

Minutes of the Buildings and Lands Committee meeting
Sheffield Lake, Ohio
April 4, 2013

This regular meeting of the Buildings, Lands, Vehicles and Equipment Committee was held Thursday, April 4, 2013. Chairman Kovach called the meeting to order at 7:01 PM.

ROLL CALL OF MEMBERS:

Present: Kovach, Smith, McCullough

Attending: Mayor Bring, Service Director Smith

MINUTES: March 7, 2013 - *Motion by Smith/Second by McCullough to accept the minutes with any corrections. Yeas All.

PRESENTATIONS: None.

CORRESPONDENCE: None.

OLD BUSINESS:

Service Director's report: Service Director Smith reported just so you know 876 Community and 744 Stark are coming up for demo-ing and in that process the city came up with a process that I touched on. I wanted to use this committee just to pass this around and show you. It is the new demo form which we will have for logging things within the city; things that are signed off like crushed septic tanks and things like that. This form we will create before we go to a Demo Board with the property whether it is municipal owned or private owned. This form will be filled out at the very beginning and that will follow that house until it is demo-ed. We will have the 2 jet skis by the end of the month for Police and Fire; I verified that today. Mayor Bring added those didn't cost us anything. There was a special program offered through Yamaha water sports that Coastal Communities – they extend equipment to be used for municipal purposes such as Police and Fire. With us we can use it for outfalls, checking outfalls and parks. They gave us brand new 2013 - 2 jet skis/3 man 185 horse. It is a 0 charge to the city with the exception of leased trailer which is \$500.00 a year. We carry the insurance but the program gives us specific use for the whole summer for Police and Fire. At the end of the season it is turned back. The city applied once before through this program and we were accepted and we never participated due to other circumstances that were developing. Mayor said he thought it was a great idea if we can get it for free and that is what we did. Councilman Smith asked you got to spend a load of money on training? Service Director Smith answered that is one of the things that we went and we communicated with the Fire Department. Before we applied, we went and talked to Fire Chief Card and Captain Campo about that specific thing and how it could be used in their department. Chief Card came up with the fact that you got to go with 1 day training per season to have guys out. It is just several hours for 1

day of the training because most of the Firemen have jet skis which helps already. Councilman McCullough advised I am going to tell you right now 185 horse power jet skis – these guys don't have a clue. Service Director Smith answered the bottom line is we are going to have training but it is minimal. Councilman McCullough asked who is training them? Service Director Smith answered we can go through J&J. Councilman McCullough stated I mean it is fine because mine was always offered and they knew it was there if they ever needed it – they knew where the keys were at. I will ask are they going to be in the water a little bit more than our police boat was? Service Director Smith advised we are going to keep them here and trailer them to scene as we need them. We can have them in the water within 5 minutes. Mayor Bring advised the boat did not work, they took it out a couple of times and if it was choppy at all – it just didn't work. These are a lot easier to work with. We are also going to do because we did dive training and we are going to get the other cities involved and we will be able to use these in dive training. Service Director Smith stated hopefully they will be used in a water rescue instead of a water recovery and if it saves 1 life then it is worth it. Mayor Bring advised these are good ones being the size they are and they don't flip like the other ones. With these we can hook them up to the Jeep and get them there. Councilman Smith advised great, you got something. Councilman McCullough asked \$500.00 lease on the trailer, we can't find a trailer for \$500.00? Service Director Smith answered it is made for these. Mayor Bring advised we figured if we got those for free and then with the trailer we didn't want to miss them up. Councilman McCullough stated oh, we are leasing through them. That is fine then. Service Director Smith advised there were 2 styles of jet skis Kerry, there was 185hp which is the one we got and then there was the turbo one which was 225hp but we didn't feel we needed that. Mayor Bring stated if this doesn't work, we are only out \$500.00. Service Director Smith advised I have gone on 2 rescues in the last 2 years; one when the police boat was in the water. I was able to get out with my other boat. Councilman Smith stated that police boat was a good thing but in order to get it and operate it and get it out and it took so long. Councilman McCullough stated I thought we had to have it, I thought it was part of that bid package. Service Director Smith advised Coast Guard went under Homeland Security, so that the Coast Guard is under Homeland Security they changed a bunch of border policies. What they want is they want the cities to exercise more control over the shoreline persay then them – the Federal Government. But as you know Border Patrol and all of them have increased their patrol. This will give us a bigger response and if we save a life – isn't that what is important. Mayor Bring stated for a very minimum amount of money and that was the whole idea. I am going to contact Amvets and if they want the boat back I will give them boat and if they don't then I am going to sell it. Councilman McCullough stated the only person that I have heard anything out of about that is Bryan Schuster. Mayor Bring

