

**Minutes of the Finance and Audit Committee**  
**SHEFFIELD LAKE, OHIO**  
**March 19, 2013**

This regular meeting of the Finance and Claims Committee was held Tuesday, March 19, 2013. Chairperson Stark called the meeting to order at 7 PM.

**ROLL CALL OF MEMBERS:**

Present: Stark, Smith, Erdei, Kovach, Mayor Bring, Finance Director Smith, Service Director Smith, Law Director Graves

Absent: President Rosso, Pro Tem Elliott, Belaska, McCullough, Treasurer Woods (excused)

Attending: Concerned Citizens, Members of the Media; Avon Lake Press

**PRESENTATIONS: None.**

**FINANCE DIRECTOR'S REPORT:** Finance Director Smith advised as you will see on our little list today, the first 3 are adjustments strictly in the Fire Department and it is net 0. He just wants to move a little money around, he needs some fire hose for the fire trucks and a couple of other things and he wanted to make sure as he has kind of planned out his year which is a good thing. So he wanted to make sure that he had enough in equipment and repair and the other 2 accounts can afford the decreases to compensate for that \$5000.00 increase. 106 which is our capital purchases, you will see 2 separate lines because it is really for 2 separate things and the \$62,000.00 is for the used ambulance which is an excellent deal and we are direly in need for the ambulance. The other one is for our city computer server that services all of our finance package/payroll package/our utilities/our buildings/services all of our software equipment and the costs on that is going to be about \$15,000.00. We can't afford it all out of the general fund but we have broken it out into other departments that use the software as well so that is already taken care of and we already have money in those lines. I am just requesting \$5000.00 out of capital purchases to go for that new server because we had a little heart attack break for I left on vacation. The day before I left it decided to die and I had to bring it back to life out of nowhere. Fortunately it is hanging on right now and I think we will be okay until we get the new one which will take a couple of weeks to build. Our software company will put it in and program it correctly and get it done right. We could cut corners but I don't believe it would be worth it. Councilman Erdei asked KT settlement what is that? Finance Director Smith explained the Fire Department per their contract get a Kelly Time settlement for earned time off that they don't use in the prior year – they get paid for in this year. We budget a certain amount of what I kind of think it is and that was last July. \*Motion by Kovach/Second by Erdei to accept and add the appropriations to next Tuesday's Council meeting. Yeas All.

Decrease	101.220.5130	KT Settlement	-4,875.62
Increase	101.220.5272	Equipment & Repair	5,000.00
Decrease	101.220.5493	Hazmat	-124.38
Increase	106.710.5920	Capital Purchases	62,000.00
Increase	106.710.5920	Capital Purchases	5,000.00

**MAYOR’S REPORT AND/OR COMMENTARY: None.**

**LAW DIRECTOR’S REPORT: None.**

**CITY TREASURER’S REPORT: None.**

**OLD BUSINESS: None.**

**NEW BUSINESS:** Chairperson Stark asked issue on the ballot coming in May, I don’t know if we could do anything else such as participate in chili cook off’s, that type of thing which would bring in money? Law Director Graves advised individual Council members can participate on their own time off city property in volunteer committees or whatever. It just cannot be an official city function using tax payer dollars to advocate for a political issue.

**PRESIDENT OF COUNCIL COMMENTARY: None.**

**MEETING ADJOURNED:** With no further business before this committee,  
\*Motion by Kovach/Second by Smith to adjourn at 7:10 PM. Yeas All.

**CLERK OF COMMITTEE AFFIRMATION:**

This Meeting of the City Committee of the City of Sheffield Lake, Ohio, was held and conducted under all Rules and Regulations Governing the Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Council’s Office.

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**CLERK OF COUNCIL/COMMITTEES**

*Kay Fantauzzi*

I, Kay Fantauzzi, duly appointed Clerk of Committee Of Sheffield Lake DO HEREBY CERTIFY that this Is a true and exact copy of the Minutes of the Finance of March 19, 2013.

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**CHAIRMAN**

*Leanna Stark*

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**COUNCIL PRESIDENT**

*Rick Rosso*

*and/or*

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**COUNCIL PRO TEM**

*Eric S Elliott*