

**Minutes of the Roads, Drains, Water, Sewer & Refuse
City of Sheffield Lake, Ohio
June 2, 2014**

The regular meeting of the Roads, Drains, Water, Sewer & Refuse Committee was held Monday, June 2, 2014. Chairman Cizl called the meeting to order at 7:03 PM.

ROLL CALL OF MEMBERS:

Present: Cizl, Rosso, Kovach, Smith, Erdei, Wtulich, Stark, McCullough,
Mayor Bring, Service Director Smith

*Motion by Erdei/Second by Stark to accept the minutes of the May 5, 2014 meeting with any corrections. Yeas All.

CORRESPONDENCE: None.

PRESENTATIONS: None.

SEWER CREDITS/UNPAID CHARGES FOR TAX DUPLICATE:

703 Sheffield Road, in the amount of \$109.82 – Service Director Smith did recommend the sewer credit. He explained going over and talking to the homeowner and viewing the break in the crawlspace under water heater at the feed line. It did go down any drain, it actually went into the ground. *Motion by Kovach/Second by Erdei to approve the credit of \$109.82 at 703 Sheffield Road. Yeas All.

SERVICE DIRECTOR'S REPORT: Service Director Smith reported we do have a \$1915.50 that Annie forwarded to go on tax duplicate. Report was not made available prior to meeting so it will be forwarded for next meeting. Service Director Smith continued I have not heard anything back from Lorain County EMA concerning any relief funding for the flooding rains back on May 12th. They said they were very optimistic that they were going to meet federal criteria which in the event that this happens and this is a long process, people with basement flooding's will actually have some type of relief too or at least offered if they meet the criteria and it could be just a couple inches of water. In conjunction with that I did file everyone's name that I had and address that reported flooding onto a list and sent it to Emergency Management so that they would have that. We will be putting up combined sewer overflow signs at each of the outfalls where the pump stations are, that is also a requirement and we have had them here. We got them last year but will actually post them this year. The Lorain County Health Department along with the Ohio Board of Health started beach testing for the 2014 season. Two of the eight reporting Lorain County beaches are in Sheffield Lake; Community Park beach and Lakewood Beach Park. If the bacteria levels above state standards which is 235 we will post a water quality advisory notice until the level returns below the state standard on the next testing. Currently they test 4 times a week. It is not that swimming is not allowed it is

just that people in ill health, the elderly and children are advised not to swim when the bacteria level are above state standard. We are notified by the Health Department by email daily after the report and all of the beaches can be found on “Beach guard Ohio” website which is run by the Ohio Board of Health. You just click on the county and then it tells you how many beaches are there and then they list them and you click on the beach that you want to check and it tells you if it is under an advisory or not and it is one day behind until it gets to the fourth day and the weekend. I would urge you all to take a look at it, it is pretty cool to get used to that. Everyone is afraid of it but we have only had one time, one test that was above and that was for Friday through today. Tomorrow I will get an update and we will pull the signs down. I started having the process of having Pat more involved with the production in both of the departments; Water and Sewer. We are utilizing him in more of a Superintendent’s role, day to day scheduling, of weekly departmental work schedules along with other duties will be done by him and overseen by me. The purpose of this is so that we can be more efficient in what we are doing. Pat having on-hands issues on any specific moment concerning the production of things; knowing who is doing what, what they should be doing, why are the guys not doing this and if they are not – actually to be very honest with you guys I looked at this when I first came back at some of the changes that were made. It makes a lot of sense, it really does. Pat is willing to go this extra route and there is no compensation for what he is doing either, it is just to make the whole system less headaches and more efficient and that is what it will do. He will be utilized more in that role and the Water and Sewer Departments will be monitored real closely on their efficiency. The whole purpose of this is to get to the point where they are doing a lot more service oriented things, preventative maintenance things and things like that instead of reading meters most of the time and go from there. Likewise the Road Department, there will be some recommendations that we make upcoming on what we are going to do with the Road Department to try to streamline it to make it more task friendly. We have 3 guys, that is a really tough thing depending on the job and who is going to be a one man deal or two man deal. So you have to prioritize using both of those. The Road Department has been replacing driveway pipes, digging and grading ditches especially ones that we identify during the heavy rains on the 12th. That bumped everything up to the list of clogged pipes of what we have worked on and got through. Then we came off of Maplewood and we are almost done with the Maplewood tie in and then we will be moving on to more ditches; Walker Road, Buckeye, Maple and that type of stuff. We have the bridge over there and I will keep everyone updated. The Bike Trail – David notified me today that we received approval of the Bike Trail from the State that he took down personally Thursday I believe it was or Friday. He went to the State and turned in everything he received in the mail for the final approval. So we will have a production meeting with Bramhall; Dave, Pat and I and have everything coordinated so we can get going on this asap and we can get the delineation between tasks; what

