

**Minutes of the Finance and Audit Committee**  
**SHEFFIELD LAKE, OHIO**  
**April 16, 2013**

This regular meeting of the Finance and Claims Committee was held Tuesday, April 16, 2013. Chairperson Stark called the meeting to order at 7:02 PM.

**ROLL CALL OF MEMBERS:**

Present: Stark, Rosso, Elliott, Erdei, Kovach, Mayor Bring, Finance Director Smith, Service Director Smith, Law Director Graves

Attending: Concerned Citizens, Members of the Media; Avon Lake Press

**PRESENTATIONS: None.**

**FINANCE DIRECTOR'S REPORT:** Finance Director Smith explained the first two are the monies that we got last year for the 911 system. I hadn't realized that Tim encumbered all that money last year, so this is what rolled over from that and that is just going to get eased up for the 911 system. I have added \$2000.00 to the DRETAC fees because the county has assessed us quite a bit of money to cover these fees and what DRETAC are the fees that they charge for collecting our delinquent property tax. They have increased our rate and they are using towards the Lorain County Land Bank project. This will be on-going thing so I will have to appropriate more every year for this. Refunds and I can't even remember which refund it is – oh, it is a couple of different things that we are taking a deposit on that we will eventually have to refund and I don't even know if I will use all of that. Then I lowered the Workers Comp which we will not need that amount to zero net for the general fund. The next four I would like to rename, these are for Mr. Smith's – the new mailing that we are doing. I want to rename all the postage lines to postage and mailing so we know that that includes the costs to mail and everything that we are doing with CMI and I am adding the stormwater, which we should have anyway. If we did not do it now I would do it for next year's budget. Councilman McCullough asked this is what is paying the new water bill being sent out? Finance Director Smith answered yes and honestly when I did the 2013 budget, I did it last year at this time and I didn't budget for number one the increase and number two having to redo the bills and all the changes that we have had to make just recently. This will cover everything to pay for it; that is mailing and the postage. That is why I wanted to combine the two so it is a little more descriptive in what we are using the money for. Law Director Graves advised I just wanted to clarify the increase to the DRETAC fees for the County Land Utilization program; the Land Bank – has absolutely nothing to do with the resolution that we passed to participate in that program. These fees were assessed county wide and weren't anything that we were able to even vote on, it is separate and distinct from our resolution to participate in the program. Do you remember what the annual was for that - \$7500.00? Finance Director Smith answered that

was with all the funds, this is just the only one that is going to effect the general fund. I might have to adjust other ones as we go but I haven't gotten that far. Law Director Graves advised in all reality we have already used the Land Bank to demolish one nuisance property in the city. If we continue to use that program, the increase to the DRETAC fees are probably equivalent to what it would costs to demolish on one home. Finance Director Smith advised that gets assessed to any of the levies that we have as well and I really didn't have the time to figure it out to the penny what those may costs but those shouldn't be an issue, we might have to increase something later in the year for those. I wanted to make sure that the general fund line got increased. \*Motion by McCullough/Second by Kovach to accept and add the appropriations to Council's agenda. Yeas All.

Increase	101.220.5490	Lorain County 911	15,396.09
Increase	101.220.5321	Air Card Expense	5,198.20
Increase	101.199.5550	DRETAC Fees	2,000.00
Increase	101.199.5270	Refunds	500.00
Decrease	101.199.5129	Worker's Compensation	-2,500.00
Rename & Incr.	209.350.5212	Postage & Mailings	3,000.00
Rename & Incr.	601.360.5212	Postage & Mailings	3,000.00
Rename & Incr.	611.370.5212	Postage & Mailings	3,000.00
Est.& Incr.	630.380.5212	Postage & Mailings	3,000.00

**MAYOR'S REPORT AND/OR COMMENTARY: None.**

**LAW DIRECTOR'S REPORT: None.**

**CITY TREASURER'S REPORT: None.**

**OLD BUSINESS: None.**

**NEW BUSINESS: None.**

**PRESIDENT OF COUNCIL COMMENTARY: None.**

**MEETING ADJOURNED:** With no further business before this committee,

\*Motion by Kovach/Second by Elliott to adjourn at 7:09 PM. Yeas All.

**CLERK OF COMMITTEE AFFIRMATION:**

This Meeting of the City Committee of the City of Sheffield Lake, Ohio, was held and conducted under all Rules and Regulations Governing the Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Council's Office.

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CLERK OF COUNCIL/COMMITTEES

*Kay Fantauzzi*

I, Kay Fantauzzi, duly appointed Clerk of Committee

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CHAIRMAN

*Leanna Stark*

Of Sheffield Lake DO HEREBY CERTIFY that this  
Is a true and exact copy of the Minutes of the  
Finance of April 16, 2013.

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**COUNCIL PRESIDENT**

*Rick Rosso*

*and/or*

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**COUNCIL PRO TEM**

*Eric S Elliott*