

**MINUTES OF CITY COUNCIL  
SHEFFIELD LAKE, OHIO  
March 8, 2016  
www.sheffieldlake.net**

The regular meeting of the City Council was held Tuesday, March 8, 2016. Council President Rick Rosso called the meeting to order at 7 pm.

**THE INVOCATION WAS GIVEN BY: *Pastor Thomas Hicks of the First Baptist Church, Sheffield Lake***, who then led in the Pledge of Allegiance.

**\*\*\*\*\*ROLL CALL OF MEMBERS\*\*\*\*\***

Present: Rosso, Stark, Kovach, Gee, Erdei, Cizl, Wtulich,  
Mayor Bring, Finance Director Smith, Superintendent Hastings  
Absent: Councilman Smith, Law Director Graves (excused)  
Attending: Videographer Eric Elheny, Concerned Citizens, Exclusive Balloons:  
Sheila Kepic, Service Department: Tom Kepic, Park Board: Joe Gee,  
Members of the Media

**READING OF THE MINUTES:**

**Council** - \*Motion by Kovach/Second by Cizl to accept the minutes of the February 23, 2016 Council meeting with any corrections. Yeas All.

**CORRESPONDENCE:** Monthly report of court receipts for month of February, 2016 - \$4808.65.

**PRESENTATIONS:** *Pastor Thomas Hicks of the First Baptist Church* presented I am the current Pastor of the First Baptist Church of Sheffield Lake, right over here next door at 633 Harris. Our church has been a fixture in this community since 1961 and we have a renewed drive to better serve this community. First Baptist would like to propose that we would begin a Sheffield Lake Pride Day in conjunction with the already Lorain County Pride Day that occurs on May 21, 2016. To garner support for this service we would like to invite other volunteer organizations and residents to adopt specific areas within the city to clean up debris, plant flowers and general beautification. We would like to convene at the Shoreway Shopping Center on May 21<sup>st</sup> at 9 am and at that time First Baptist would donate work gloves and trash bags to those in attendance. Volunteers would be asked to bring their own tools if they are needed such as; rakes, brooms, shovels. Our desire is that others would join into this effort and donate out of their abundance such as; flowers, mulch, extra. To assist in coordination of the day, I would like to create a page on a website of your choosing for volunteers and organizations to sign up for Pride Day. It would be my recommendation that specific areas and streets be adopted by these organizations and residents as the greatest needs of this city. Our intent is to work closely with the city and with the

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Service Departments in place, as closely as possible to alleviate any conflicts that may arise. We appreciate all the work that has already gone before us to make this city as great as it is. Community doesn't happen just by living next to someone, community happens when you participate in things greater than yourself. Our desire as a church is to no longer be the building in between city hall and St Thomas but to be truly part of the community, to start building relationships. We believe that the value of this effort is not going to be in the clean streets and the fancy new flower beds or in the new paint. But it is going to be in the friendships and relationships that will be built between members of our community. I also recommend that you give me all suggestions because I will accept them all to make this Pride Day a reality. I thank you for your time and consideration of this proposal. President Rosso asked Pastor do we have your contact information? Pastor Hicks gave a business card to him. President Rosso advised the reason why I ask is I had someone email me the other day about wanting to put a group together to start cleaning up vacant lots, streets, things the city can't get to and they were like I don't want to get in trouble, I am going to get arrested if I do this. Anyway I would like to give them your contact information because he is putting a group together doing it on Pride Day so he could help. Councilman Kovach asked could I have one also and the reason I ask for it is last year the local Civic Pride Committee actually took on projects similar to what you are talking about. So I will pass this information on to them to coordinate with you and as far as supplying tools and that type of thing for the Pride Day, they actually acquired a couple of trailers and that was from the county wasn't it? Superintendent Hastings answered yes, I have the contact information. They have it scheduled already, the cab trailer. Councilman Kovach advised so I guess it would be best to just coordinate all these people together because they have a crew that did exactly what you are suggesting so all we would be doing here is doubling this crew. Pastor Hicks concurred absolutely and trying to get the residents involved, if we can get the residents and some of the – I know my daughter is part of Girl Scouts and I know we have relationships with the baseball SSLYBA. The effort would be greatly increased. Councilperson Gee advised Meg Dietz has a Facebook site for Pride Day and she has been signing up people – they are called Civic Pride and they have been signing up people and they have had 2 meetings so far. You might want to get a hold of her. Pastor Hicks asked how do I get a hold of her? Councilperson Gee advised email me and I will email you her information. Superintendent Hastings advised the next Pride Committee meeting is Monday, April 4<sup>th</sup> at 7 pm at the Community Center.

