

**Minutes of the City Council**  
Sheffield Lake, Ohio  
August 14, 2012

The regular meeting of the City Council was held Tuesday, August 14, 2012. Council Pro Tem Rick Rosso called the meeting to order at 7:05 PM.

**THE INVOCATION WAS GIVEN BY: Kay Fantauzzi**, who then led in the Pledge of Allegiance.

\*\*\*\*\***ROLL CALL OF MEMBERS**\*\*\*\*\*

Present: Rosso, Stark, Smith, Belaska, Kovach, McCullough, Elliott, Mayor Bring, Law Director Graves, Finance Director Smith, Service Director Smith

Absent: Treasurer Woods

Attending: Fire Chief Card, Fire Lt. Langin, Police Sgt. Goscewski, Planning Commission: Erdei, Concerned Citizens, Members of the Media; Avon Lake Press

Council Pro Tem Rosso advised at this time, as we are all aware of we lost a very dear friend and devoted member of this community yesterday. We all know Ed was dedicated to this city he was elected to Council in 1998 and Council President since 2002. We all know how much he loved this city and was really involved in getting things moving forward.

\*Motion by McCullough/Second by Kovach to accept the minutes of the July 24, 2012 Council meeting with any corrections. Yeas All.

**CORRESPONDENCE/COMMUNICATIONS:**

A – Monthly report of court receipts for month of July 2012 - \$4748.00. Receive and file.

B – Division of Liquor Control Brownie's Market – liquor permit. \*Motion by McCullough/Second by Kovach to not request a hearing regarding this liquor permit. **ROLL CALL TO TAKE NO ACTION:** Yeas – McCullough, Rosso, Kovach, Elliott, Stark, Smith, Belaska.

**PRESENTATIONS:**

Mayor Bring submitted Monica Svigel for consideration of full-time Police Officer for the City of Sheffield Lake. She came highly recommended, we did an interview and she did very well. She would like to become one of our Patrolman and this would be the first time that we have ever hired a female Officer. I think she is going to do a great job. After a brief question/answer period - \*Motion by McCullough/Second by Belaska to approve the Mayors recommendation for

Monica Svigel for full-time Police Officer for the City of Sheffield Lake. ROLL CALL FOR APPROVAL: Yeas All – Smith, Belaska, McCullough, Rosso, Kovach, Elliott, Stark.

*Mayor Bring swore in Monica Svigel for service to the City of Sheffield Lake as full-time Police Officer.*

\*\*\*\*\*CITY COUNCIL REPORTS\*\*\*\*\*

*Roads, Drains, Water, Sewer, and Refuse: None./Safety: None./Buildings, Lands, Vehicles & Equipment: None./Ordinance: None./Finance & Audit: None./Council Representative to the Community Center: None./Council Representative to the Zoning Board of Appeals: None./Council Representative to the Planning Commission: Representative Belaska reviewed the minutes of the Special Planning Commission of July 26, 2012./Representative to the Park Board: None.*

\*\*\*\*\*ADMINISTRATIVE REPORTS\*\*\*\*\*

**MAYORS REPORT:** None./**FINANCE DIRECTOR REPORT:** Finance Director Smith advised I do have some appropriation changes before you this evening. I will note that most of these are net 0 per the fund. There are some fees that we have incurred with our second half settlement with our property taxes that I wasn't anticipating so I have an increase in election costs but of course a filing decrease in Treasurer fees. We have a \$5000.00 Equipment and Repair increase for our narrow banding and programming in our Police Department and this will assist in paying for that. I have a corresponding decrease in gasoline. In Fire Department our overtime costs probably will be exceeded this year due to some illness in the department which caused some overtime. But fortunately we have additional money in our KT settlement which I have disbursed \$20,000.00 in overtime and \$2175.00 into equipment and repair. Shoreway Operating, this is a costs that we incur every year when we reissue our not for Shoreway. My auditors have requested that we just break it out into a separate line and that is merely an accounting thing here. In 205 we would like to purchase and build the new salt bin before our weather starts to turn and we don't believe we will need all the salt that we have in the lines as they are. So I am asking to put \$12,000.00 in materials and supplies of course finally taken from salt. 298 and 299 are again the county auditor increase as well as 301. 402 is money that has been carried over for several years and I seem to keep forgetting about it and that is all that is in that fund - \$351.46 so I would like to appropriate that so we can use it for any capital improvement in the city before the end of the year so I can just close that out. 601 they have incurred some unusual office expenses this year with some computers and such so I am offsetting insurance and adding that to their office expenses. Water capital improvement has 0 currently for any appropriation at all and I would like to put \$10,000.00 – there is \$10,000.00 in the fund for that, for capital improvements. We have had several breaks that we buckles and all sorts of things that we don't really have the money in the regular 601 account. The money is there for that purpose

