

**MINUTES OF CITY COUNCIL  
SHEFFIELD LAKE, OHIO  
December 29, 2015  
www.sheffieldlake.net**

(all meetings are videotaped and available for viewing at <https://vimeo.com/41159935/videos>)

The regular meeting of the City Council was held Tuesday, December 29, 2015. Council President Rick Rosso called the meeting to order at 7 pm.

**THE INVOCATION WAS GIVEN BY: Council Chaplain; Kay Fantauzzi**, who then led in the Pledge of Allegiance.

**\*\*\*\*\*ROLL CALL OF MEMBERS\*\*\*\*\***

Present: Rosso, Stark, Smith, Kovach, Erdei, Cizl, Wtulich, Mayor Bring, Finance Director Smith, Superintendent Hastings, Law Director Graves

Absent: McCullough, Treasurer Zaborski (excused)

Attending: Concerned Citizens, Videographer Eric McElheny, Park Board: Joe Gee and Lisa Prokay, Members of the Media: Chronicle, Morning Journal and Avon Lake Press

**READING OF THE MINUTES:**

**Council** - \*Motion by Kovach/Second by Cizl to accept the minutes of the December 8, 2015 Council meeting. Yeas All.

**Council Worksession** - \*Motion by Kovach/Second by Cizl to accept the minutes of the December 15, 2015 Worksession meeting. Yeas All.

**CORRESPONDENCE: None.**

**PRESENTATIONS:** Mayor Bring submitted the following for appointments: Finance Director Tamara Smith, Law Director David Graves, John Petrucci for Civil Service Secretary and Kreig J Brusnahan for Magistrate.

\*Motion by Kovach/Second by Smith to approve the Mayors appointment of David M Graves for Law Director for the City of Sheffield Lake.

ROLL CALL FOR APPROVAL: Yeas All – Kovach, Smith, Wtulich, Stark, Cizl, Erdei.

\*Motion by Kovach/Second by Cizl to approve the Mayors appointment of Tamara Smith for Finance Director.

ROLL CALL FOR APPROVAL: Yeas All – Cizl, Erdei, Stark, Wtulich, Smith, Kovach.

\*Motion by Kovach/Second by Cizl to approve the Mayors appointment of John Petrucci for Civil Service Secretary.

ROLL CALL FOR APPROVAL: Yeas All – Erdei, Stark, Smith, Cizl, Wtulich, Kovach.

\*Motion by Kovach/Second by Erdei to approve the Mayors appointment of Kreig J Brusnahan for Magistrate for the City of Sheffield Lake.

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ROLL CALL FOR APPROVAL: Yeas All – Wtulich, Cizl, Kovach, Erdei, Smith, Stark.

Law Director Graves swore in Dennis Bring as Mayor for the City of Sheffield Lake.

Law Director Graves swore in Dennis Bring as Safety Director for the City of Sheffield Lake.

Mayor Bring swore in David Graves as Law Director for the City of Sheffield Lake.

Mayor Bring swore in Tamara L Smith as Finance Director for the City of Sheffield Lake.

Mayor Bring swore in Richard Rosso as President of Council for the City of Sheffield Lake.

Mayor Bring swore in Steve Kovach as Council-at-Large for the City of Sheffield Lake.

Mayor Bring swore in Mark A Cizl as Council-at-Large for the City of Sheffield Lake.

Mayor Bring swore in Rosa Gee as Council-at-Large for the City of Sheffield Lake.

Mayor Bring swore in John Petrucci as Civil Service Secretary for the City of Sheffield Lake.

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**CITY COUNCIL REPORTS**

***Roads, Drains, Water, Sewer and Refuse: None./Buildings, Lands, Vehicles & Equipment: None./Ordinance: None./Finance & Audit: None./Council Representative to the Joyce Hanks Community Center: None./Council Representative to the Park Board: None./Council Representative to the Planning Commission: None./Council Representative to the Zoning Board of Appeals: None.***

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**ADMINISTRATIVE REPORTS**

***MAYOR/SAFETY/SERVICE REPORTS: None.***

***SUPERINTENDENT’S REPORT:*** Councilman Wtulich asked did we get the parts in to repair that one pump yet? Superintendent Hastings answered no they are about 7 days out.

