

**Minutes of the Buildings, Lands, Vehicles & Equip.
Sheffield Lake, Ohio
June 2, 2011**

The regular meeting of the Buildings, Lands, Vehicles & Equipment was held Thursday, June 2, 2011. Chairman Steve Kovach called the meeting to order at 7 PM.

ROLL CALL OF MEMBERS:

Present: Kovach, Huska

Absent: Stark (excused)

Attending: Law Director Graves, Zoning Board of Appeals: Chairperson Jancura, Service Director Smith

READING OF THE MINUTES: *Motion by Huska/Second by Kovach to accept the minutes of the May 5, 2011 meeting with any corrections. Yeas All.

CORRESPONDENCE: None.

PRESENTATIONS: None.

OLD BUSINESS:

Shoreway Shopping Center – Service Director Smith reported we filled the main line holes today running from Lake Road to Apples across from the Library, just to give people smoother alleys/better access. We will be concentrating on the holes after we get off on some more streets but because of the amount of traffic there we did that little section then went back to filling holes in the streets. I am hoping tomorrow if not then it will be the beginning of the week, we will be removing the mound at Shoreway between the bank and Speedway to give trucks access again to the back of the property.

General maintenance in city buildings (lights, furnace, filters, ceiling tile, hot water tank) – Service Director Smith reported city buildings – I had discussions with Chief Shepherd and we went over there and looked at several issues. I have since had an electrician in to correct some electrical issues that we had and needed attention. In the process, the carpet became extremely noticeable about how bad it looks in there. So I am in the process of getting pricing on getting new carpet replaced in the whole carpeted areas of the Police station. It needs it and it needs it bad and it is really dilapidated. That is something that I will be working on, we have already contacted a carpet installer to have him come in and give us sizing prices.

Community Civic Center – Service Director Smith reported Lake Erie Electric picked up their permit but they have yet to meet though with the Fire Department. Fire prevention had some questions that they want to get answered so I have notified Lake Erie Electric that they need to get with the Fire Department – Phil Lahetta needs to get with the Fire Department too just in case to make sure that everyone is on the same page.

Service Director Smith advised Friday the internet café Great Escape closed at Gus's. He closed on Friday, that was his last day of operation and he cited lack of business. The other two are doing fine although we had a reduction in machines at the one on the corner of Harris and Lake, they dropped down to 30 machines and the lady running the Coconuts café in the old Pizza Hut building is doing so good she is opening up another one in Sheffield Village. Since our last meeting I purchased a brand new van for the Water Department – 2011 E250 and we have had it outfitted with lights and traffic indicators which are LED flashing directional that go off of the back. So that when the vehicle is parked on the road it can steer on-coming traffic coming up to it around the vehicle. We have outfitted it and I think I brought it up at Council but it has got shelving in it and the Water Department is using it and it is already in service. I have also purchased as planned a 1-ton dump for the Service Department, it is used and it is a 2007 F350 dump/4-wheel drive with 11-foot bed and drop down sides. It is a really nice piece of equipment and it is as versatile as we could get in a dump body I think for our use. So that too I don't believe I reported on - at the meeting I believe we were looking into getting it. I am going to be looking for a new plow for the 4-wheel drive truck, we do lot plan at this time to salt with that truck but we do plan to plow with it and use it extensively at Shoreway. It will give us access to the roads, we can get an 8 to 8-1/2 foot blade up there working it with the Skid Steer. So that is something that we will be pursuing.

NEW BUSINESS:

Repair/maintenance needed for Shoreway - Service Director Smith reported I am getting prices on Shoreway's pavement and I have gotten some of them on grinding out areas of pavement up at Shoreway Shopping Center and replacing with a 2 inch overlay. Repairing the catch basins, replacing the pot holes – broke it down into 4 sections so I have four separate prices just so everyone knows and that is something that I am working on surmising. We still have piping that needs to go into the roof of Rite Aid, underneath the ceiling; between the ceiling tiles and the roof to channel the water out of there so it doesn't collect 4 or 5 inches on top of the roof. That is something that is on-going. This last rain we developed another leak at Rite Aid of which Kalinoski was back immediately, he got it handled and was working on it.

Service Director Smith reported we are currently reviewing the needs of the pump stations/sanitary sewer pump stations and because of the equipment needs that are in there, it is intricate and there is preventative maintenance issues that need to be done on a regular basis and we don't have a program installed to do that. I am working on that. There are simple little things like – you know that it is a corrosive environment in those pump stations with the gases that come down through the sewers. Yet we have stainless steel catwalks with regular steel screws holding them into the wall. So there is issues of corrosion and things that we need to tend to and going through a current review/a more detailed review and replacing things as we come across them. I think the next thing that is going to happen down there is going to be all the electrical connections in each of the pump stations – clean, greased; what they call pm'd – preventative maintenance used with a no-ox grease on all the wire connections. That seems to be a big problem for a lot of our reoccurring issues is loose connections vibrating from the heat in the transfer. The other thing is we have no working flow meters or working gas analyzers internally. We have gas analyzers that we use/that the guys wear but we used to have 13 years ago – gas analyzers built into the stations. I am reviewing that and hopefully formulating that maybe for next year's budget. Chairman Kovach asked on your intended parking lot repair – when do you think you are going to do that? Service Director Smith answered at Shoreway – the pot holes will be fixed. Chairman Kovach asked any of the major grinding? Service Director Smith answered that is dependent on other issues right now. I don't have an exact answer for you on the paving and grinding with a time frame. Chairman Kovach asked do you think you are going to start about the 13th of July, do you think you will have any of it done before Community Days? Service Director Smith answered there are some contributing factors that I don't have the answers to to give you a direct answer yet. I know it sounds like I am walking around it but at this point and time I don't have the answer to that question. The parking lot will be functional and the holes will be fixed though. One of things that I am going to instruct is that we are going to have that pit done and cleaned and ready for them long before Community Days begins. So that issue will be resolved, we won't have to deal with that and we will always have issues of the mud areas over there resolved before the event occurs. Law Director Graves advised we did get a 6-month continuance on the dead-line to file the deposit of motions on the Bowling Alley case and that was to enable to us to try and find a buyer. Chairman Kovach asked maybe you have seen this letter that was put out by I believe our postmaster? She is having an informational meeting a week from Friday at the High School and I just wondered if you had had any conversation with her? Law Director Graves answered I have not, in fact what is going on is nationally the use of the regular US mail is way down and I think it is going to continue to decline as more and more people use email for their correspondence. Nationally and especially in this region they are looking to

consolidate and regionalize their post office branches. So they are looking at the Sheffield Lake one as the possible one to consolidate. I can tell you that they have exercised their option for another 5 years in their lease. They are committed through 2016 as a tenant of the shopping center and no one from the Post Office has contacted the city in any way to discuss modifications to the terms of the lease or any type of relief. I think it has more to do with just a regional approach but we have had no discussions between the city and the Post Office.

CITIZEN'S COMMENTARY: None.

MEETING ADJOURNED: With no further business before this committee, Motion by Huska/Second by Kovach to adjourn at 7:15 PM. Yeas all.

CLERK OF COMMITTEE AFFIRMATION: This Meeting Of The City Committee Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council's office.

CLERK OF COMMITTEE

Kay Fantauzzi

I, Kay Fantauzzi, duly appointed Clerk of Committee Of Sheffield Lake DO HEREBY CERTIFY that this Is a true and exact copy of the Minutes of Committee Of June 2, 2011.

CHAIRMAN OF COMMITTEE

Steve Kovach

PRESIDENT OF COUNCIL

Edward R Podmanik

and/or

COUNCIL PRO TEM

Richard Rosso