

**Minutes of the Roads, Drains, Water, Sewer & Refuse
Sheffield Lake, Ohio
February 6, 2012**

The regular meeting of the Roads, Drains, Water, Sewer & Refuse was held Monday, February 6, 2012. Chairman Rick Rosso called the meeting to order at 7:02 PM.

ROLL CALL OF MEMBERS:

Present: Rosso, Elliott, McCullough, Stark, Belaska, Kovach, Smith

Absent: President Podmanik (excused)

Attending: Mayor Bring, Service Director Smith, Law Director Graves, Planning; Erdei

READING OF THE MINUTES:

*Motion by Elliott/Second by Belaska to approve the minutes of the January 9, 2012 meeting with any corrections. Yeas all.

CORRESPONDENCE: None.

PRESENTATIONS: None.

SEWER CREDITS/UNPAID CHARGES FOR TAX DUPLICATE:

343 Maple Ave.; amount of \$202.86 - after a brief review, *Motion by Kovach/Second by Belaska to approve sewer credit. Yeas All.

421 Maple Ave.; amount of \$79.38 – after a brief review, *Motion by Elliott/Second by Belaska to approve sewer credit. Yeas All.

874 Devonshire Ave.; amount of \$58.80 - after a brief review, *Motion by Kovach/Second by Stark to approve sewer credit. Yeas All.

OLD BUSINESS:

Ditch cleanings; Day Ditch by Holl/Shoemaker Ditch – north of Richelieu, east side by Buckeye – covered under Service Director’s report.

Sewer & Water Base Rate increases - on Council agenda.

NEW BUSINESS:

Legislation – Council#005; Lorain County Solid Waste Management – covered below.

SERVICE DIRECTORS REPORT:

Service Director Smith reported I have several things tonight currently a comprehensive drainage program is being developed. There are many main drainage trouble spots being identified/logged and along with appropriate mapping of location. We have taken action at several ditches such as Hawthorne behind Shoreway to Day Ditch. We have discovered major blockage at the north end of Shoemaker Ditch; debris, leaves, cut logs, fallen trees that have blocked the ditch. Just north of this the residents created a small pond by damming and restricting the water course creating a 2-foot difference in water level – after the pond and then before it. We are going to correct this problem and it is creating several

flooding issues upstream and down by Richelieu/Buckeye area. I am sure the resident is not going to be happy with us but we are going to enter the area via the city right of way of Hawthorne/Buckeye or Oak/Buckeye but we have to get in there. It is like 95% blocked and when I say blocked I am talking about 100 foot section of it then goes to the pond. It is almost as if there were logs; trees were cut down and logs were laying there and they floated all into a mass and it just filled up a low spot. So we are going to working on that. I am developing a standard letter for drainage issues, discussing the possible intentions associated with ditching issues. This will be discussed with the Mayor and the Law Director, I think we know in the direction that we are going also in accordance with a comprehensive drainage program. NSF charges on water bill checks – I just want to let you know, they should be around \$1000.00 now and we will probably be less than that by the time we come to Council. As you know we are manually applying the money to the actual NSF instead of having it apply to the account as the computer is set up to do. We are making great progress with that. I had David review the special assessment and road assessment processes, he has given me a bunch of information which I would like to make copies. Is it whether or not a percentage of a street requesting an assessment for road repair or the city is requesting – either way, we should have the information in a simple handout to be to give to a resident. If they want to know; what is it going to take to get my street done, can we assess ourselves. Well we are going to answer all of those by putting them on a fact sheet which will be available to the public. Also we have a small soft spot which developed in front of Dollar General if anyone has noticed, it is about 36 inch soft spot hole. I talked to Jerome at Cross Roads who will be coming out and it will be taken of. Mayor Bring advised this weekend I actually drove up and down a lot of the side streets and went through the whole city and then Mr. Smith and I actually drove the streets today assessing ditches and roads, etc. We are going to continue that process and then Mr. Smith is going to start getting a plan together; what streets we need to go for repair first and ditches also. I probably 4 or 5 hours this weekend and we sent 2 hours today, we found a lot of problems. The other issue that I wanted to bring up is that I had a meeting with K&S the other day and I informed them that I did not need their services anymore as an engineering firm for the city and we are going to use Bramhall Engineering out of Avon. We had asked if K&S wanted to finish up with us with the sanitary and they declined on that so we will be moving forward with Bramhall. I probably am going to invite him here if not this next Council meeting then the following one to just introduce himself and get familiar with everyone so you will know who he is. Everything that I try to do is for the betterment of the city and there was nothing against K&S, I just think that Bramhall is going to be more aggressive with our city. He wants to prove some things; he is very excited to work with us. Mr. Smith had asked K&S for a couple of recent things and they never got back to us. But Bramhall has been very aggressive with us and I have seen some of the things that they have done. We had a meeting with them, very impressed by some of the projects that they have done and like I said at this time we are going to switch to them. Service Director Smith advised one last thing that I have – this is Lorain County Solid

Waste Management District Plan (large booklet). This is the county’s waste management plan update and the changes made in it. I have gone through it and I have read it. It took a lot of time and you are going to have the ordinance before you I believe next week and I would like to make this available to anybody who wants to read this and go through it. It is the County’s Waste Management Plan and how they do things and there is little variations from the way it was before. But overall the communities are adopting it, I ran into several issues which I ended up having to call the county on to get some clarification but it turned out to be okay. This will be available through Kay. Councilman McCullough advised Len I have an address for you, it is 4158 Ivanhoe – this gentleman consistently thinks that he can construct things in front of his mailbox on the city’s right of way and right now he has boards with nails in them. He hates people driving up to their mailbox, especially the mailman so he is restricting the flow of US mail. Councilwoman Belaska advised Mr. Smith you are doing a really nice job, thank you. Law Director Graves advised I would just like to say that the adoption of the Solid Waste Management Plan is something that we do I think every 5 years. The resolution that you have is quite similar to the one that we passed in 2007.

Service Director Smith stated I just want to emphasis the Shoemaker Ditch issue, if anybody would like pictures of what I got just let me know and I will email them to you. There was a brief discussion on the blockage.

*Motion by Smith/Second by Kovach to add Council#005 to Tuesday’s Council agenda. Yeas All.

MEETING ADJOURNED: With no further business before this committee, *Motion by Kovach/Second by Elliott to adjourn at 7:28 PM. Yeas All.

CLERK OF COMMITTEE AFFIRMATION: This Meeting Of The City Committee Of The City of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws OF The State Of Ohio As They May Apply. All meetings are recorded and available in council’s office.

CLERK OF COMMITTEE

Kay Fantauzzi

I, Kay Fantauzzi, duly appointed Clerk of Committee Of Sheffield Lake, DO HEREBY CERTIFY that this is

A true and exact copy of the Minutes of COMMITTEE Of February 6, 2012.

CHAIRMAN OF COMMITTEE

Richard Rosso

PRESIDENT OF COUNCIL

Edward R Podmanik

and/or

COUNCIL PRO TEM

Richard Rosso