***FINANCE DIRECTORS REPORT:*** Finance Director Smith reported I have an appropriation ordinance in your packet tonight and this is just to clear up end of the year tweaking of 2015, general is involved and that is a net 0 meaning I have added and subtracted so there is really no increase or decrease. It is just different lines and pretty much moved things around. We are a tiny bit short in the Community Center and I have an appropriation for that and the same with sewer hospitalization and that as well is a net 0. Then we have a yearend transfer to the Community Center so that we can start the year off there, we have been a little short there. Not

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a lot but I want to make sure that they have money in their coffers when we hit 1-1 of 2016. \*Motion by Erdei/Second by Kovach to accept the report. Yeas All.

**TREASURERS REPORT: None.**

**LAW DIRECTORS REPORT:** Law Director Graves reviewed the legislation which many are pay ordinances. \*Motion by Erdei/Second by Wtulich to accept the report. Yeas All.

**CITIZENS COMMENTARY:**

**Lisa Prokay, 765 Lafayette** stated recently over the holidays and I don't know if this has been addressed I am sorry I was late. There was some water pressure issues in my home. I don't know if it was just my home, it kept coming and going but my problem was I didn't know who to call. I looked for the phone number but there was no one available so someone eventually told me I should call the Police Department for non-emergency and there is a phone number that you call and that is what I eventually did. But this is days after the whole thing started. I just wondered if it is just me and I just don't know. My concern was should be drinking this water, should we be cooking with it and they said there were no water hazard notices out. But I know we had a hard time just trying to figure out who to talk to. Superintendent Hastings answered it was a city wide issue, if you call our department after hours it will direct you to contact the Police who are obviously available 24/7. We are working with Avon Lake because we thought it was a pumping issue and that has been ruled out so now we are monitoring with some equipment that they have that they can analyze the pressure coming in through the check valves in the main lines. All that being said we monitor once that goes low to make sure that we maintain a minimum pressure as required by the Ohio EPA and we have the option to turn on Lorain to offset that. So why we did go down into the 40's we were monitoring it the entire time and then it is recovered. There is a bit of a mystery on why it is happening but we are working with our supplier – Avon Lake. Mrs. Prokay stated it has just been normal since yesterday but since before Christmas. Superintendent Hastings advised well we also had water breaks Christmas Day and those effect the pressure as well depending on your proximity. Mrs. Prokay stated I guess my thing was I looked on the water bill and I was like ok there must be a phone number on the water bill but there is not.

**UNFINISHED BUSINESS:** Councilman Kovach advised with 2015 coming to an end so is our Bicentennial. We had our final meeting the first Tuesday of this month and we made a motion to close out business as of midnight December 31<sup>st</sup>. I will say that having been appointed to that committee 2 years ago, that sure went fast. It was a very informative committee, it was interesting and I guess we won't be doing it. We be doing in 50 years because I believe we did sesquicentennial 50 years ago but I don't know that any of us will be around at that time to worry about it.

**NEW BUSINESS:** Mayor Bring advised after the first of the year and I kind of informed Mr. Cizl of that I will be doing a State of the City and informing

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everybody of what has been done in the last 4 years and what our plans are for the next 4 years and then some of the problems that we are going to face in the next few years also. I will be getting that together and I will try to notify everybody and let them know when that is going to be. I think it is a little overdue, I didn't do one last year and the year before that. I do it with the Commerce Group a little bit but I think this will be a little bit more detailed and let everybody know how the city is running.

**ORDINANCES AND RESOLUTIONS:**

Council#072 – EMERGENCY – an ordinance increasing the rate of pay for the position of Director of Finance effective the first pay period of 2016 and the declaring of an emergency.

