

**Minutes of the Park Board  
City of Sheffield Lake, Ohio  
July 20, 2015**

The regular meeting of the Park Board was held Monday, July 20, 2015. Chairman Lewis called the meeting to order at 7:05 PM.

**ROLL CALL OF MEMBERS:**

Present: Lewis, Kovach, Prokay, Mayor Bring, Superintendent Hastings  
Absent: Albaugh, Farris (excused)

\*Motion by Prokay/Second by Kovach to accept the minutes of the June 15, 2015 meeting with any noted corrections. Yeas All.

**CORRESPONDENCE: None.**

**PRESENTATIONS:**

**PARK SUPERINTENDENT/RECREATION DIRECTOR REPORTS:**

**OLD BUSINESS:**

**Designated Skate Areas:** Superintendent Hastings advised I have been researching skate park grant with the Tony Hawk Foundation that is available to municipalities and not for profit organizations. They have 2 opportunities in the year but we missed the first one here in June but there is a second one due by December I believe the 7<sup>th</sup>. So I have to review the minutes but I wanted to see if the Board had designated a park yet as there is several criteria, they want to make sure that you have done some leg work in advance. The Board advised Ferndale Park is what we were looking at. Member Kovach advised they are actually looking at the space that is front of there between the road and the ball diamond. Superintendent Hastings continued part of the criteria is having some pre-planning on the project, they don't want it to be starting off the ground and then go after money so they would like to see some design and input from public officials all of which I can put together for the Park Board. It is worth \$25,000.00 and it is very competitive as about 450 are applied for each half and it is nationwide. The down side to our application is they have a strong emphasis on helping the lower income communities and that is based on the median income in the state or the county and then where the city is. So we are right at about that, it is neither good nor bad it is just mediocre. It is something that I am going to pursue for the Board and put together, I just wanted to know if you had one designated which sounds like Ferndale. Is there any plans or whatever? Member Prokay stated there is someone who has presented plans to us before, they actually had a diagram of what the skate park would look like. I would have to dig for that but I think I still have a copy.

Superintendent Hastings stated I would like to see that, especially if it is something that the Board entertained or even adopted? Member Prokay stated I will look for it. Member Kovach advised it might have been sketches. Mayor Bring advised the one in Bay Village there by Cahoon Park is actually made out of concrete and the kids use it all the time and it keeps it down low, the sound is really deadening because it is made out of concrete. It works pretty well and I don't know if anybody has ever taken a look at that but it is pretty nice. Superintendent Hastings stated I have never seen that one – no, I have been to Avon and Avon Lake. Mayor Bring stated that is totally different because they have the ramps and everything else. Member Kovach stated Bay Village is more of a bowl isn't it? Mayor Bring answered yes, it is pretty neat. It is really quiet and kids are over there all the time. The kids even take their BMX bikes in there in the center of that thing too. The kids at the skate parks, every time I go by there there is probably 25 or 30 kids there. It is tucked right in there and it seems to work pretty good, I think once you made that thing it would be maintenance free. Superintendent Hastings advised I will look into that.

***Memorial Parks:***

Rosa Gee, 272 Gayle Drive advised I am here representing DAV in reference to the Veterans Memorial Park. We spoke with the Superintendent Hastings about putting in an electrical line. Originally we were going with solar lighting for the flags and after discussing the fact that in the future we would like to use the park as having Memorial services at it on Veterans Holidays we decided that there would be a need for the electricity and that way we would have the microphones set up to electricity. We spoke to Mr. Hastings and he thinks that this will be possible to accomplish. We have a resident of Sheffield Lake willing to donate one of the flag poles already. We are moving pretty good on this. We have started selling the pavers during the Community Days and we are hoping and we do understand that we have to come before the Board for every one of our decisions and right now we need to find out from the Board how we go about it. Do we write the letters and have you approve them before we send the letters out to the union halls and businesses asking for; statues, pavers, benches, fencing. Do we have to clear those letters with the Park Board before we send them out? The Law Director told us we needed to check with you. Member Prokay stated I presented a copy of what I would be submitting. Mrs. Gee asked do you want us to bring those to you before we send them out that way David has something. Chairman Lewis stated my thought is they should be submitted to the Law Director to make sure that he approves them and if he approves them I am good with it. I don't think you need to bring them to Park Board as long as the Law Director has seen them. Member Kovach stated to wait 30 days or in the next case of this would be 60 days, where

