

**Minutes of the Park Board
City of Sheffield Lake, Ohio
May 19, 2014**

The regular meeting of the Park Board was held Monday, May 19, 2014. Chairman Lewis called the meeting to order at 7:02 PM.

ROLL CALL OF MEMBERS:

Present: Lewis, Albaugh, Kovach, Kustra, Mayor Bring, Service Director Smith
Absent: Farris (excused)

*Motion by Kovach/Second by Albaugh to accept the minutes of the April 21, 2014 meeting with any corrections. Yeas All.

CORRESPONDENCE: None.

PRESENTATIONS: None.

PARK SUPERINTENDENT/RECREATION DIRECTOR REPORTS: Park Superintendent Smith reported permits now are starting to come in for Ferndale I baseball field. I got 2 people now who have got 2 days of the week scheduled. Jerry did replanting around the binoculars at the Boat Launch and he brought in clay so it wouldn't run down the cliff and then he topped it off with topsoil and seeded that a couple weeks ago. He was worried that the rain washed it off but it didn't so it is starting to come up. There was a painting issue reported to us by Chief Campo this morning. Some juveniles had sprayed a scooter with spray paint at the Boat Launch while it was laying down on the asphalt and they got all kinds of over-spray in a 3 foot area but as it turns out it is real little and will come off with water. I will have Jerry put something on it just before a rain or something but it will come off. One of the things Pat and I talked about was the Civic Center, we are going to have Jerry side that front wooden siding – the T111 above the door. We are going to add that tan siding that we used on the side door from the Lowe's grant, we still have enough siding from that so we are going to do that. The mowing is on schedule even with the rainfall, Jerry has been keeping up. As a matter of fact I even had a complaint about someone who didn't understand why we were mowing the day after a flood and I said that is because we bought a mower that cuts in the rain. They weren't too happy about it but I explained the process to them and they understood afterwards. We did remove several trees from the north end of the wood line at Lakewood Beach, they were like 6 little ones that were just spreading on the cliff. We are going to spread that out a bit and then get that split-rail back up along that creek bank that runs from the front down. Pat will actually remove the trees that are laying down now and he is going to have the guys get them out.

Debbie Suarez, 811 Harris reported I have some information on the park crafts. I talked with Pat Hastings and we set up dates and times for the park crafts so they will be on Mondays starting July 7th and going every week until August 11th and we are going to meet at the Community Center from 12:30 pm to 2:30 pm on those Mondays. I have response from about 25 children whose parents returned the form that I sent out end of February/beginning of March. So we have a group now of about 3 adults who are committed to being there every week. I am a retired educator and one of the other women of the group is a present educator – she is a teacher as well right now. So she and I are going to kind of share the responsibility of doing the craft while one of us is outside, so both of us will be there every Monday. One of us will be inside working on the craft and probably both of us will start there and then one of us will go outside as the children finish with the craft. We will have either a planned activity for them and/or they can use the playground at the Community Center. So for the 2 hours they will do a craft and they will have some outdoor play time. We are asking that the parents stay with their children during that 2 hour period. We thought that would be easier as then we wouldn't have to all be fingerprinted and we wouldn't have that responsibility/liability for the children. We thought if we asked the parents to stay with their children then that would be more helpful. Member Kovach asked do you have any projects for crafts set up yet? Mrs. Suarez answered I have to meet with Meg Dietz who is the other Teacher who is going to be doing it. Member Kovach stated the only reason I am asking is I am looking at your start date – that is the week before Community Days and we used to decorate bikes and stuff. That is a possibility. Mrs. Suarez advised I remember you saying that Steve when we first talked about this and when we were setting up the days I wasn't thinking and I didn't know when the Community Days were. It actually is that week, that first week that we start. Well here is the thing, I actually had thought about that because the parade is Thursday. We are going to send out a letter to all the parents' emails and make contact with all of the parents and I was thinking maybe to ask parents if they would be interested in having their child be a part of the parade. I thought maybe we could make banners, I wish we had more time and we would have coordinated this better. I am sorry because I had class on Monday nights I wasn't able to be here. Member Kovach stated I am just saying something like that I think would be very easy but if you have got other ideas going? Mrs. Suarez answered we don't and I was thinking a banner. Ideally I really would have loved to have done papier-mâché heads or something but I don't think we are going to have enough time to do that. We haven't brain stormed all that yet but I really would like to do that and have the kids to be a part of the parade. Member Kovach advised I will only need 15 minutes' notice for that. Mrs. Suarez continued I contacted the High School about getting kids to do community service from the High School for this and I really have not heard back from anyone. I mean I heard back but then it was like okay I have to talk to Student Counsel and I haven't heard back. But one of the other adults who met with me last

week suggested that we get the Senior Girl Scouts to help so that may be an option that we have Senior Girl Scouts. I also think that if the parents stay, we will have plenty of help as well. Might I also say thank you for doing the movies in the park, I have had such wonderful response – people are so excited about doing the movies in the park. Great idea – thanks.