\*Motion by Kovach/Second by Stark for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Smith, Wtulich, Stark, Erdei, Cizl, Kovach.

\*Motion by Kovach/Second by Cizl for ADOPTION:

ROLL CALL FOR ADOPTION: Cizl, Erdei, Kovach, Stark, Wtulich, Smith.

**Ordinance Passes#72-15**

Council#073 – EMERGENCY – an ordinance increasing the rate of pay for the position of Director of Public Safety effective the first pay period of 2016, and the declaring of an emergency.

\*Motion by Kovach/Second by Cizl for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Erdei, Wtulich, Cizl, Kovach, Stark, Smith.

\*Motion by Kovach/Second by Cizl for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas – Stark, Erdei, Cizl, Kovach, Wtulich/Nays – Smith.

**Ordinance Passes#73-15**

Council#074 – EMERGENCY – an ordinance of the Council of the City of Sheffield Lake establishing the rate of pay for the position of part-time property maintenance Officer effective the first pay period of 2016, and the declaring of an emergency.

\*Motion by Kovach/Second by Cizl for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Cizl, Wtulich, Erdei, Kovach, Smith, Stark.

\*Motion by Kovach/Second by Erdei for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Kovach, Stark, Smith, Cizl, Erdei, Wtulich.

**Ordinance Passes#74-15**

Council#075 – EMERGENCY – an ordinance increasing the rate of pay for the position of Videographer, effective the first pay period of 2016, and the declaring of an emergency.

\*Motion by Kovach/Second by Cizl for SUSPENSION OF RULES:

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ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Kovach, Cizl, Erdei, Stark, Wtulich, Smith.

\*Motion by Kovach/Second by Cizl for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Wtulich, Smith, Cizl, Stark, Kovach, Erdei.

**Ordinance Passes#75-15**

Council#076 – EMERGENCY – an ordinance increasing the rate of pay for the position of Secretary of the Civil Service Commission, effective the first pay period of 2016, and the declaring of an emergency.

\*Motion by Kovach/Second by Cizl for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Erdei, Cizl, Kovach, Smith, Wtulich, Stark.

\*Motion by Kovach/Second by Cizl for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Kovach, Wtulich, Erdei, Stark, Cizl, Smith.

**Ordinance Passes#76-15**

Council#077 – EMERGENCY – an ordinance increasing the rate of pay for the position of Custodian of the Community Civic Center, effective the first pay period of 2016, and the declaring of an emergency.

\*Motion by Kovach/Second by Cizl for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Stark, Cizl, Wtulich, Erdei, Kovach, Smith.

\*Motion by Kovach/Second by Cizl for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Smith, Erdei, Wtulich, Cizl, Kovach, Stark.

**Ordinance Passes#77-15**

Council#078 – EMERGENCY – an ordinance increasing the rate of pay for the position of the Director of Law within the City of Sheffield Lake, Ohio effective the first pay period of 2016, and the declaring of an emergency.

\*Motion by Kovach/Second by Erdei for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Kovach, Cizl, Erdei, Stark, Smith, Wtulich.

\*Motion by Kovach/Second by Wtulich for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Smith, Cizl, Wtulich, Erdei, Stark, Kovach.

**Ordinance Passes#78-15**

Council#079 – EMERGENCY – an ordinance increasing the rate of pay for the position of Assistant Clerk of Mayor’s Court, effective the first pay period of 2016, and the declaring of an emergency.

\*Motion by Erdei/Second by Wtulich for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Erdei, Smith, Cizl, Stark, Kovach, Wtulich.

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\*Motion by Kovach/Second by Wtulich for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Wtulich, Kovach, Erdei, Smith, Stark, Cizl.

**Ordinance Passes#79-15**

Council#080 – EMERGENCY – an ordinance increasing the rate of pay for the position of Mayor’s Court, effective the first pay period of 2016, and the declaring of an emergency.