is getting bid out, what we are doing in-house, split the work load up and get going on it. So we will be doing that this week and actually in the next couple of days trying to speed that whole process up. Mayor Bring stated to piggy back on what Len said with Pat and what we are doing is splitting him up between the two departments and we are taking his salary out of two different departments. It is no different then what we do with Len and what that does is free up some money, so we put a bid opening for a position in the Service Department so then we will hopefully have one of the guys in the Water Department bid on that. So that will give us more manpower and Pat will be floating back and forth and coordinating this. We thought this was the best way of doing this instead of hiring somebody and this actually gives us an extra man. I will be meeting again on the 9th of this month which I believe is next Monday at 1:30 with Mayor Zilka, Mayor Jensen, Mayor Gillock and Mayor Hunter with Engineer Bramhall again about the water and flooding and how we are going to proceed and what we are going to do with that. Then on Tuesday I think we will have a little show and tell, we are going to bring something in from one of the water pipes just to show you what is going on and show you what we have been trying to battle. So I think you are going to be quite surprised on what you are going to see. Service Director Smith stated I want to expand on just one thing right now currently we have 4 employees in the Water Department and 3 in Road Department and we want to reverse that; 4 in Road Department and 3 in Water Department with a floater. That way we have 2 – 2 man crews and we can get twice the amount of summer work done. Mayor Bring stated this should make a huge difference. Councilman Erdei stated Len the last time we heard from you you were having problems and you were going to camera out a line that was going towards the tracks on Devonshire? Councilman Erdei answered yes. Service Director Smith answered that forced main, yes we did camera the forced main and we didn't do that last leg because the day they went to camera it they ran a test and water blew out in the manhole along the railroad tracks. So we didn't have to camera that last section. They weren't waiting long enough to be very honest with you, the length of the run was so long to get past the restriction it took a little more time then what it should have. So we didn't have to camera that, we buttoned up the breaks but we are not utilizing that forced main at this time. We are just utilizing the other pumps in the other one – stronger pipe that can handle more. We have Bramhall involved with us, he was out on site and looked at everything and saw the broken pipes and kind of went through and he is in the process of getting us an actual estimate of what it is going to costs to replace that forced main. Mayor Bring stated again this will be part of what we are going to show you on Tuesday and explain to you because you won't understand until we show it to you. We also took a piece of pipe and Mr. Smith sent that out to Bramhall and he did testing and we are trying to figure out what is going on; it is the age and everything else. Everybody looks above ground but we got a lot of problems below ground here but we will see what we can do. President Rosso asked Len was the city doing

