



City of Sheffield Lake

Employment Application

Date: _____

(Please print or type)

Phone #: _____

Name: _____
Last
First
Middle

Social Security #: _____
 (Optional - Will be required upon employment)

Address: _____
Street
City
State
Zip
How long? _____ yrs.

Previous Address: _____
Street
City
State
Zip

Are you legally eligible for employment in the United States? Yes _____ No _____ (Verification will be required upon employment)

Are you of legal age to work? _____ Position for which you are applying: _____

Have you ever been convicted of a felony or misdemeanor? _____ If so, explain: _____

Are there any experiences, skills or qualifications which will be of benefit in the job for which you are applying? _____

Please complete or provide resumé that would include the following information:

EDUCATION:

School	Name and Address of School	Complete	List Diploma or Degree
Elementary			
High School			
College			
Trade or Other			

PAST EMPLOYMENT (starting with most recent):

Name, address and phone of business:	Dates of employment and final salary:	Supervisor (name & phone #)
Job duties or position held:		Reason for leaving:

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The City of Sheffield Lake abides by, and supports, all elements of the Equal Employment Opportunity Act. The City ensures equal opportunities for employment and employment conditions for minority persons and women. The City of Sheffield Lake is an Equal Employment Opportunity Employer. It is the policy of the City not to unlawfully discriminate against any qualified employee, qualified applicant for employment, or eligible beneficiary of services on the basis of race, color, religion, sex, national origin, disability, or veteran's status.