\*Motion by Kovach/Second by Wtulich for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Smith, Kovach, Wtulich, Stark, Cizl, Erdei.

\*Motion by Kovach/Second by Wtulich for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Erdei, Wtulich, Kovach, Cizl, Smith, Stark.

**Ordinance Passes#80-15**

Council#081 – EMERGENCY – an ordinance increasing the rate of pay for the position of Clerk of Council, including the positions of Clerk of Planning Commission and Board of Zoning Appeals, Clerk of Park Board and Clerk of Committees, effective the first pay period of 2016, and the declaring of an emergency.

\*Motion by Kovach/Second by Wtulich for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Kovach, Erdei, Stark, Smith, Cizl, Wtulich.

\*Motion by Kovach/Second by Wtulich for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Stark, Kovach, Smith, Erdei, Wtulich, Cizl.

**Ordinance Passes#81-15**

Council#082 – EMERGENCY – an ordinance increasing the rate of pay for the position of Manager of the Community Center, effective the first pay period of 2016, and the declaring of an emergency.

\*Motion by Kovach/Second by Wtulich for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Cizl, Stark, Wtulich, Erdei, Smith, Kovach.

\*Motion by Kovach/Second by Wtulich for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Wtulich, Cizl, Smith, Kovach, Erdei, Stark.

**Ordinance Passes#82-15**

Council#083 – EMERGENCY – an ordinance increasing the rate of pay for the position of Prosecutor of the City of Sheffield Lake, Ohio effective the first pay period of 2016 and the declaring of an emergency.

\*Motion by Kovach/Second by Wtulich for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Smith, Kovach, Wtulich, Erdei, Cizl, Stark.

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\*Motion by Kovach/Second by Wtulich for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Smith, Erdei, Kovach, Stark, Wtulich, Cizl.

**Ordinance Passes#83-15**

Council#084 – EMERGENCY – an ordinance providing for the current expenditures and other expenditures for the City of Sheffield Lake, Ohio during the fiscal year ending December 31, 2016 and the declaring of an emergency.

\*Motion by Kovach/Second by Wtulich for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Cizl, Kovach, Stark, Erdei, Smith, Wtulich.

\*Motion by Kovach/Second by Wtulich for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Erdei, Cizl, Stark, Wtulich, Smith, Kovach.

**Ordinance Passes#84-15**

Council#085 – EMERGENCY – an ordinance amending section 181.09 of the codified ordinances of Sheffield Lake regarding the Mayor’s Court Magistrate and the declaring of an emergency.

\*Motion by Kovach/Second by Wtulich for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Stark, Kovach, Smith, Erdei, Wtulich, Cizl

\*Motion by Erdei/Second by Kovach for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Smith, Kovach, Wtulich, Stark, Cizl, Erdei.

**Ordinance Passes#85-15**

Council#086 – EMERGENCY – an ordinance increasing the rate of pay for the position of Mayor’s Court Magistrate, effective the first pay period of 2016, and the declaring of an emergency.

\*Motion by Kovach/Second by Wtulich for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Cizl, Wtulich, Kovach, Smith, Erdei, Stark.

\*Motion by Erdei/Second by Kovach for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Wtulich, Kovach, Stark, Erdei, Cizl, Smith.

**Ordinance Passes#86-15**

Council#087 – EMERGENCY – an ordinance authorizing the Mayor to enter into a side letter agreement with Local 277 and Ohio Council 8 of the American Federation of State, County and Municipal employees (AFSCME) amending the rate of pay for employees in the Parks Classification effective 2016 and 2017 and the declaring of an emergency.

\*Motion by Kovach/Second by Wtulich for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Cizl, Stark, Wtulich, Kovach, Erdei, Smith.

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\*Motion by Kovach/Second by Wtulich for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Erdei, Smith, Wtulich, Cizl, Kovach, Stark.