as you could if you have a letter together you could present it to David any time it is convenient for him and you. Mrs. Gee clarified stated so the Park Board doesn't mind us taking the letters to David and making sure that they are alright. Chairman Lewis stated I would prefer that you do that actually. Mrs. Gee continued everyone received a paper with our future goals. We were made aware tonight that there might be a possibility of the City of Sheffield Lake possibly donating one of the park benches we are hoping. Superintendent Hastings stated I have a couple in stock. Mrs. Gee stated I understand that the city has a few in stock and I want to find out who we go about asking to please designate one of those for Veterans Park. Mayor Bring answered absolutely. \*Motion by Kovach/Second by Prokay to designate one of the in stock park benches owned by the city at this time to be designated for Veteran's Memorial Park. Yeas All. Mrs. Gee advised we will make sure there is a plaque on it saying it was donated by the City of Sheffield Lake. Superintendent Hastings asked will you pick the spot? Mrs. Gee advised anything that we are sitting up at the park, we want to make sure that the plans to where it is going goes first through the Park Board but mainly through your office because you are going to be the one that is in charge of cutting the grass there. We want to make it an easy smooth routine for you cutting the grass. Superintendent Hastings stated just for my understanding the intention is to have it amongst the Memorial, to sit and reflect. Mrs. Gee answered yes. Chairman Lewis advised do you have any drawings that shows where the memorials are going to go? Mrs. Gee answered we will be bringing those in as we are getting the list of memorials. Right now where the flag pole currently is is where we will be doing the other flag poles and we are not sure on the height which we still have to measure because the American flag always fly higher than the others. So we will be doing that, we have the blue prints which we went over once already. We are going over them a second time and we want to get letters out to find out what monuments we are going to be getting before we lay out the plan. That way it doesn't look uneven. DAV attended the 98, I am sure that everyone here understands that Lorain County lost 98 veterans in the Vietnam War. So they had a poker rally which is the annual which they do every year. They go 98 miles; the American Legion Freedom Riders and anyone else that wants to participate. This year every city that had a Veterans Park that was on their list of stopping in in Lorain County except Sheffield Lake. Next year we are already on their list for their annual run and they will stop there. Member Kovach asked at one time we did have that wall that was put up by Council President Griffore at the time that was up at the old Community Park before the Boat Launch went in and I believe they still have those components at the old Park Building don't they? Superintendent Hastings stated they might but you are going back 23 years, I just don't know the condition of them. I do believe they are in the attic. Member Kovach stated if there would be any interest in

putting those. Mrs. Gee stated there might be names on them. Superintendent Hastings advised most of the names were given to the families, as a matter of fact the ones that are remaining are in city hall in the basement. There is not many in possession. It is just the frame at the building. There are just a handful left of names left in our possession. Mrs. Gee stated we already have another lady that sits on Council has offered to donate, well her soccer group will be donating perineal bulbs and maybe some rose bushes. We are trying to get all the plants that go in to be perennial's where they won't need to be maintained other than when they have to be cut back and that is that. That way there is not the replanting or anything like that going on. We are open to all residents suggestions because this Veteran's Park should be about every resident and every resident should have an input or suggestion at least if they wish. As you can tell on our list we did get some suggestions during Community Days. Member Kovach stated have you received the orders for pavers yet? Mrs. Gee advised I haven't received any checks yet but we all know how that goes, the check is in the mail a lot of times. A lot of trustworthy people grab forms to fill out, I am sure those will start coming in. As of the other day there wasn't any there yet. What we did was we asked for them to please be done either checks or money that way we can have copies for the city to have copies of also on any of that. The forms are available through me as I have some with me, the Clerk of Council Kay Fantauzzi has some and they are also up on line and I think that the BUZZ has already put them up on there also. You know you are from Sheffield/Sheffield Lake also has them on their site. Member Prokay stated the people who purchase pavers, many of them will probably be in honor or in memory of someone that they have lost. Have you thought ahead to how if people want to lay flowers on birthdays or anniversaries? Mrs. Gee answered that happens at the Vietnam Memorial a lot, we try to encourage people to them up against the wall where the names are but people still laying them on their pavers. It is just a matter of especially after a Veteran's holiday, you wait a couple of days and then you go and straighten up the area because you don't want to disrespect them by taking it right back up. Member Prokay asked so that wouldn't be a problem when that happens? Mrs. Gee answered no, in fact that is a really loving thing for them to be able to do and everyone should respect that.