Member Kovach submitted correspondence from Mrs. Prokay regarding “Summer Skies” Fest which is attached to these minutes.

OLD BUSINESS: Member Kovach stated we have got the movies now and I continue talking with Kerry about this. Of course I should have asked him for a little bit bigger list but he wanted for the Board to get some input as to what movie. Now the only 2 movies he has talked were Blue Tail Dolphin that was one of the ones that he suggested. I think that is a newer movie because there is supposed to be Blue Tail Dolphin II coming out and the movie suggested is this movie Andre and it is about a seal. It is a little bit older movie where the seal for like 20 years in a row, this girl raised it as an injured pup and it got too big and the zoo took it like a couple hundred miles away and this seal found its way home every fall season. Every year for like 20 years. Like I say I think those are the 2 movies that we would have to choose from for the first round, I think we will have a better idea after that for the second time. I think I am going to suggest to him to go to Blue Tail Dolphin because number one he said something about he thought the licensing fee might be a little bit less with the fact that there is going to be a Blue Tail Dolphin II coming out or something like that. Mrs. Suarez asked what is the process for that, I know I am probably out of order here but you have to pay royalties to show it? Member Kovach answered you have the licensing fee but I believe Kerry McCullough is going to be handling that because he has equipment. I am not quite sure because we are still pulling it all together but yes there is a licensing fee. I think you said that with the music. Mayor Bring advised if you play music during the day at a business you have to pay. Member Kovach advised we will get it finalized, technically we are only going to have about 5 weeks away now. After a brief discussion on the movie Blue Tail Dolphin - *Motion by Kustra/Second by Lewis for the movie Blue Tail Dolphin to be played for the movie in the park night. Yeas All.

Designated Skate Areas: None.

Memorial Parks: Mayor Bring advised I am working on something for that because I acquired some 2 X cedar so I talked to a gentleman and we are going to see if we can't glue that together. He told me he could router a real nice sign. So we are thinking about doing something like that and putting it up in the park. Then I will talk to AMVETS and VFW about getting together now that we finally have some money available.

Neighborhood Parks: Mayor Bring advised we will be actively looking at grants now, we are talking about doing a couple of pavilions. First thing I have to do is get

our Safety Forces up and running and get that taken care of. But again if something comes up as far as a grant, we will be looking into that even if it has matching funds. If it is worthwhile going after we will probably start to participate in that. A pavilion is very easy to do and it would be nice for everybody to get involved. Even if you only have 2 people out there that know what they are doing, that is all you need. It would be nice to do something like that. I could do a drawing and get the material out there, it is pretty basic stuff. I think we probably are going to do something here maybe in the Fall or something.

Lakefront Parks:

Lakewood Beach Park – Park Superintendent Smith reported Lakewood Beach Park and the beach at the Boat Launch would now be targeted starting this year for E-coli bacteria counts through the Lorain County Health Department and done by Lorain County Health Department. They do all the beaches in Lorain County and those 2 beaches are on their list. All we are going to do is get 2 little signs that are hinged; one in the up position and it will say “after heavy rainfall, check bacteria level” or whatever and then “high bacteria count – stay out of the water” or “high bacteria count today when the sign is down”. So we can change that according to the beach count that they get and they will call it in right after they take it. As soon as they have it they will call it into us so we can adjust the signs on it. We will be working with them on that. We are also going to take advantage of that and put in the SSO signs which is during heavy rainfall storm sewer at the outfalls – the ones that have sump pumps. That is only Lakewood Beach Park out of those 2 but it is Lakewood Beach Park, Jordan’s outfall and Shell Cove outfall.

