

**Minutes of the Safety Committee  
City of Sheffield Lake, Ohio  
June 5, 2013**

The regular meeting of the Safety Committee was held Wednesday, June 5, 2013. Chairperson Stark called the meeting to order at 7 PM.

**ROLL CALL OF MEMBERS:**

Present: Stark, Erdei, Mayor Bring, Fire Chief Card, Police Chief Campo

Absent: Elliott, Law Director Graves (excused)

Attending: Councilman Kovach, Concerned Citizens

\*Motion by Erdei/Second by Stark to accept the minutes of the May 8, 2013 meeting with any corrections. Yeas All.

**CORRESPONDENCE: None.**

**PRESENTATIONS: None.**

***Reports from Safety Forces:***

***Police*** – Police Chief Campo reported I don't have anything other than we are in the process of hiring 2 part-time Officers right now. Both with a lot of experience, they should be able to go to work right away if they are approved and hired and all that. We are in the process of that right now. Our full-time Officer that was leaving – did leave last week so she is gone. Other than that the city has been quiet on our end. Chairperson Stark asked did we take of the stopping issue that we talked about last month with the one-man during the day or are we still having to work through that. Police Chief Campo answered strictly one-man during the day and I am there to back them up and it has been working with no issues. No gruff from the guys about it so it should be okay for now. Councilman Erdei asked how about the night shift, are we going to maintain 2 guys? Police Chief Campo answered always 2, afternoons and nights always 2. Only the 1 Patrolman on the day shift. Sometimes when I am there, sometimes it is really just 1 person because already I have had to send guys to Parma, to court, to pick warrants, to Cleveland. So sometimes there is really only 1 person there but it is not ideal but you know we will get by for now. Councilman Erdei asked are we going to be able to have at least 2 or 3 guys for the Community Days or have you thought that far ahead? Police Chief Campo answered yes we have been and I have been to the guys about signing up and I am confident we will be able to do what we have done every year. With the 2 new guys that we are working on hiring, one of them is bicycle certified even. I am confident that we will be able to staff it like we have every year prior. Mayor Bring advised the 2 gentlemen that we are bringing in are part-time and with the health care happen here very shortly, they have already told us that we are going to have to start cutting back on part-time hours so we are

looking at 29 hours per person. So this is how we are going to fill that particular hours that we had before that we were able to charge 38 hours and now we are going down to 29 hours so that is 7 hours less. So this is what we are making up and again we still lost a full-time person but we are looking at filling with 2 part-time people and then we still have the issue of part-time people not being available and will not return his phone call and we are having a problem filling shifts. So this is how we are trying to combat that. Police Chief Campo advised we are in serious need of at least 1 more part-time Dispatcher and probably really 2. I haven't been able to fill the Dispatch shifts without doing overtime. So that is a priority right now too. Mayor Bring advised we have 3 extras but they aren't available for the shifts and we can't make them work. Chairperson Stark stated so it is not necessarily the body count it is more the and I will put it out there, willing to work the hours that are offered. Mayor Bring stated also because they are part-time they also work other places, the full-time people have 6 weeks vacation plus their sick time so if you start adding all that up that is where your time and hours go and that is why we have manpower issues. Police Chief Campo advised on the carnival question, we don't let anybody take vacations during the week of the carnival, so everybody is around so that makes it easier to do that also. Councilman Erdei asked on these part-timers like the Law Director stated the last time, can you just say well the keep refusing just put them down on the bottom of the totem pole and the guys that do want to work. Police Chief Campo stated unfortunately we are at their mercy to fill a schedule so you can't really respond like that because we still need them to fill those shifts and what we require by our policy is I think it is 12 shifts a month. We have 7 days a week with 3 shifts, 21 X 4 is 84 and you only require 12 shifts. Not even 12 days just 12 shifts a month by our policy and that is all they give you. Mayor Bring advised when they put out their schedule that overlaps with other peoples schedules so he is looking at all these guys turn in all these schedules but a lot of those hours are overlapping so he is down to certain times where he has nobody. Police Chief Campo advised the midnight shift availability is pretty much 0 across the board for all of them. They don't want to work midnights, they don't want to work July 4<sup>th</sup>, they don't want to work anything other than maybe Saturday and Sunday day shifts and a couple of afternoons and it is difficult. Councilman Erdei stated well at least with these 2 part-timers there is no training involved, they are ready to go on the road then right? Mayor Bring answered correct. We still have to get them sworn in on Tuesday if that goes – it is up to you guys. You know Steve is here also because we are going to talk about Community Days and this is something that we will address.

**Fire** – Fire Chief Card reported so I will start out with vehicle maintenance report, last month E61 had rear emergency brake problem with the canisters on the axle where it went bad so they had to be changed and that costs us \$2487.05. Then E63 decided to start having problems and this was air leaking problems which also goes to the brakes because if you don't have enough air pressure the brakes don't release and