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### CITY COUNCIL REPORTS

**Roads, Drains, Water, Sewer and Refuse:** Chairman Cizl reviewed the minutes of the March 7, 2016 meeting. \*Motion by Erdei/Second by Wtulich to accept the report. Yeas All./**Safety:** Chairman Wtulich reviewed the minutes of the March 2,

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2016 meeting. \*Motion by Kovach/Second by Cizl to accept the report. Yeas All./**Buildings, Lands, Vehicles & Equipment:** Chairman Erdei reviewed the minutes of the March 3, 2016 meeting. President Rosso asked Mayor if you could do me a favor, I thought to vacate a road it had to go through Roads & Drains and the Law Director sent it to Buildings & Lands. Could you just double check with him and make sure that we are going through the right committee? This has only come up a few times in all the time I have been here but I thought it had to go through Roads & Drains. Mayor Bring answered yes. Councilman Cizl asked was there any update for the sidewalk on Lake Road at Shoreway Shopping Center? Chairman Erdei stated I was going to ask Mr. Hastings had any information on the grant for the walkway from the bicycle path, bridge and all the way through to the corner on Lake Breeze. Mayor Bring answered we have been working on a lot of things right now. We realize that is on the list but we have not proceeded yet. Mr. Hastings advised the deadline is April 21<sup>st</sup> and ODNR is the grant that we are writing but I haven't completed it because of some other assignments. \*Motion by Cizl/Second by Kovach to accept the report. Yeas All./**Ordinance:** Chairman Kovach reviewed the minutes of the March 3, 2016 meeting. \*Motion by Gee/Second by Wtulich to accept the report. Yeas All./**Finance & Audit: None./Council Representative to the Joyce Hanks Community Center: None./Council Representative to the Park Board: None./Council Representative to the Planning Commission: None./Council Representative to the Zoning Board of Appeals: None.**

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### ADMINISTRATIVE REPORTS

**MAYOR/SAFETY:** Mayor Bring reported just a couple of things, we did get the new car and it is operating. We had a couple of things that we added to the car but the day it was in we were using it and it is working quite well. The body camera that came with that Sergeant Corr is going to be responsible for that. We are looking at charging that up today and getting a little bit of information on how it works. We are going to try this out and see how it goes. Sergeant Corr has always been very active in safety so we thought we would put it on him first and I know it will get good use. He is very responsive to adding safety equipment so we will see how this all works out. If it does work good and everything goes well, we will probably look at adding a few more of them. The one thing we didn't say is we are actively looking at getting a grant for a small addition on the Fire Department too. That will take the 2 vehicles that are sitting out front inside and then we will also have additional storage. The grant that Mr. Hastings is going after is about \$100,000.00. Mr. Hastings concurred total. Mayor Bring advised so we have engineering and everything else involved with that. If that is possible and we get that, we may get the structure up right now and then do wiring and plumbing and etc., at a later date. We are trying to do that as it would be a much nicer look on the outside there and then get those cars out of the weather. We did have a complaint

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about a business and if anybody saw it the Police and Fire trucks and everything were over there today that was on Lake Road. We went over as they were selling meats out of a truck going around and we had quite a few complaints about it. We wanted to make sure that they had their permits and everything was up to code, it was not. So we went over and just talked to them, obviously we don't want to chase businesses out of this community but when somebody comes in they have to follow procedure so that is why everybody was over there today. We had the Building Inspector over there as well as the Fire Department, the Health Department – a little bit of everybody over there just to make sure that everything is okay. We don't want anybody going around selling something illegally so that was taken care of today. The Property Maintenance Officer that you guys approved will be starting April 1<sup>st</sup> and he will be in next week, he and I will be driving around the city and looking at some of the properties that need to be cleaned up and some of the other issues that he will be sending letters out to these residents and people. So he will be starting April 1<sup>st</sup> so if anybody has any complaints if you want to write those down and give those to me or email them to me I will pass them on and we will actively starting sending letters out to have these problems corrected. \*Motion by Erdei/Second by Wtulich to accept the report. Yeas All.

