

Minutes of the Safety Committee Meeting
Sheffield Lake, Ohio
April 6, 2011

The regular meeting of the Safety Committee was held Wednesday, April 6, 2011. Chairman Bring called the meeting to order at 7:04 pm.

ROLL CALL OF MEMBERS:

Present: Bring, Elliott

Absent: Rosso (excused)

Attending: Fire Chief Card, Police Chief Shepherd, Councilwoman Stark, Law Director Graves

READING OF THE MINUTES:

*Motion by Elliott/Second by Bring to approve the minutes of the March 2, 2011 meeting with any corrections. Yeas All.

PRESENTATIONS: None.

CORRESPONDENCE: None.

REPORTS FROM THE SAFETY FORCES:

Police – Police Chief Shepherd forwarded a report to committee which he reviewed

- 1) The 3rd grade seat belt safety program scheduled for March 11th had to be cancelled due to the weather and a 2-hour school delay; we will reschedule the class.
- 2) Vasu filed all the proper applications and licensing for our move to the required “narrow band” frequency.
- 3) State Mandatory training for 2011 was cancelled due to budget concerns (State level)
- 4) Sergeant Goscewski, Patrolman Collins and Chief Shepherd spent 1 week in New Mexico training center and all are now instructors in terrorist bombings and investigations.
- 5) Lorain County Drug Task Force will be conducting old drug drop off locations on Saturday, April 30 – Sheffield Lake Police Department is a drop off location.
- 6) The new employees 4 dispatchers, 1 patrolman will begin in-service training starting 1st week of April.
- 7) Sergeants Goscewski and Keenan will be attending free gang and bullying school in Columbus.
- 8) Officers Corr and Green will be attending free bomb school in New Mexico.
- 9) Ordered a secure firewall per LEADS requirements and we will need a standalone server for the mobile (in-car) computers – as soon as the state approves us, the computers in the cars will be running LEADS.

Chief Shepherd advised right now Officers Corr and Green are out at New Mexico on the first part of this all expenses paid bombing school and I think at the end of the month both of the detectives going to a SIDS death investigation school which is all free. The last thing that I wrote down here is the LEADS requirement, they are asking for us to get a special firewall and I believe we already put in a PO for that. The only thing we are going to need now to actually get this thing completed, we have got approval and one of my part-time

Officers – Officer Pozywak, he did all the computer stuff for Elyria PD and stuff. That was kind of one of the reasons why I wanted to pick him up as an additional Officer here, he is a computer genius – the kid is a sharp person. We had to submit a diagram of how our system works and stuff like that and that is greek to me but he was able to do it and the State approved it. The only thing that we are now going to have to get will have to be a stand-alone service and I think we are looking at around \$2000 some odd dollars. I talked to Bill Gardner and he said there is money left in that grant so I think we will be okay on that. Chairman Bring asked he applied for both parts of that? Police Chief Shepherd answered yes. Chairman Bring advised I don't know if you are aware Kay handed me a thing from Attorney General Mike DeWine, are you guys going to apply for that? Police Chief Shepherd answered I haven't even looked at that, to be honest with you as I just got those this morning that came in via fax but I will look at them tomorrow and give you better idea. I will read through them and see what all the details are, I think it has to do with having an Officer going to the schools and teach and stuff like that and if we can recoup some money and we can maybe free up an Officer to do that. We just got those this morning and I really haven't had time to read them.

Chairman Bring read the submitted request to Amvets and VFW for donation for audio/video equipment for 2 prisoner cells/lobby/booking room and sally port. He advised at this time they cannot help but we have some ideas that we are looking at. Police Chief Shepherd advised just in case someone gets a call – on Hollywood Avenue today we picked up at a guy who was wanted out of Indianapolis, Indiana and they had a governor's warrant for him. He is in the county jail right now but we utilized the US Marshall's Office and they sent 3 car loads of people/4 in a car. Everything went down without an incident but those kind of cases. This guy had a CCH which is Criminal History that was 18 feet long and I am not kidding you, so he was a pretty bad guy but he didn't give us no problem and he is in the county jail now. A lot of people will call and say what was going on. Councilman Elliott asked was he staying in Sheffield Lake? Police Chief Shepherd answered he lived here but he is going back to Marion County. Chairman Bring asked on the Dispatcher training, it is my understanding that our Dispatchers do a little bit more than a lot of the communities. Is all that training – I guess we type in a lot of the stuff over there that some of the other communities the Officers do. Is that all part of your training and how do you handle that? Police Chief Shepherd answered not with most of our part-time people; Vicky is an exception, Kay is an exception as far as our part-time people go that we give them a little bit more to do then just an average Dispatcher because they have been here a long time and they kind of know the process. That is kind of a hard thing to train without spending a lengthy amount of time, we have like 100 hours of training time available to them. Later on as we see what they can handle we will divvy up a little more duties. Right now I have only got the 3 full-time Dispatchers and they are just swamped with all the other duties they have got to do – the clerical part. So we have got Kay and Vicky doing quite a bit of that too while they are on shift, we are making it. Chairman Bring asked but they are aware that somewhere down the line that there will be more work? Police Chief Shepherd answered yes during the interview process that they understand that this isn't answering the phone; you know they are dispatching for the Fire Department. There is a lot of schools out there