**Neighborhood Parks:** Mayor Bring advised at Guenther Park we did get that pavilion and it is sitting out there and we will be laying that out here in the next couple of weeks and get that going. We are still deciding on whether the city is going to set the poles and maybe we can have a weekend where we can get some volunteers and put the rest of it up which will be pretty easy. I think it would be kind of nice to get everybody together to do that and see how much we can get done. Like I said it should go pretty quick. One of our guys that is in the Service

Department now is a carpenter so he is going to lay this out for us. Also in the back of Ferndale II, we are still deciding what we are going to do with the back side of that. We have got these leaf vac's that we acquired; one is brand new and one is used but we are talking about possibly doing some recycling back there and making a compost pile. So that is something that you may want to talk about amongst yourselves too. We may start to set that up somehow. Chairman Lewis asked would the city pick them up? Mayor Bring answered that is our ultimate goal, eventually get a program together as that is something that the people have asked for for a long time and obviously we didn't have the money. Mr. Hastings got the one leaf vac on a grant and then we bought the other one from the City of Avon Lake which was on govts.deals and we got it very inexpensively but it is a nice unit. We may start out slow but I think that is not a bad idea. Chairman Lewis stated I would like to see it personally. There was a brief discussion on possible program.

**Lakefront Parks: None.**

**Lakewood Beach Park: None.**

**Community Boat Launch:** Mayor Bring advised we have lost a good portion of that beach over there, the water is extremely high and we did clean up some of the debris. We did have a dumpster over there at Shoreway but many of the residents used it for over things so that got kind of filled up. How many logs do we still have down there, quite a few? Superintendent Hastings answered yes and I have to clean it for the upcoming triathlon. It is very overwhelming. Mayor Bring stated these last few storms with the lake being as high as it is, it is unbelievable. Chairman Lewis stated the lake is probably at least 2 or 3 foot higher than normal. Mayor Bring stated Mr. Hastings is going to cut the parking lot in for the handicap parking that Jonathan Wright had talked about a while ago. Superintendent Hastings stated \$1000.00 I have raised towards that goal. Mayor Bring stated I know that we got a recent email and I know that Pat emailed Jonathan on that. Chairman Lewis asked have we had any more information on the dog park? Mayor Bring answered I have not heard anything else to be honest with you, I don't have a facebook page. Mrs. Gee advised it is not doing good.

**GRANTS, GIFTS & AWARDS:** above.

**Brookside Bike Trail/Covered Bridge:** Mayor Bring advised we did have somebody actually getting rid of our flowers and plants there but we are going to have to call sharp shooters because the deer are eating them. We have noticed that lately that the flowers have been missing but they are also eating some of the other flowers so we realize it wasn't people it was deer.

**NEW BUSINESS: None.**

**CITIZENS COMMENTARY:**

Rosa Gee advised I am representing Sheffield Summer Crafts, we have had a wonderful success this year. The amount of children are unbelievable and the amount of volunteers have increased fantastically. Next Monday is our very last day and we are going to be having an Art Show that we want open to the public and please the children have worked so hard on this and the parents are so excited. Anyhow all the Park Board, the Mayor and City Council are invited to our Art Show and it will be Monday July 27<sup>th</sup> from 6:30 pm to 8 pm at the Joyce Hanks Civic Center. We will have refreshments and cookies and we will have on display all the children's art work and Pat everyone is so grateful for all that you have helped us do in that building. It has been a wonderful time. Superintendent Hastings stated it has been my please and I will advertise it on the sign as well. Debbie has done a great job, we really need to recognize her. She pulled this together great in 2 years and look at how far we have come.

**MEETING ADJOURNED:** With no further business before this committee,  
\*Motion by Kovach/Second by Prokay to adjourn at 7:31 PM. Yeas All.

**CLERK OF COMMITTEE AFFIRMATION:** This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under all Rules and Regulations Governing The Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Council's Offices.

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CLERK OF COUNCIL  
*Kay Fantauzzi*

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COMMITTEE CHAIRMAN  
*James Lewis*

*and/or*

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ACTING CHAIRMAN  
*Steve Kovach*

I, Kay Fantauzzi, duly appointed Clerk of Committee Of Sheffield Lake DO HEREBY CERTIFY that this is A true and exact copy of the Minutes of the Park Board Of July 20, 2015.

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PRESIDENT OF COUNCIL  
*Rick Rosso*