**Ordinance Passes#87-15**

Council#088 – EMERGENCY – a resolution authorizing the City of Sheffield Lake to accept and approve the donation of nine hundred dollars from Erie Amvets Post 55 to be used for the Alumni Memorial and the declaring of an emergency.

\*Motion by Kovach/Second by Wtulich for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Smith, Kovach, Wtulich, Stark, Cizl, Erdei.

\*Motion by Kovach/Second by Wtulich for ADOPTION:

President Rosso asked what exactly are we using this 900 dollars for? Mayor Bring answered that money was donated by Amvets to strictly go to the memorial for the Class of 75 at Shell Cove Park. They were going to do it through the schools and they didn't want to do that and they couldn't do it directly to them so they gave it to the city and basically we are going to keep it in a separate line item to go strictly for that memorial only. President Rosso stated so there is not an immediate need for this money to finish that memorial. Finance Director Smith advised that will be on the first appropriation ordinance in 2016. I didn't see any sense in appropriating for 2015. President Rosso stated I couldn't figure out how all of a sudden how we were getting involved and I asked the people at Amvets and they didn't know what it was for other than the committee didn't have a 401c3 so it was going through us. Mayor Bring advised Mr. Rauscher contacted me and with the schools and everything else and they said would you mind doing this and I asked Tammy if we could just put it in a separate line item and she said fine. We are just basically holding it for them. That is all it can be used for. Councilman Cizl stated for clarification because I heard from Mr. Rauscher also, this is not the Memorial Park – this is Alumni Memorial at Shell Cove.

ROLL CALL FOR ADOPTION: Yeas All – Stark, Cizl, Smith, Erdei, Kovach, Wtulich.

**Resolution Passes#88-15**

Council#089 – EMERGENCY – an ordinance amending Chapter 123 and sections 111.01, 111.02, 129.01, 155.04, 169.01, 169.09 and 1371.18 of the codified ordinances of Sheffield Lake eliminating references to the position of Treasurer and the declaring of an emergency.

\*Motion by Kovach/Second by Wtulich for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Wtulich, Cizl, Smith, Erdei, Stark, Kovach, Smith.

\*Motion by Kovach/Second by Wtulich for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Cizl, Stark, Smith, Erdei, Wtulich, Kovach.

**Ordinance Passes#89-15**



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Council#090 – EMERGENCY – an ordinance providing for the establishment and increase and decrease of certain funds within the annual appropriations ordinance of the City of Sheffield Lake, Ohio and the declaring of an emergency.

\*Motion by Erdei/Second by Kovach for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Erdei, Smith, Cizl, Stark, Wtulich, Kovach.

\*Motion by Erdei/Second by Kovach for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Cizl, Smith, Stark, Kovach, Erdei, Wtulich.

**Ordinance Passes#90-15**

**COUNCIL PRESIDENT:** President Rosso advised a couple of quick things here before we adjourn, after the first of the year Mrs. Gee will be on the Ordinance Committee replacing Kerry McCullough and also on Buildings & Lands replacing Kerry McCullough. Mr. Erdei will be the Chairman of Buildings & Lands after the first of the year. As I usually do from time to time I will take a look through all the committees and see if we need to make any changes or should make any changes. One last thing on my regard starting with our first Council meeting in 2016. We already have it on the books which is Rule#10 where we and probably I will be limiting citizen’s commentary to 3 minutes per person. So you will be up there for 3 minutes and that is it. You all have a very Happy New Year and a very safe one. I am looking to seeing all your bright and happy faces here beginning in January.

**MEETING ADJOURNED:** With no further business before this council, \*Motion by Kovach/Second by Erdei to adjourn at 7:54 pm. Yeas All.

**CLERK OF COUNCIL AFFIRMATION:** This Meeting Of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

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CLERK OF COUNCIL/COMMITTEES

*Kay Fantauzzi*

I, Kay Fantauzzi, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of COUNCIL of December 29, 2015.

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COUNCIL PRESIDENT

*Rick Rosso*

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MAYOR

*Dennis Bring*