

**MINUTES TO FINANCE AND CLAIMS COMMITTEE  
SHEFFIELD LAKE, OHIO  
June 21, 2011**

This regular meeting of the Finance and Claims Committee was held Tuesday, June 21, 2011. Co-chair Steve Kovach called the meeting to order at 7:05PM.

**ROLL CALL OF MEMBERS:**

Present: Kovach, Bring, Smith, Stark, Huska, Finance Director Smith, Law Director Graves

Absent: Chairman Elliott, Podmanik, Rosso, Mayor Piskura, Treasurer E Hoenig, Service Director Smith (excused)

Attending: Members of the Media

**PRESENTATIONS: None.**

**FINANCE DIRECTOR'S REPORT:** Finance Director Smith advised what you have in front of you, I think everybody realizes and some of these are future purchases, actually most of this is actually future purchases. Again as I said before I am just setting these up, if you don't want me to do this please speak up, I have no problem not doing it. I am just trying to get ahead of the game, July is going to be really busy for me as I am going to be on vacation a week and then we got Community Days, there is just a lot going on. So I am just trying to get ahead of things that we will probably need in July. The first one is for the Fire utility vehicle, if we decide to go ahead with that lease we can lower the Kelly Time settlement because we didn't use all that money and use it for the Fire vehicle. Refuse dumping – I am asking for \$500.00 more because of all the stuff we took in with the flood damaged people. We had quite a few extra dumpsters this year and we need relief there because our account is just getting too low and we will never make through the end of the year, much less the end of the summer. There is two lines for refunds; I will just mention those first, those are water & sewer – we normally go through 300.00 to 400.00 in that and we are down to a couple hundred bucks. Those are all legitimate refunds and those are actually all approved by your committee. That is just there so that if we have any other refunds we already have the money in place instead of coming to you and delaying anybody's payment. The two engineering lines that I am asking to establish are by request of the Service Director for a couple of things and I was told that Mr. Smith was supposed to discuss this at Worksession tonight. So one is for a geographic information system and these would both be going to K&S Associates and Len was supposed to expound on these I am assuming. Councilman Bring answered yes. Finance Director Smith continued then a survey of the sanitary collection system, trying to get ahead of the deal. Councilman Bring stated part that was the mapping which

was supposed to be on disk. Finance Director Smith stated then they are supposed to do an engineers assessment of the overflows, something to do with pump station number 1. Councilman Bring advised he had preliminary talks with North Ridgeville and then the Sheffield Water Treatment plant about possibly coming this way and then re-routing pump 3 to go that way so it would alleviate pump 1 and 2. Finance Director Smith advised right it would alleviate our responsibility for 1 whole pump station so they were going to do an assessment of what the costs savings would be to us over time. They don't do those things for free but like I said I was requested to put those on the appropriations for tonight and if you would like to pass that along to next week, we can discuss it more then. It can be changed, it can be taken off or remain the same and it doesn't necessarily get spent even if it does get in the budget – just so you know that because those 2 plans would still have to be approved by Council. So that is all I have and next Tuesday I will give you a preliminary budget for 2012 because the tax budget will be passed the first Council meeting in July because I have to get it to the county in their format by the 20<sup>th</sup> of July and we will have a public hearing meeting 15 minutes before that Council meeting so that we can pass the budget and the 12<sup>th</sup> of July. But I will give you something to work with next week that will give you comparables to this year, so you can see what we are doing and there is not going to be a lot of changes. Other then I have approved a few things as far as how we categorize our bond and notes. That just makes me happy, it really doesn't help any body else but it is better for our bookkeeping. Those are the real things that I have changed, just to make it more streamlined and make it a little friendlier budget. Councilman Bring asked does the \$2500.00 and \$7500.00 come out of what line? Finance Director Smith answered that is newly appropriated money and is part of the carry-over, it is fine though as both those funds had good healthy carry-overs. I don't feel uncomfortable and there is really nowhere to take it from, all the other lines are pretty much taken for the year.

Decrease	101.220.5130	KT Settlement	-10000.00
Est.& Incr.	101.220.5324	Fire Vehicle Lease	10000.00
Increase	209.350.5494	Refuse Dumping	500.00
Est.& Incr.	601.360.5340	Engineering	2,500.00
Increase	601.360.5450	Refunds	300.00
Est.& Incr.	611.370.5340	Engineering	7,500.00
Increase	611.370.5450	Refunds	300.00

**MAYOR'S REPORT AND/OR COMMENTARY: None.**

**LAW DIRECTOR'S REPORT: None.**

**CITY TREASURER'S REPORT: None.****OLD BUSINESS:*****Meters – None.***

***Ambulance*** – Finance Director Smith advised Bill Gardner is applying for an ambulance grant, there is only a 5% match to us. Law Director Graves advised the Grant Administrator wrote me a note that says to inform Council tonight that the Fire grant for a new ambulance will be due by the end of July, there is a 5% match which will amount to approximately \$8000.00 plus any new equipment.

**NEW BUSINESS: None.****PRESIDENT OF COUNCIL COMMENTARY: None.**

**MEETING ADJOURNED:** With no further business before this committee,  
\*Motion by Bring/Second by Stark to adjourn at 7:16 PM. Yeas All.

**CLERK OF COMMITTEE AFFIRMATION:**

This Meeting of the City Committee of the City of Sheffield Lake, Ohio, was held and conducted under all Rules and Regulations Governing the Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Council's Office.

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**CLERK OF COUNCIL/COMMITTEES**

*Kay Fantauzzi*

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**CHAIRMAN**

*Eric S Elliott*

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**CO-CHAIRMAN**

*Steve Kovach*

I, Kay Fantauzzi, duly appointed Clerk of Committee Of Sheffield Lake DO HEREBY CERTIFY that this Is a true and exact copy of the Minutes of the Finance of June 21, 2011.

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**COUNCILPRESIDENT**

*Edward R Podmanik*

*and/or*

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**COUNCIL PRO TEM**

*Richard Rosso*