something on the north part of Devonshire, it looked like you put 2 pipes in and dug out that ditch or whatever it is. Service Director Smith asked on which side of the road; west or east? President Rosso answered the west side of the road. Service Director Smith answered no we are doing that. We have a resident over there and the resident has offered to help that drainage over there in the back since he is putting in his own drainage he said he would take care of that. We have 1 – 48 inch piece of round pipe but that is pretty much it but he is doing all that drainage and Pat has been with him and overseeing. President Rosso asked was he doing more than just clearing that out – that ditch? Service Director Smith answered he was actually putting in a pipe – that 48 inch pipe out back by his property. President Rosso stated I didn't see a 48 inch pipe. Service Director Smith advised we supplied the section of pipe. President Rosso stated on Devonshire, that last house before you get into where that is – there is 2 pipes there now. There wasn't 2 there before. Service Director Smith answered right he did that because he has all the equipment as that is what he does for a living. He came to the city and said hey I would like to make this drain quicker over here on his property. President Rosso stated I still think those pipes are too high but as with that event on the 12th they would have been still under water. Service Director Smith explained that is the hard thing about it is 6 inch/5 inch rain is a long time to judge something, you need to go out an 1-1/4 or 1-1/2 of quick rainfall and that gives you a real good. President Rosso stated I think with those 2 pipes and the way he cleaned it out that definitely is going to hold a lot more water, it is going to flow better then what it was. Mayor Bring advised that is what he does, that is all he has ever done for a living and he came over and talked to Pat and talked to Len and we agreed and he said I just want to help you. President Rosso stated that is great, I was driving down the road and I saw somebody there Sunday and I thought that's not a city truck and I noticed the pipes were new and all dug out and it looked good. I have another question but a different street. On Holl when everyone was here and when Mr. Harper was here talking about the drains, the sewers – I thought we were going to go over and camera them or look at them, have we done any of that? Service Director Smith answered we haven't camera'd them but we pulled the manholes/lids and someone said – I believe you are talking about the one in front of Bill's house. I sent the guys to pull the manholes and look for it. It is hard to tell, you have to know what you are looking as one is sanitary and one is storm. They are right next to each other and I sent the guys out to make sure there was no debris, I guess it was said there were rocks and stones in the one and they thought maybe it might have been a collapsed bricks but I have not heard back. I did that Thursday. President Rosso stated one of them looked like it had concrete in it. Service Director Smith advised they will get back to me, sometimes it is casing that comes on the inside where the pipe sticks through into the manhole and then they mortar around it and the joint will sometimes flake off and go in there. I haven't heard back from Shannon, I purposely assigned him to go and physically pull all of them – every one of them from Lake

Breeze to Idlewood. I think is 6 and do a visual inspection over there and will go from there. Mayor Bring advised they are going to camera them too. President Rosso stated well Matt made the comment that they never had issues until we paved the street. Service Director Smith stated never had issues until there was 6 inches of water or rainfall. Councilman Wtulich advised my wife has lived there her whole life and she said since we redid the road 7 years ago or whatever, this is the second or third time we have had major flooding which we never had. Service Director Smith answered to be very honest and I am not trying to get out of anything, the flooding we had on February 28, 2011 was water equivalent of 5 inches of rain/3 inches of rainfall and 2 inches of snow melt in a matter of 24 hours. Then follow it up on March 13, 2011 we had another 3-1/2 inch rainfall – those are considered 50 year rains. This one we just had on May 12, 2014 was a 100 year rain. So the national weather service and FEMA actually does not expect but once in a hundred years to go through that process. So I would say that the amount of water from the rainfall is what caused the over saturation of the sanitary sewers and the storm in the ditch, both times the ditch was ground level if not over. This last time the ditch was over ground level by 2 feet by Holl, it was not only that on the north side of the railroad tracks/it was up and flooding everything on the south side of the railroad tracks too. President Rosso stated I hear what you are saying but trust me as I told residents hey it is a 100 year event and they say no it is twice in the last 3 years event. All we can do is check it out and see if there is something we can fix and we fix it. I just want to make sure we were still doing it and if we had had any feedback yet. Service Director Smith stated as a matter of fact I might as well inform you we had a complaint about the railroad ditch getting cleaned and then the north side having a couple broken trees and stuff. I contacted Norfolk-Southern and talked to a region person and then they put us in contact with the Lorain Office who sent out a crew to look at what we were talking about and Pat met them out in the field and showed them and they are going to be coming back and cleaning our side of that debris and stuff going into the mouth where the ditch comes through – where the fallen trees are at and I did notify the residents of that. So that is something that is going to be happening too. Mayor Bring advised another thing that I want to do too, that one ditch that runs down Holl and Knickerbocker – that whole ditch is all full of debris and everything – we want to clean all that out and get the water out of that too. Chairman Cizl asked what about the ditch by Sheffield, is there any plan to contact the owners of that again. Service Director Smith answered we have done that. Mayor Bring advised we would probably have to do it ourselves, pay for it and then try to go back on those people to recoup our money and that would be very difficult and I think the State of Ohio even owns some of that and we have contacted them and they basically told us to go pound salt. Councilman Wtulich clarified that is that ditch where all the trees are on the east side. There is a small little ditch because the guy called me about that and I went down and looked at it and I went down in there and the grate was totally covered and