and I ask that you do that correspondingly. Also Sewer office expenses is down so again I would like to put \$600.00 in there and correspondingly taking it out of general purpose audit which is not needed there. In 630 we will be doing – our engineer is going to be assisting us with some Ohio EPA minor violations, he is going to assist us with corrections and answering to the EPA in that manner. Again I am correspondingly offsetting that and asking for a \$1200.00 increase in that line. Councilwoman Stark asked I know we were talking about some office expenses, is that going to be enough to them through because I know we were running really low and that is why we transferred. \*Motion by Kovach/Second by Belaska to accept the report. Yeas All./**TREASURER REPORT: None.**/**SAFETY DIRECTOR:** Mayor Bring advised we did have a fire on Sunday at 11 on Ferndale and this is the third one in the last 8 months on that street. It was contained to the upstairs, they put it out pretty quickly and we had a very good response from neighboring community. Again the fire guys did a nice job and I just wanted to tell you about that. \*Motion by Elliott/Second by Belaska to accept the report. Yeas All./**SERVICE DIRECTOR:** Service Director Smith advised as you know the Mayor has had a lot of attention centered on the covered bridge and getting that area safe and free of vandalism and all kinds of different things so over the last several months we have been sprucing things up. I am happy to report that after our entry into Lorain County Beautiful awards we are a finalist with the covered bridge and bike trail. \*Motion by Kovach/Second by Belaska to accept the report. Yeas All./**LAW DIRECTORS REPORT:** Law Director Graves advised the only thing to report tonight is to review the legislation which he reviewed again. He added if Council should so chose to add to the agenda tonight; Council#044 and Council#045. \*Motion by Kovach/Second by Belaska to accept the report. Yeas All./**CITIZENS COMME NTARY: None.**/**UNFINISHED BUSINESS: None.**/**NEW BUSINESS:** \*Motion by Elliott/Second by Kovach to amend tonight's agenda to include Council#044 and Council#045. **ROLL CALL TO AMEND THE AGENDA:** Yeas All – Elliott, Kovach, Stark, Smith, Belaska, Rosso, McCullough.

#### **ORDINANCES/RESOLUTIONS:**

- 1) Council#028 – THIRD READING – an ordinance amending section 1133.02 of the codified ordinances of Sheffield Lake regarding the regulation of accessory buildings and manufactured homes.  
\*Motion by McCullough/Second by Kovach for ADOPTION:  
**ROLL CALL FOR ADOPTION:** Yeas All – Smith, Rosso, Belaska, Kovach, McCullough, Elliott, Stark.

**Ordinance Passes#35-12**

- 2) Council#029 – THIRD READING – an ordinance establishing section 1133.09 of the codified ordinances of Sheffield Lake regarding minimum floor area and combined side lots for smaller lots in R-1 residential districts.  
\*Motion by McCullough/Second by Belaska for ADOPTION:  
ROLL CALL FOR ADOPTION: Yeas All – McCullough, Belaska, Kovach, Rosso, Elliott, Stark, Smith.  
**Ordinance Passes#36-12**
- 3) Council#030 – THIRD READING – an ordinance establishing section 1151.06 of the codified ordinances of the City of Sheffield Lake regarding accessory buildings.  
\*Motion by McCullough/Second by Belaska for ADOPTION:  
ROLL CALL FOR ADOPTION: Yeas All – Belaska, Kovach, Rosso, Smith, Elliott, Stark, McCullough.  
**Ordinance Passes#37-12**
- 4) Council#031 – THIRD READING – an ordinance repealing Chapter 1383 of the codified ordinances of Sheffield Lake regarding the regulation of accessory buildings.  
\*Motion by Belaska/Second by Kovach for ADOPTION:  
ROLL CALL FOR ADOPTION: Yeas All – Elliott, McCullough, Smith, Belaska, Rosso, Kovach, Stark.  
**Ordinance Passes#38-12**
- 5) Council#032 – THIRD READING – an ordinance amending section 1353.27(f) of the codified ordinances of Sheffield Lake regarding the regulation of manufactured homes.  
\*Motion by Belaska/Second by Kovach for ADOPTION:  
ROLL CALL FOR ADOPTION: Yeas All – Stark, Belaska, McCullough, Smith, Elliott, Rosso, Kovach.  
**Ordinance Passes#39-12**
- 6) Council#036 – THIRD READING – an ordinance by the Council of the City of Sheffield Lake amending the zoning classification of parcel 03-00-041-103-005 on the south side of Lake Road from B1 to B5.  
\*Motion by Elliott/Second by Belaska for ADOPTION:  
ROLL CALL FOR ADOPTION: Yeas All – McCullough, Kovach, Rosso, Smith, Stark, Elliott, Belaska.  
**Ordinance Passes#40-12**
- 7) Council#044 – EMERGENCY – a resolution authorizing the City of Sheffield Lake to accept and approve the donation of an elliptical machine to the Sheffield Lake Fire Department which has been designated for their use, and the declaring of an emergency.  
\*Motion by Elliott/Second by Belaska for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Stark, Elliott, Belaska, Rosso, Smith, Kovach, McCullough.

\*Motion by Elliott/Second by Kovach for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Smith, Kovach, Elliott, Stark, McCullough, Belaska, Rosso.

**Ordinance Passes#41-12**

- 8) Council#045 – EMERGENCY – an ordinance providing for the establishment and increase and decrease of certain funds within the annual appropriations ordinance of the City of Sheffield Lake, Ohio and the declaring of an emergency.

\*Motion Elliott/Second by Belaska for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Elliott, Rosso, Kovach, Smith, Stark, Belaska, McCullough.

\*Motion by Elliott/Second by Belaska for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Stark, Kovach, Belaska, Rosso, Smith, McCullough, Elliott.

**Ordinance Passes#42-12**

**MEETING ADJOURNED:** With no further business before this council, Motion by Kovach/Second by Elliott to adjourn at 7:34 pm. Yeas All.

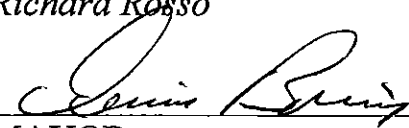
**CLERK OF COUNCIL AFFIRMATION:** This Meeting Of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

  
\_\_\_\_\_  
CLERK OF COUNCIL  
*Kay Fantauzzi*

  
\_\_\_\_\_  
PRESIDENT OF COUNCIL

*and/or*

I, Kay Fantauzzi, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of Council of August 14, 2012.

\_\_\_\_\_  
COUNCIL PRO TEM  
*Richard Rosso*  
  
\_\_\_\_\_  
MAYOR  
*Dennis Bring*