

**Minutes of the Roads, Drains, Water, Sewer & Refuse
Sheffield Lake, Ohio
April 2, 2012**

The regular meeting of the Roads, Drains, Water, Sewer & Refuse was held Monday, April 2, 2012. Chairman Rick Rosso called the meeting to order at 7 PM.

ROLL CALL OF MEMBERS:

Present: Rosso, Elliott, McCullough, Stark, Belaska, Kovach, Smith
Absent: President Podmanik (excused)
Attending: Mayor Bring, Service Director Smith, Law Director Graves, Water Dept;
Tom Erwin, Civil Service; Huffman, Park Board; Albaugh

READING OF THE MINUTES:

*Motion by McCullough/Second by Elliott to approve the minutes of the March 5, 2012 meeting with any corrections. Yeas all.

CORRESPONDENCE: None.

PRESENTATIONS: None.

SEWER CREDITS/UNPAID CHARGES FOR TAX DUPLICATE:

Project#04022012 for a total of \$6131.37 - *Motion by Belaska/Second by Kovach to add to the tax duplicate and send to county. Yeas All.

832 Irving Park; amount of \$85.26 - after a brief review, *Motion by Elliott/Second by Belaska to approve sewer credit. Yeas All.

OLD BUSINESS:

Ditch cleanings; Day Ditch by Holl/Shoemaker Ditch – north of Richelieu, east side by Buckeye – **None.**

NEW BUSINESS: None.

SERVICE DIRECTORS REPORT:

Service Director Smith reported the first water billing with both base rate increases is in process and that will be billed. The Shoemaker Ditch which we referred to previously, we are making arrangements for start sometime next week after the excavator is out of the Civic Center cliff area then we will get it over there and get started and most probably go in through the Hawthorne right of way. Cross thru sanitary pipe repair at the Lake Breeze storm at 710 Lake Breeze was completed last week. That was the picture if you remember that I passed around of the storm sewer with the sanitary pipe running through it. That was sleeved and replaced with pvc. The cross connect at 626 Kenilworth I deemed an emergency and was repaired by the Service Department on 03/20/12 as it was affecting upstream residents main line. We did not cap that pending a demolition on that site. This

was a totally separate action then any part of the demolition process that will be happening. Speedway; I have nothing new to report at this time except that I have heard through the Building Department that they have inquired about the zoning issues and purchasing the property to their east which is the blue house. As of this afternoon, the day manager of the store stated that she had heard they had a contract on the house already. I will keep everybody informed as that goes on and as far as the gas contamination – ATC which is the company that takes care of their environmental services has not given me an update yet but I imagine I will have one this week. We plan on participating in this year's countywide Pride Day and we will have more information forthcoming and that day is set for May 19th. We will be removing the used tire pile over the next couple of weeks so that will be disappearing, that is something that the Mayor, David and I have worked through and we have a process for that to happen and then we will have a regulated process from this point on where we won't have piles. Councilman McCullough asked 710 Lake Breeze, you guys did a good job over there jumping in and getting it done. I was hoping to get to see and I forget what you call it but the thing that prevents cave-in's? Service Director Smith answered trench safety. Councilman McCullough stated they did not have enough room to put that in and I spoke to Tom about it and I asked him specifically if we had it and he said there is not enough room. But in looking at the work they were doing there was solid walls on each side of them. I was just going to ask is there anything that you can get for those to make a narrower trench just in case they have the same problem again and they don't have the base they next time. Service Director Smith explained process, I figured you were going to ask this question and I came prepared as it is something that we have been doing for the last 6 months; a trench safety program. I have confirmed with the Mayor with emails, I have forwarded all the safety meeting information with Tom sitting in the audience can confirm that we have had regular monthly safety meetings for the first time in many years. In the process we have developed a trench safety program; developed by and adopted by AFSCME utilized as the basic guidelines and from that point on we have 2 individuals with competent person training. Those 2 individuals with competent person training evaluate the site before the dig, during the dig and will confirm whether or not that hole is in need of trenching/shoring/inclining or is shallow enough not to worry about it. On this particular situation; he read letter into record – this letter documents a complete corrective action to the cross connection identified at 710 Lake Breeze. The Roads/Drains completed the final stage of the storm pipe repair/replacement. It should be noted with our on-going commitment to safety the decisions taken regarding trench safety briefly the excavation involved class B soil conditions which is one of the things that your competent person identifies. The excavation was large with approximately 1400 cubic yards of soil removed, the angle as calculated was approximately 46 degrees given soil class the excavation walls including 2 vertical feet of concrete on the east wall, the spoils were placed in the asphalt medium. Finally the conditions were dry, it was therefore determined that the minimum requirements existed to enter the excavation without mechanical protection. Pat Hastings has competent person training and so does Frank.

Those are our 2 and soon to have everybody hopefully here within the next couple of months get the training. All the guys in the Water and Sewer Departments and the rest of the guys in the Road Department to have competent person training but that way we will not be limited to just to 2 people. But this is the correct legal procedure for the way we should be doing it, it mirrors OSHA. Councilperson Belaska confirmed with her experience in the construction field. Councilman McCullough asked the Shoemaker Ditch, can Council be notified like a day or two in advance when you plan on going over there please? Service Director Smith answered yes. Councilman McCullough stated if I am available I would like to do that because if the land owner starts on the guys you at least got a buffer. Mayor Bring advised that is why we have Police. Chairman Rosso stated yes that is their job to buffer it, not yours but if you want to be there then be there. Councilperson Belaska asked Mr. Smith are you working on the infiltration over there on Roberts? Service Director Smith answered yes. Councilman Kovach asked when does Allied plan to start with the lawn pick-up again? Service Director Smith answered April 15th the contract runs from April 15th through November 1st. I have instructed our Parks guys to pick up bags of grass clippings that people put out early just as a courtesy and Jerry did that and got most of them picked up. Councilman McCullough advised the guys that were over there on that job; Tom, Shannon and Jason and Warren – they did a good job. In watching them do that was pretty amazing as it was a mess down there from just what we seen from the little camera. You had a can of worms so you guys did a great job cleaning it up – Thank You.

MEETING ADJOURNED: With no further business before this committee, *Motion by Kovach/Second by Elliott to adjourn at 7:20 PM. Yeas All.

CLERK OF COMMITTEE AFFIRMATION: This Meeting Of The City Committee Of The City of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws OF The State Of Ohio As They May Apply. All meetings are recorded and available in council's office.

CLERK OF COMMITTEE

Kay Fantauzzi

I, Kay Fantauzzi, duly appointed Clerk of Committee
Of Sheffield Lake, DO HEREBY CERTIFY that this is

A true and exact copy of the Minutes of COMMITTEE
Of April 2, 2012.

CHAIRMAN OF COMMITTEE

Richard Rosso

PRESIDENT OF COUNCIL

Edward R Podmanik

and/or

COUNCIL PRO TEM

Richard Rosso