I just took a stick and cleared it out which took me about 60 seconds. The grate was clear of leaves and stuff, if it the same one he is talking about. Service Director Smith advised it is the main ditch where the 4 bridges are right there. Councilman Wtulich stated not the big ditch on the other side, I am talking west side of Sheffield. Service Director Smith answered those are catch basins. Councilman Wtulich stated he called me about that and it was full of stuff. Service Director Smith stated we have a lot of catch basins that have leaves in it and stuff, we don't do leaf pickup anymore. Although we are going to get real targeted on the catch basins, sucking them out with the vac truck and we have actually already started that. Councilman McCullough asked what was the cone sitting at the corner of Roberts and Ivanhoe for and this is still supposed to be there, right on my corner? There was a big construction cone right on top of the grate then I got up the other morning and it was gone. Service Director Smith answered I don't know specifically unless it was from where we jetted. Councilman McCullough stated because I have noticed since that cone was there we are smelling sewer through our drains. Service Director Smith stated we jetted that sewer that was a grease clog. Councilman McCullough stated since that day we smell sewer in our drains. Service Director Smith stated they are not backing up though. Councilman McCullough stated smelling it and I checked the stink pipes and they are all clear. He continued I guess this is for Dennis, when you speak to these guys and I realize that I don't know if this will work or not but if there is some way the Federal government can come in and maybe build a via dock because of all the housing going on. There is no more land anymore for this stuff to soak and what tells you there is no more land is and this might sound funny but you can't go onto 90 anymore without seeing 2 or 3 road kills of deer. There is nothing left for the deer so if there is nothing for the deer then there is nothing left for the water to go. Mayor Bring advised well retention ponds are one of the main topics that we talked about and they still want to do that and that is what Bramhall recommends on a lot of this stuff too. Councilman McCullough stated I just saw a retention pond today that is empty. Mayor Bring advised the reason for that is that when the rains come that is used for an overflow. A lot of times they drain back out, the ones behind the Pilot over there in Avon is usually dry and then when the rains come it backs up into that. Service Director Smith advised keep in mind that the main ditch over there by Belle, Knickerbocker and Holl from the tracks north is flood plain and it is a flood plain identified by FEMA and they have flood insurance that they can purchase and if they don't have flood insurance – it has been that way. Councilman McCullough stated but the truth is we took so much water from the Village that day, there was nothing that anybody could do. Service Director Smith stated the Village was just as flooded on the south side of the tracks. We sent someone over to double check and the reason being is we wanted to make sure that we weren't getting more then what we need. The pipes and I recently checked on them too, the pipes underneath the tracks have not changed. So the only thing that changed is the amount of water we get as head pressure, head

pressure caused by the south side being way up. We don't want to change that and make that a real big pipe and have more water coming towards us. Councilman McCullough stated I will be honest I watched it come out of the storms on Lake Breeze while it was raining. Service Director Smith stated I was down at the Civic Center watching it shoot out 15 feet straight – straight out that morning. Councilman Erdei stated now that Pat is overseeing these crews, he has pretty much of an idea on how long this job will take. Service Director Smith stated our system is very liquid, it is not set in stone and it is not like “you got 3 hours to do this or 5 hours to do that”. Each lead man in each department has the ability to overrule and prioritize above what the normal assignment is because of the nature that we are still service oriented. We can't get ourselves into a pinch where we are saying we are going to be there at 3 o'clock on Friday and then not be there at 3 o'clock on Friday because it is impossible. With the workloads that we have with the employees that we have, weighing those together – it is impossible. So this has to be a give point and that give point is with each lead person in each department. If he designs that we need everybody on a break, we can't do this today than we are going to have to go and do this on the break and that is what it is going to be. It is all part of speeding up the efficiency. Councilman Erdei stated I am saying if you send a crew out and they don't get called onto another job, he can get an idea on how much he can dig out a ditch or whatever and then if they are not going as good as they should, at least he knows hey they were goofing off. I am saying we get more productivity out of these guys if you kind of got to babysit them a little bit. Mayor Bring advised here is the problem, when you are digging a ditch you run into tree roots, you run into concrete – every operator is different. You know Pat operates the backhoe very well, Frank operates the backhoe very well but there is other guys that don't. I would have to agree that you could sit there all day long and look at it and say this should only take you an hour to do this but a lot of times things happen and I am a big advocate of getting things done and I hate if somebody is goofing off. But there is also a lot of variables; Lafayette for example, we went down there and we called the Gas Company and they marked everything all off and the guy went down there and they tore out the gas line because they marked wrong. So you stop there and now you have to call the Gas Company out again. So that whole road should have been dug probably in 8 hours, well it took 2-1/2 to 3 days because we hit the gas line. There is always little stupid things that go wrong. Service Director Smith stated every excavation, you got to have OOPS mark it and you got to call and wait on them whether it is in the middle of the night or whether it is in the next stage or doing business hours. You have to call in advance and wait for them to come out and make the job safe. There is different technics, for instance Pat is more experienced and Pat takes that mini excavator and he will run that backwards and dig right down the middle and you would swear he put in 2000 feet of ditch in a half of a day and then you see someone with the backhoe – you got to put the arms down, you got to maneuver and you only twist so far, you get