***SUPERINTENDENT'S REPORT:*** Superintendent Hastings reported I just wanted to elaborate a little bit on the status of the grants with the city so everybody was clear. Beginning with the Lorain County General Health District, we applied for the grant in cooperation with the school and local business and the city was successful. The project is called Healthy Habitats and what the County Health Department likes to do is influence built environmental change or nutritional change so what we will do is flank off of our bike trail and Ferndale Park, an addition that will go into the park which will be flanked with kiosk's on nutrition, sound healthy choices for the kids and the youth. At the end of that would be some kind of new playground equipment, it will definitely include a concrete pad and definitely include at least portable perhaps permanent basketball. But the bigger goal was to somehow incorporate skate park equipment for the city which has been a topic for many years. They didn't want to fund that exactly so the Mayor and I looked at some alternatives and we found some equipment that is called a pump track that we hope to include with this grant. Most of the grants that we go after obviously do need matching funds. So there is a slight increase in the budget for the parks but we also have that gifted money that Council-at-large Gee mentioned if you are going to be frugal and use that we should at least apply it towards grants. My goal would be to double every dollar. So in this case the grant with the schools includes all of the kiosk, the extension of the trail, the pad and also a hydration station which is a glorified drinking fountain for water bottles and such. All in the neighborhood of \$25,000 to \$26,000 in grant dollars so I will be working with the Mayor to solidify the actual equipment the city pursues and potentially approach Council with that if it exceeds the threshold. The pump track is portable as well.

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The concept is to put portable equipment; the pump track, the basketball court with the idea that we are trying to excite the kids to come into the parks; exercise and get away from the TV screens, the computer screens and all of that stuff. So if it is successful we can expound on the equipment and put more permanent equipment and then move that to another section in the city. These things are designed to be set up on basketball court so we can really move it around and then enhance the park if it is successful as far as skating. There was some hesitation because they concluded that that is a very isolated audience. However we see a big interest locally with the kids. So we are excited to get that money and we will be moving forward on that this summer. I also want to let you know the Coastal Management Grant for Shell Cove Park has passed the approval of NOACA, the Historical Society and is now the final phase of consideration which is about an \$85,000.00 observation deck improvement which includes a boardwalk for the handicap to access the aged deck that is there now which would be removed. But it would access that and the lakefront. Before you this evening is a projected road list and one of the streets on that is Roberts. However I wanted Council to be aware that the city is at the same time applying for CDBG funding for Roberts to effectively pay for that with a little bit of the increase with drainage and so forth. President Rosso stated just one moment, we are all looking for our road list. Finance Director Smith advised it is Council#014, it is the annual bid and the road list is at the bottom. Superintendent Hastings continued to that point while Roberts is identified on the public bid we so too concurrently are applying for CDBG funding for that. That would be more funding for our road list and CDBG would take care of the actual improvements to Roberts. They would be enhanced as far as base work, drainage, new pipes, limestone and all that kind of stuff. So we hope to get that funding so that we could increase our total number of roads worked on. ODNR was mentioned briefly and I said the wrong date on that, the due date on that it is actually April 1<sup>st</sup> and that is going to be spun with the concept that are current trail which extends out into the county will allow us to get to the Community Boat Launch in the Great Lakes and so forth. So that would satisfy the discussion as far as the sidewalk, it would be a much grander project. The local government safety grant that we are working on that the Mayor mentioned for the addition to the station also includes the communications grant between Avon Lake, Avon and Sheffield Lake. So far we are spearheading the project but each government entity can only receive \$100,000 total so those numbers need to come together rather quick because we have a sharp deadline on that. Finally I have researched the addition to the Community Center, the easy button is the Department of Agriculture who finances Fire Stations, Community Centers and the like. Unfortunately we are out of the regional area of that so the funding will be a little trickier but just so you know we have started that process. I think that is it unless there are questions. Councilman Wtulich asked has there any thought to receiving brush again like we use to? Mayor Bring advised we have a pile over there right

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now that we need to probably get rid of first. There is a company over in Avon Lake that allowed us to take that over there. Are we going to take anymore over there? Superintendent Hastings answered we still can. Mayor Bring advised we have some that we can take over there and the rest of it we just to get rid of and then once we get that cleaned up then we will be taking brush again. Just one more thing on the grants and stuff, on the Devonshire project probably next month Pat and I will probably do a little presentation on that. We have to get the finalized print approved by the EPA, so I didn't want to do anything until we get that. That will kind of explain everything that has been going on which has been a very time consuming project to say the least. But I just want you guys to be aware of that.

\*Motion by Kovach/Second by Wtulich to accept the report. Yeas All.