stated it doesn't even run right now. Service Director Smith continued WOW is working within the easements throughout the city, getting just a minimum amount of calls. Councilman Smith explained process of running the cable. Service Director Smith stated they are making good progress, they be pretty well finished with the underground soon and then they will start their poles and we just received their main box maps of the city. So those will be connected, they are making great progress. They are taking care of the residents who are unhappy too, I want to state that just so everyone knows. A lot of people think they don't have a right to work within the city right of way but they do. It is just that some neighborhoods have the city right of way in their front yard. We did purchase over the early spring/late winter in the Road Department 2 attachments for the skid steer that we own which is going to aid us in ditching and maintaining ditches and the drainage. One is a grapple for moving trees, stuff like that, and clumps of brush. The other is a mulcher, it goes on the front of skid steer – it is not a flail mower, it is not a mower head – it is a mulcher; it is a spiked drum with die cuts on it and spins at a high revolution and it dissipates anything in its path. It should help us maintain, we are going to try to get our easements back to where they should be – behind the telephone pole or up to where the telephone poles are. Instead of having things growing on the backside of the ditch and things growing on the front-side of the ditch and areas where we lost our right of ways – this thing should go in there with one man sitting in the machine. Councilman Smith asked doesn't the arm mower do the same thing? Service Director Smith answered no, this is different. The John Deere for maintenance for doing the high ends, it lifts up and does up high. We use the Deere for pushing back also and then over the sides. Mayor Bring stated the cutters on it are actually carbide and they are about the size of the end of a cigar. It is kind of odd because they are like concave, I watched it do a bush that was about 12 foot high and I don't know how big around – it was gone. That is what we have all the way along like Walker Road and we had a lot of people last year along Abbe Road that almost got in accidents because we had a hard time cutting that back. Service Director Smith added it just hasn't been maintained for years upon years. Councilman McCullough stated as far as the right of way on Irving Park – I got a complaint about that all the time. Service Director Smith advised we will be able to go in because one guy can go in there and spend a little bit of time and have it down to what a brush hog used to spend a day in this thing can do in an hour. Mayor Bring advised if wasn't even that costly, it was very inexpensive. Service Director Smith stated it will increase our efficiency with our lower manpower. The whole purpose is we have less people in the Road Department so we might as well give them tools that utilize that a little better then the other way around. The grapple will work hand in hand being able to pull trees, as you know we have a lot of dead trees and stuff in here which the grapple will be able to reach in on the front of the skid steer. We will be fixing the facial boards

on the Sunset building very shortly. We are going to replace the wind damage from Hurricane Sandy on the Minotti's building. We are going to replace the base board underneath it – the T111 at first. For right now we are go and secure that. Then I will working on a wash pad over here at the Service Department in the spring, the area of concrete with the sanitary sewer drain in the middle of it that has a cap on it. We can cap on and cap off for the EPA so that when we wash the big trucks, the wash goes into the sanitary and then when not in use – we cap it. Councilman McCullough asked are we going over 1351 – this that why this is here? Councilman Smith answered we are going to be in Ordinance next. Service Director Smith advised I am going to bring in an outside electrician to do a regular pm on all our generators. It will be a monthly check; voltages, auto starts, mechanisms on them. We get fault lights and things like that and when I got to call someone out it can get pretty costly sometimes. This is going to help and we will have a written record of inspection on a monthly basis for all 4 of the big generators. Councilman McCullough advised that is a great idea. Chairman Kovach concurred that is good because that was one of the questions I was going to ask you because it has a while since we have had any mention about how the generators are going. Service Director Smith advised this gentleman happens to be one of our vendors as it is now, he does our alternators, our starters and things like that. In discussion earlier this week, he was doing it for Lorain Metro Housing Authority – he is a generator inspector. He does a regular preventative maintenance program for these generators, with us it is critical. He will give us a monthly report and let us know this is going on or we have to address this. He can do most of the repairs, there might be some that might have to go out for someone else. This will give us a lot better program as far as monitoring the conditions of the generators. Councilman Smith asked is it costly? Service Director Smith answered the costs will be good and we haven't settled on a final costs, it should be minimal. Mayor Bring advised we put 2 new servers in and we still need 1 more part, so we are working on that too. We saved a lot of money and those were installed last night. But we still got a little bit of a problem and we need to get that fixed real bad. We keep getting down times and then the girls over can work but we can't work over here. Councilman Smith asked how many generators we got – 2? Service Director Smith answered 1 in each pump station and 1 over here – those are diesels. Councilman Smith asked is he certified in generators? Service Director Smith answered yes he is. He works on – we are not talking little ones. I am talking 100 kw's, 125 kw's, 150 kw generators, ours here are 100's. There was a brief discussion. Chairman Kovach asked how are things going at the Civic Center? Service Director Smith answered things are fine and Ohio Edison is promising before May of having the underground done. I sent out a week ago to Joe Faga a reminder to make sure it was still on his radar and he replied

absolutely. We will remove the pole at the same time. There is nothing for vehicles at this point.

NEW BUSINESS: None.

CITIZEN'S COMMENTARY: None.

MEETING ADJOURNED: With no further business before this committee,

*Motion by Smith/Second by McCullough to adjourn at 7:24 PM. Yeas All.

CLERK OF COMMITTEE AFFIRMATION:

This Meeting of the City Committee of the City of Sheffield Lake, Ohio, was held and conducted under all Rules and Regulations Governing the Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Council's Office.

CLERK OF COUNCIL/COMMITTEES

Kay Fantauzzi

I, Kay Fantauzzi, duly appointed Clerk of Committee Of Sheffield Lake DO HEREBY CERTIFY that this Is a true and exact copy of the Minutes of the Buildings & Lands Committee of April 4, 2013.

CHAIRMAN

Steve Kovach

COUNCIL PRESIDENT

Rick Rosso

and/or

COUNCIL PRO TEM

Eric S Elliott