GRANTS, GIFTS & AWARDS:

Brookside Bike Trail/Covered Bridge – Mayor Bring advised during Pride Day we bought some baskets and the Karate group from Shoreway planted flowers over there. One of the guys from Water Department are watching with their binoculars and make sure nobody does anything wrong. It looks really nice and I think once those things grow. John Edwards took a really nice picture of that and I have that in my computer. Once those flowers start growing and some of the kids went down there for Prom. That bridge I think will be used quite a bit. Also we are looking at – well the guy that does our camera’s, I took him down there the other day and we are going to put 2 camera’s right above that on that pole so we will be able to keep an eye on all that stuff. Mrs. Suarez asked another bridge? Service Director Smith explained it is a walkway over a small wetlands area about 70 foot long. Mayor Bring advised so nothing is disturbed. At the end of Ferndale, in between that where is trees and small woods there; it is between that and where the trail is going to go so we have to put a little walkway going that without disturbing everything. You know, you have frogs, tadpoles, etc., – EPA said if you can do this then you won’t disturb anything. Basically it is going to be very low to the ground and it is going to be 10 foot wide

and about 70 foot long. Service Director Smith advised we got a grant this year for Phase II of that bike trail. So from the south side of Ferndale we are going to pave across a 10 foot paved trail over to the west side where the new asphalt ends. It will be a whole new section of paved trail that is going to be complete up to and the only section that is not is that little boardwalk area that Dennis is referring to. We will step over to that boardwalk, over the bridge and turn right and then left. Mayor Bring explained there is going to be a loop because the creek is there and they already have a drain pipe so we are going to follow that around and go around that drain pipe and then come along and then go back. Mrs. Suarez asked will that hook up with the sidewalks that they put in on Harris? Service Director Smith explained Lorain County Metro Parks bought all that property on the west side of Harris Road to Idlewood on the north side of the railroad tracks - it is call the Sheffield Lake Reservation. They haven't had a press release or a big deal about it because it is in the development stage. One of the things that they are going to do – they signed onto this grant that the Village, the School System, Sheffield Lake went together and everyone signed onto this grant together. Metro Parks section is from Idlewood to Harris and what they are going to do this year is they are going to put in the base and the cinder stone on top of that like they did at Oberlin for a couple of years before they paved it. They are going to do that so we can get immediate use and it can be an immediate connector before their plans to develop the park with a perimeter paved walking trail and natural areas and stuff like that. Mayor Bring advised that will hook up to the Safeway to Schools – that walk. Then we are talking about probably having some kind of a 10K race because you would be able to go all the way through down to the parks and then come back. I think that is something that we are going to promote. Member Kovach stated following the whole trail you could go all the way out to Kipton. Mayor Bring advised we did get a recycling grant for everybody participating in recycling – the green cans you put out which are weighed and then there is so much of that and we actually get money back out of that. Service Director Smith advised we got a little over \$9000.00. Mayor Bring advised I talked to Law Director Graves about that, the new bike trail - we were talking about doing because there is going to be a little bridge there that is going to be 70 foot long X 10 foot wide. We were talking about doing the top boards with a recycled material. I sat down and figured that out and that came to about \$5000.00 for those boards. If we use regular treated it is considerably less. So then David and I were talking and I said why don't we look at doing picnic tables, some benches and some kiosk's for the bike trail. So we looked that up and they had those available. Service Director Smith advised I think he said 2 kiosk's, 5 benches and I don't know how many of the other. Mayor Bring advised with that money it will all along the bike trail. Also the recyclable garbage cans, I think we are going to get 9 of those. Service Director Smith explained nice ones that can be permanently mounted. There was a brief discussion on different wood that could be used.

NEW BUSINESS: None.

CITIZENS COMMENTARY: None.

MEETING ADJOURNED: With no further business before this committee,
*Motion by Kovach/Second by Albaugh to adjourn at 7:30 PM. Yeas All.

CLERK OF COMMITTEE AFFIRMATION: This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under all Rules and Regulations Governing The Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Council's Offices.

CLERK OF COUNCIL

Kay Fantauzzi

COMMITTEE CHAIRMAN

James Lewis

and/or

ACTING CHAIRMAN

Steve Kovach

I, Kay Fantauzzi, duly appointed Clerk of Committee Of Sheffield Lake DO HEREBY CERTIFY that this is A true and exact copy of the Minutes of the Park Board Of May 19, 2014.

PRESIDENT OF COUNCIL

Rick Rosso

and/or

COUNCIL PRO TEM

Alan Smith