the right curve with the bucket and then you got to raise the arms and reposition. So it depends like Dennis said on the skill level of the guys and who is in that machine. Now if you sit there and you plan your day, every day that guy who is the best on that equipment – that is what he is going to do. Well what if he is the best on a whole bunch of other things too. You can't tie up that one person, that is why there is different classes and pay grades but this will make it more liquid because he will be able to go into the Water Department and jump in on certain things. Mayor Bring advised the short answer is yes we are watching him very careful and we are making sure they are not going to take breaks. I made a comment because I went back and checked the trucks mileage on one of the trucks just to find out how far that truck in one year and I was astonished because it was 10 times more than it should be. It was very excessive mileage so it is not that I don't check on these things and they are starting to realize that now so they are getting more efficient with it. Service Director Smith stated we are looking at those efficiency, not just the production stuff that you see. It is also the things you don't see. Councilman Erdei stated the only reason I say that is I hear once in a while and we heard it at the last meeting, the guy said he sees the truck driving around but they don't know if he is going to get something from the shop or not. You don't want to hear people come up and say how come that guy was just sitting over there for 15 or 20 minutes and I don't have an answer. I say you got to call the Service Department. Mayor Bring stated the one guy that was down there talking to the gentleman that said he was standing down there for 45 minutes, that guy has a problem with his pipe and he has known about it for 5 years and it has got a clog and he continuously stops our guys and says when are you going to fix this and we continually tell him it is not our problem – it is your problem but he will sit there and talk to our guys and they can't get away from him. So we checked into that too. Service Director Smith advised I get a lot of calls like that to be very honest with you. For instance the guys first thing in the morning – people will call and say they are just driving around first thing in the morning. Well they are driving around getting road kills, somebody has got to pick the road kills up. That is the first thing that is done in the morning is that truck is driving around and shoveling dead animals. Councilman McCullough asked who is the lead in Water? Service Director Smith answered Pat but it will be Shannon next. Councilman McCullough asked who is the lead in Roads? Service Director Smith answered Pat. Chairman Cizl stated I have had a neighbor tell me about there is always a city truck parked at Lakewood Beach Park. Service Director Smith stated there is a red one there a lot because he is picking up and cleaning the beach – that is Jerry.

OLD BUSINESS:

Ditch cleanings; Day Ditch by Holl/Shoemaker Ditch – north of Richelieu, east side by Buckeye – None.

NEW BUSINESS: None.

MEETING ADJOURNED: With no further business before this committee,
*Motion by Erdei/Second by Stark to adjourn at 7:40 PM. Yeas All.

CLERK OF COMMITTEE AFFIRMATION: This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under all Rules and Regulations Governing The Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Council's Offices.

CLERK OF COUNCIL

Kay Fantauzzi

COMMITTEE CHAIRMAN

Mark Cizl

COUNCIL PRESIDENT

Rick Rosso

I, Kay Fantauzzi, duly appointed Clerk of Committee Of Sheffield Lake DO HEREBY CERTIFY that this is A true and exact copy of the Minutes of the Roads & Drains Committee of June 2, 2014.

and/or

COUNCIL PRO TEM

Alan Smith