

**MINUTES TO FINANCE AND CLAIMS COMMITTEE
SHEFFIELD LAKE, OHIO
July 19, 2011**

This regular meeting of the Finance and Claims Committee was held Tuesday, July 19, 2011. Chairman Elliott called the meeting to order at 7:11PM.

ROLL CALL OF MEMBERS:

Present: Elliott, Podmanik, Kovach, Bring, Stark, Huska, Rosso, Treasurer E
Hoening, Finance Director Smith, Service Director Smith, Law
Director Graves
Absent: Smith, Mayor Piskura (excused)
Attending: Concerned Citizens, Members of the Media

PRESENTATIONS: None.

FINANCE DIRECTOR'S REPORT: Finance Director Smith reported there is just a couple of things on here. The first two out of fund 408 note principle and interest, I used all the money out of that fund and I would like to decrease that because it is really just an accounting thing – there is no money there, it is just money that I put there in case I needed it for the note which I don't so I just want to decrease it so when I report to the county it is already handled. In the Water Department, materials and supplies has run quite low and I would like to see that - we have money in note fees (actually \$9500.00 in note fees) but I foresee that line not making it to the end of the year because we have had some crazy expenses with all this weather we have had. The sewer at Master Meter, I took a look at our sewer bills over the last 8 years and the highest we ever had was \$512,000.00, currently we have appropriated \$450,000.00. After we pay this month's we have about 3 month's worth of money in that line, we have had so much with this rain our sewer bills have been out of this world. So if we add the \$50,000.00, we are still only at \$500,000.00. I don't know if we are going to use that much but I didn't want to wait until the last minute to put the money in there and I didn't want to bother you folks next month when you are on vacation if I didn't have to. So I was trying to look for anything that needed changed this month or next month. I anticipate it going over \$500,000.00 because we hope that we don't any more rain like we had this spring. It was 100 year records or 50 year record rains and we have a lot of infiltration that has caused all the extra costs. So that money is in the fund and it is there to be appropriated, it is fine and just needs to be put in the line. I would also ask that the ordinance that currently in second reading and I think we will get a third reading next Tuesday, if we intend to pass that – if we could do that by emergency so that I don't have to wait 30 days to implement those changes. Chairman Elliott clarified are you talking about the appropriations from last month.

Finance Director Smith answered yes unless somebody wants to change something which is fine too I don't have a problem. Councilman Rosso advised it is not attached, could I get a copy? Finance Director Smith answered yes I can get a copy. There was a brief review and discussion on suspension of rules. Councilman Rosso questioned Council#037; two lines for engineering/601 and 611. Service Director Smith explained GIS is an electronic median in which the data maps of the city are compiled and carried on with the county. Currently our real estate parcels and stuff are actually on kind of like a GIS system, we have internet access to that through the county website which is how the Building Department can look up parcels and things like that. A GIS system – you can get as many over-lays that benefit your community or specific over-lays that are needed and it is done on the same basis. We currently don't have the hosting services available in house because you have to purchase computers and programs and you have to pay for the training. Federal law mandates that the maps be done and that we record maps and in my hunt for a lot of the data, we have a lot of obsolete data that needs to be updated. The process doesn't make any sense to update it and pay for a map if we are not fixing the problem and we are also in charge procuring those records and keeping them. I had several meetings and weighed the costs benefit of what it would take for us to do it in house and it is not feasible at this time, monetarily but we could have an engineering company host for us on a temporary basis until we get to a point where we can do it in house and do the maintenance in house but until that point we have internet access through the engineering company such as the city's engineer and they compile the map and data and it would be stored and done. Formal updates we could have them do, we submit the data to them and they would do the formal update such as; hydrant maps, water/sewer line maps, newer sewer lines. All these different things over-lays – drainage issues, ditch elevations, ditches, pipes, driveway pipes, all these things could have their own separate over-lay that is accessible via the internet. It is not like a Cadillac, something we don't need – it is something we actually really need. The stuff that I am using was compiled in 1992 and it is 2011. The last sewer evaluation was 1992 and the data for the manhole inspections was 1992 which was hard thing to try to locate all this stuff. This is what it would take for us to move where we need to be in the future for recording maps. A lot of the stormwater maps/the flood plain maps – all this stuff can have its own separate over-lays and we can pay as we go and determine what we could start with first. Councilman Rosso asked why the two separate lines? Finance Director Smith answered there is actually two items for those two separate; the mapping because we wanted to split water/sewer because a lot of what they are going to map is water lines as well as sewer lines. Service Director Smith explained sewer lines such as stormwater – ditch lines, stormwater piping and outfalls fall under stormwater but it doesn't fall under sanitary sewer. Finance Director Smith advised that would be another over-lay which we would probably

maybe do next year. Councilman Rosso asked what is the \$2500.00 for? Service Director Smith answered because the percentage that we felt was reflective of what we wanted to get right now. The biggest thing is a current upgraded hydrant map and a stormwater map – that is the start and then to get the sanitary sewers up and going for the near future. Councilman Rosso asked so it is the hydrant and the water lines that is this \$10,000.00? Service Director Smith answered no I have got a descriptive and I don't have it. Finance Director Smith advised there is \$5000.00 for mapping and there is \$5000.00 for the evaluation for the pump station. Then \$2500.00 out of water and \$2500.00 out of sewer – they just happen to be on the same line is for GIS mapping. There was a lengthy discussion on the GIS system and also would be an on-going costs as it develops/mapping systems through county and other communities. *Motion by Elliott/Second by Huska to add appropriations to next Tuesdays Council meeting. Yeas All.

Decrease	408.710.5810	Note Principle	-17000.00
Decrease	408.710.5812	Note Interest & Fees	-904.63
Increase	601.360.5337	Materials & Supplies	6000.00
Decrease	601.360.5811	Note Fees	-6000.00
Increase	611.370.5212	Sewer at Master Meter	50000.00

MAYOR'S REPORT AND/OR COMMENTARY: None.

LAW DIRECTOR'S REPORT: None.

CITY TREASURER'S REPORT: None.

OLD BUSINESS:

Meters – Service Director Smith advised Lisa and I are working on getting them up for sale on the proper website.

Ambulance – Councilman Bring advised we are actually going to have an ambulance here tomorrow morning for everybody to look at. The Fire Chief had called and asked if he could bring a demo in tomorrow/the costs of this is about \$149,000.00.

NEW BUSINESS: None.

PRESIDENT OF COUNCIL COMMENTARY: None.

MEETING ADJOURNED: With no further business before this committee,
*Motion by Kovach/Second by Bring to adjourn at 7:39 PM. Yeas All.

CLERK OF COMMITTEE AFFIRMATION:

This Meeting of the City Committee of the City of Sheffield Lake, Ohio, was held and conducted under all Rules and Regulations Governing the Sunshine Laws of

the State of Ohio as they may apply. All meetings are recorded and available in Council's Office.

CLERK OF COUNCIL/COMMITTEES

Kay Fantauzzi

CHAIRMAN

Eric S Elliott

CO-CHAIRMAN

Steve Kovach

I, Kay Fantauzzi, duly appointed Clerk of Committee Of Sheffield Lake DO HEREBY CERTIFY that this Is a true and exact copy of the Minutes of the Finance of July 19, 2011.

COUNCILPRESIDENT

Edward R Podmanik

and/or

COUNCIL PRO TEM

Richard Rosso