bringing that to Council as well. We have a number of homes that I have talked about through the years that should be condemned that are uninhabitable and should be on the list for demolition. As you are aware we have sent the contract back to the county and the Mayor did sign it for the NSP3 funding. Once that is in place we can proceed with the local condemnation process on a lot of the homes and then the county will help with the demolition. We have some other options under our local ordinance and also under state code to seek injunctions and we will be pursuing that aggressively especially in regard to the current house on Kenilworth. A number of questions have been raised in to taking the oaths of office and terms of office, the term of office for the City of Sheffield Lake/all the elected officials in the Administration of Council begin on January 1, 2012 and prior to undertaking any official duties you have to take an oath of office. That is separate and distinct from the term and it doesn't affect the term or the compensation. So as of midnight on January 1<sup>st</sup> if you are newly elected your term begins but you cannot undertake any official duties until you take that oath. So the oath can be taken early and I would recommend that perhaps at the next Council meeting that you consider administering the oaths of the newly elected officials. Then the non-elected officials hold over pursuant to the state code and our Charter hold over in those offices until they are reconfirmed or their successor is confirmed. Councilman Bring polled if at the next Council meeting

that David could probably swear everybody in that needs to be sworn in. Councilman Kovach advised I am okay with it but I think it would be more appropriate if we invited a Judge that represents Lorain County. I think it would be a nice courtesy which would be accepted by one of the Judges out of Lorain Muni. Law Director Graves concurred I think they would probably be more than happy to do that if you wanted to invite them. I will be seeing them on Thursday but it is up to you whatever you want to do. After a brief discussion, Pro Tem Rosso directed Law Director Graves to speak with Judge Mihok on Thursday to see if he would like to do it and if not Law Director Graves will do it./**COMMUNICATIONS: None./OLD BUSINESS: None./NEW BUSINESS:** Councilman Elliott stated Tammy has always kept us afloat, great job and I do hope you get to enjoy your holiday.

Pro Tem Rosso thanked Councilwoman Diana Huska for her service to the city and her dedication. We wish you the best!

**ORDINANCES AND RESOLUTIONS: Councils Agenda –**

- 1) Council#062 – SECOND READING – an ordinance establishing section 935.13e of the codified ordinances of Sheffield Lake clarifying the monthly water capital improvement charge for the municipality and the declaring of an emergency.
- 2) Council#063 – EMERGENCY – an ordinances providing for the current expenditures and other expenditures for the City of Sheffield Lake, Ohio during the fiscal year ending December 31, 2012 and the declaring of an emergency.
- 3) Council#067 – EMERGENCY – an ordinance providing for the establishment and increase and decrease of certain funds within the annual appropriations ordinance of the City of Sheffield Lake, Ohio and the declaring of an emergency.

**MEETING ADJOURNED:** With no further business before this council, Motion by Huska/Second by Bring to adjourn at 7:38 PM. Yeas All.

**CLERK OF COUNCIL AFFIRMATION:** This Meeting Of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

---

CLERK OF COUNCIL/COMMITTEES  
*Kay Fantauzzi*

---

COUNCILPRESIDENT  
*Edward R Podmanik*

*and/or*

---

COUNCIL PRO TEM  
*Richard Rosso*

I, Kay Fantauzzi, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of WORKSESSION of December 20, 2011.

---

MAYOR

*John J Piskura*