for training for Dispatchers who dispatch for Police and Fire Services along with the Service Department services and stuff like that. They are very, very expensive. Back when Jeff Young was the Chief, I sat down with him and to try to work something out where these are my people and I am paying for them but if you could maybe divvy up a little bit of money then we could get them properly trained. The Fire Service is a lot different than the Police Service - when they ask for something in particular they might not know what they are talking about. It would help them out a lot but it is like \$300.00 a person and they are gone for 3 or 4 days. Chairman Bring stated that is just my concern, some of these people who are already Dispatchers someplace else, when they come over here they realize there is additional things that have to be done. Police Chief Shepherd advised if they don't like it oh well. Chairman Bring advised we had talked before about the Border Patrol and stuff that is going on around out here at some of our lakes and boat docks, I don't know if you want to say anything about that. I know that there has been an increase of the Border Patrol around here, my understanding is that there is some things going on? Police Chief Shepherd explained they have to spend X amount of hours in each border city that has a lakefront even if they don't have a port or anything like that. That is why you will see them sitting up at our boat launch there – they will sit there for a couple of hours and then they will go over to Avon Lake and sit a couple of hours. There has been a large increase of drugs coming in from Canada because it is a soft border and there is not that much control. When you come from Canada in boat, when you come from Canada into the United States it is a volunteer reporting meaning you have to voluntarily report that you came in from Canada and am here in the United States. There is a lot of gun running and drugs right now. Chairman Bring stated I know a lot of the citizens they keep asking a lot of questions as to what is going on? He advised it is actually all along the lake but it has increased, I have seen them everywhere. But the general public seeing them, in seeing these guys everyone is getting a little worried and think that something dramatic is going to happen because the Border Patrol is here. Police Chief Shepherd advised it is just part of their new assignment, we never had them up here before because we didn't have too many serious issues but because they can't get in any other way – they are coming through the easy way. He advised the boat launch camera is still down.

Fire Chief – Fire Chief Card reported VFW has offered to donate \$540.00 for some equipment and we are going to purchase 2 rescue vests and 1 meter puller. Chairman Bring asked could you explain what a meter puller is? Fire Chief Card explained the meter puller is what we use to pull the meter off the side of the house to kill the power to the house. Chairman Bring stated there is a plastic cover so they don't get any shock, non-conductive so that it is a little bit safer and you said that sometimes there is gas build-up in those. Fire Chief Card answered yes that is a worry that that could happen, so that if there were an explosion this is strong enough to contain that. They have the “D” rings on them so we can put ropes which he explained. He continued we are also going to resume dive training and we will be working with the Police and the first one will be June 2nd. We are still trying to decide where we are going to do that, either at the beach or the boat launch. Fire Fighter Davis is researching starting a fire explorer program which is part of the Boy Scouts of

America. We had a representative come out and he gave us a presentation and my biggest concern was liability to the city and the Fire Fighter. Pretty much the Boy Scouts of America – they take all of that through an insurance policy that covers the Fire Department in the city and it is a 2 million dollar insurance policy that is paid for every year with the dues from that post. So he is researching all of that and that would be a volunteer thing for the Firemen to do if they want to participate in that. Chairman Bring stated on that training for the Dive Team – is that during hours so that there is no overtime or how is that going to be set up? Fire Chief Card answered there will be overtime for those 2 dive trainings that we are going to do because we have to do it as a department, I can't do it as a shift because there is going to be guys in the water and guys manning lines. Chairman Bring asked you talked to the Mayor and everything is okay? Fire Chief Card answered yes. He continued I have been working with the Finance Director on the purchase of another vehicle to replace unit#66 and we are working on that right now. We will have more for that at the next meeting. Since the last meeting we had 2 major incidents in town; 1 was a spill which I just wanted to say that the Police, Fire and Service Departments worked well together as well as the EPA and Coast Guard. Chairman Bring stated it is an on-going thing, they were there yesterday. They have not let that go by idly and I would have to agree with the response time and everything else was very quick and everybody did a very professional job. It was next to my house and I would like to thank everybody for what they did. I told Mr. Smith at Roads and Drains that Chemtron is actually going to put out a report. They did some testing and he was going to get that, so he will probably make another report on that too. Fire Chief Card advised yes I got the report today. Fire Chief Card continued the other incident was a house fire on Elmwood, we were notified of the fire and when we got there it was well involved and the guys did a good job of putting it out with the assistance of mutual aid. Captain Komlosy was very helpful in persuading the gentleman to go to the hospital and he needed to go. I would like to thank him on the record for his assistance on that. Chairman Bring reiterated legislation for the donation of \$540.00 from VFW. Also, we have here tonight the legislation for amending rate of pay for part-time dispatchers. *Motion by Bring/Second by Elliott to add Council#019 to next Council agenda. Yeas All.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN'S COMMENTARY: None.

MEETING ADJOURNED: With no further business before this committee, Motion by Elliott/Second by Bring to adjourn at 7:25 PM. Yeas all.

CLERK OF COMMITTEE AFFIRMATION: This Meeting Of The City Committee OF The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio AS They May Apply. All meetings are recorded and available in council's office.

CLERK OF COMMITTEE
Kay Fantauzzi

CHAIRMAN OF COMMITTEE
Dennis Bring

I, Kay Fantauzzi, duly appointed Clerk of Committees Of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of Committee of April 6, 2011.

PRESIDENT OF COUNCIL
Edward R Podmanik

and/or

COUNCIL PRO TEM
Richard Rosso