that costs us about \$1000.00 to get that fixed. There is still a small leak somewhere on that truck that we haven't found yet. It is 18 years old and all those little tubes and o rings are going to start going bad. I have my maintenance crew looking for those leaks. The new squad had a couple of issues but that was taken care from the company that we bought it from – Lifeline. It looks like about \$800.00 they spent to get whatever the problems were. We found one was we needed a new battery and tires needed to be rotated and we had an air conditioning problem which they fixed right away. I think we are going to talk about Community Days. The Mayor talked to me this morning and said that we are doing fireworks so I will have to have a crew for fireworks which is going to cost overtime. So there is nothing we can do about that. I am going to have to have almost my whole department there for that. There are some guys on vacation that won't be there but we will have the shift that is on duty and then the rest of the guys that will be there. As far as manning the squad up there like we normally do, that does alleviate a lot of calls that we will see without the squad being there because people do cut themselves, they fall down, all these little things happen that they just walk up to us and we deal with it and they sign a no treat and they go on their way. Now when this happens they are going to go to the trailer and then I am assuming you guys are going to call us and then we are going to be running up there. I am going to try to see if the guys on duty can just go up there and sit but if they get a call they are going to have to leave. That is how we are going to try to make this work for us. Chairperson Stark asked warranty on the new squad that we just got, what kind of warranty do we have on that? Fire Chief Card answered just their little warranty that they had. It is past the 5 years, 60,000 miles – we didn't purchase an extended warranty on it. But since we are buying a new ambulance from them they are fixing everything that we are finding – they are just doing it. Like there is a small little paint problem that he is going to fix. We will deal with that once we take delivery of the new one. Councilman Erdei stated when you said our maintenance guys we have actual guys? Fire Chief Card answered B shift is my maintenance shift and Bill Langin and Steve Koch are on there and they have been working on these trucks for a long time, so they know them pretty well. Steve is a mechanic but things they can't handle we send out but they try to find it before we have to pay money for it. Mayor Bring advised those 2 guys have been a huge help here lately and both have stepped up to the plate and they don't necessarily have to do that. They have actually asked Tim if they could do it. Since we have a new mechanic and he is doing a very good job, I told Len if something does arise now that Rob will go over there and help these guys which before we were always backed up with things to do. So if Rob does have free time he is able to go over there now but they are still sending this stuff out but Rob has helped a couple of times. Mayor Bring advised we did have the ad in the paper about the vehicles that we had up for sale and we did get a bid on the one ambulance for \$7650.00 so we sold that and that has been gone and that will go towards the purchase of that new ambulance

for the match because we have to match 5% so that money will go towards that if Tim doesn't spend it. So that was good news. Chairperson Stark asked any bites on anything else. Councilman Erdei asked on the old police cars or anything? Mayor Bring answered we didn't get any bids on that. We are probably going to have to just take those down and have them scrapped out and then take that money and put it back into his maintenance line so that he can do oil changes and mufflers and stuff like that. It is not going to be a tremendous amount of money, it is going to be about \$1200.00 but these cars have been sitting there for a while so there is no sense in leaving them laying around. Chairperson Stark asked what we asking for those cars? Mayor Bring answered whatever we can get, I think there was a minimum bid on them but I think the scrap value which was \$400 or \$500.00 something like that. Councilman Erdei asked can you sale them as a used good to somebody? Mayor Bring answered all the new ones are all LED lights and these are all the old ones and we actually have of them down in the basement we use for the Service Department for some of the vehicles for that but on police cars – everything is now LED. It is the same thing with Tim's ambulance – all those lights are new LED lights which are much more efficient as they don't draw as much power and can be seen a lot further. They are really of no value but we do keep them and use them. We have some on one of our trailers and I think a couple of our white trucks that we have that we run around the city with.

Mayor Bring stated Steve is here about Community Days and I did speak to Mr. Campo and I know you wanted 2 police cars; one at each end and we will be able to do that correct? Police Chief Campo answered for the parade – yes that would be no problem. Councilman Kovach advised that was the normal setup. Police Chief Camp advised I am confident that we can do what we have done every year. The reason I am not saying I am positive we can do that every year is because until we put a schedule up for the carnival walkers and see how many people sign up, I can't say yes for sure we got 4 guys every night and 6 for Thursday but I am confident that we will be able to do what we have done every year. Councilman Kovach advised I am not as concerned with that because that is an internal thing between Civic Counsel and the guys that sign up but the guys that are on the road during the parade and those that are around for fireworks have always been on the schedule plus the ones we have. Police Chief Campo advised for fireworks night we didn't have anybody extra on the road fireworks night. Now parade night we have instead of 4 guys walking in the carnival we have always had 6 every year. Civic Counsel always has 6 guys working that night and the 2 guys working the road and then maybe a couple additional I can try to put out there – we will have enough to do the intersections of traffic control and somebody in the front and behind the parade. Councilman Kovach advised when we had talked there was no money for overtime, so I didn't know how that schedule would work for us. Police Chief Campo answered well I am really limiting overtime but we have to every now and then for something that we need to

do we will do it. It is just something that I am really limiting for the carnival time. Councilman Kovach advised I was under the impression that you weren't going to be able to do the cars up there this year for the parade? Mayor Bring answered we had discussed that, Tony and I sat down and talked about it and we thought we need to do this because that is a major factor and we don't want anybody getting hurt and we want to make sure it goes smoothly. So you will be good to go and Tim will be up there. There was a brief discussion and Mayor Bring advised there won't be a helicopter flying this year or anything like that, no trucks will be there. We just can't pay all that overtime. Until if the next levy passes then we will look at it next year. There was a brief discussion on other possibilities.

**Law Director – None.**

**OLD BUSINESS: None.**

**NEW BUSINESS: Revenue spending – None.**

**CITIZENS COMMENTARY: None.**

**MEETING ADJOURNED:** With no further business before this committee,  
\*Motion by Erdei/Second by Stark to adjourn at 7:18 PM. Yeas All.

**CLERK OF COMMITTEE AFFIRMATION:** This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under all Rules and Regulations Governing The Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Council's Offices.

---

CLERK OF COUNCIL

*Kay Fantauzzi*

---

COMMITTEE CHAIRMAN

*Leanna Stark*

---

PRESIDENT OF COUNCIL

*Rick Rosso*

*and/or*

---

COUNCIL PRO TEM

*Eric S Elliott*

I, Kay Fantauzzi, duly appointed Clerk of Committee Of Sheffield Lake DO HEREBY CERTIFY that this is A true and exact copy of the Minutes of the Safety Committee of June 5, 2013.