**FINANCE DIRECTORS REPORT:** Finance Director Smith reported Council#011 is an ordinance for providing for some increases in our appropriations, just 2 lines; the KT settlement which is ATS settlement for the Fire Department and I underestimated that a bit and forgot about some of the new guys that are eligible for some money there. But I have specific amount which I have set up for appropriation. The next one is sewer capital improvement and this is a line that the money is there, we need to appropriate it in order to pay for some engineering and odds and ends that are going on with the Devonshire sewer main. We just didn't expect it, we didn't know it was going to happen and we didn't appropriate the right amount at the beginning of the year. Again if we don't need it then we won't use it. That is in anticipation and I had brought this all up tonight because I will be out of town for Finance and the next Council meeting. But if anybody has any questions and I appreciate your attention to these matters as our Superintendent will be getting some of these grants together we will have strange ordinances like this because sometimes we just have to, if we get grant money in we have to appropriate it. Not that it is coming out of our coiffures but we have to show it as an expense and sometimes that is what just occurs. I appreciate your help in that. \*Motion by Cizl/Second by Wtulich to accept the report. Yeas All.

**LAW DIRECTORS REPORT: None.**

**CITIZENS COMMENTARY: None.**

**UNFINISHED BUSINESS: None.**

**NEW BUSINESS:** Councilman Erdei stated I don't know if this would be unfinished business or new business but we talked about this before and I know we didn't want to appropriate money for flashing crosswalk on Lake Road but then I noticed a lot of cities have those little tripods/yellow plastic crosswalk things that are like about 3 foot high and it has state law and then you must stop and everything. I was just wondering if we could probably use that once the weather breaks and the summer starts with the boats and ramps and people are going across the street. I was just wondering if that would be a good idea or not because I think it would be. Mayor Bring advised that would be something that we would have to bring up in probably a safety committee and talk about as I would like to have the

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Chief there because we are going to have to be careful because if you just stick those little yellow things out there and they might be flat in about a half an hour. I don't know if these people are going to be looking for that so we are going to have to be careful before we just arbitrarily do something. That is why we were talking about the flashing lights because that kind of gets everybody's attention but usually those yellow crosswalk things are on some side streets or near schools or something like that. Councilman Erdei stated I see them in front of BF Goodrich and you can see them, I mean they are tall and that. Mayor Bring stated I just want to be careful and I don't want a little kid going across the street and getting hit.

**ORDINANCES AND RESOLUTIONS:**

Council#08 – THIRD READING – an ordinance repealing Chapter 159 of the codified ordinances in its entirety.

\*Motion by Kovach/Second by Erdei for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Kovach, Erdei, Cizl, Gee, Stark, Wtulich.

**Ordinance Passes#9-16**

Council#010 – FIRST READING – an ordinance by the Council of the City of Sheffield Lake amending the Zoning Classification of five lots known as permanent parcel numbers 03-00-033-108-006 through 03-00-033-108-110 located on the east side of Pleasantview Dr from R-1 single family residential to B-4 business.

Council#011 – EMERGENCY – an ordinance providing for the establishment and increase and decrease of certain funds within the annual appropriations ordinance of the City of Sheffield Lake, Ohio and the declaring of an emergency.

\*Motion by Kovach/Second by Cizl for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Erdei, Cizl, Gee, Stark, Wtulich, Kovach.

\*Motion by Kovach/Second by Wtulich for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Wtulich, Erdei, Gee, Kovach, Stark, Cizl.

**Ordinance Passes#10-16**

Council#012 – FIRST READING – an ordinance amending section 521.08 of the codified ordinances of Sheffield Lake regarding littering and the declaring of an emergency.

Council#013 – FIRST READING – an ordinance authorizing the Mayor to enter into an agreement with Greve Chrysler for the purchase of one Police Department vehicle and the declaring of an emergency.

Councilman Erdei asked is this for another new vehicle? Mayor Bring answered yes.

Council#014 – EMERGENCY – an ordinance authorizing the Mayor to advertise for bids for and to enter into a contract with the lowest and best bidder for the purchase of premium no lead gasoline, regular no lead gasoline, premium low

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sulfur diesel fuel, #304 limestone, #57 limestone, #8D limestone, #8W limestone, #1 & #2 limestone, and asphalt placement for all or part of the 2016 road sections target list, and the declaring of an emergency.

\*Motion by Kovach/Second by Wtulich for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Gee, Kovach, Cizl, Erdei, Stark, Wtulich.

\*Motion by Kovach/Second by Wtulich for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Wtulich, Stark, Kovach, Erdei, Gee, Cizl.

**Ordinance Passes#11-16**

**COUNCIL PRESIDENT: None.**

**MEETING ADJOURNED:** With no further business before this council, \*Motion by Kovach/Second by Erdei to adjourn at 7:45 pm. Yeas All.

**CLERK OF COUNCIL AFFIRMATION:** This Meeting Of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

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CLERK OF COUNCIL/COMMITTEES

*Kay Fantauzzi*

I, Kay Fantauzzi, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of COUNCIL of March 8, 2016.

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COUNCIL PRESIDENT

*Rick Rosso*

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MAYOR

*Dennis Bring*