

**MINUTES OF CITY COUNCIL
SHEFFIELD LAKE, OHIO
May 10, 2016
www.sheffieldlake.net**

The regular meeting of the City Council was held Tuesday, May 10, 2016. Council President Rick Rosso called the meeting to order at 7 pm.

THE INVOCATION WAS GIVEN BY: Kay Fantauzzi, who then led in the Pledge of Allegiance.

*******ROLL CALL OF MEMBERS*******

Present: Rosso, Stark, Kovach, Gee, Erdei, Cizl, Wtulich, Mayor Bring, Finance Director Smith, Superintendent Hastings, Law Director Graves

Absent: Smith (excused)

Attending: Videographer Eric McElheny, Concerned Citizens, Park Board Gee and Prokay, Members of the Media

READING OF THE MINUTES:

Council - *Motion by Kovach/Second by Cizl to accept the minutes of the April 26, 2016 meeting with any corrections. Yeas All.

Special Council - *Motion by Kovach/Second by Cizl to accept the minutes of the May 4, 2016 meeting with any corrections. Yeas All.

CORRESPONDENCE:

Monthly report of court receipts for month of April 2016 - \$6616.23.

PRESENTATIONS: Mayor Bring submitted Jason Kempton for appointment to the Board of Appeals/Demo Board. *Motion by Kovach/Second by Cizl for APPROVAL. ROLL CALL FOR APPROVAL: Yeas All – Kovach, Wtulich, Stark, Gee, Cizl, Erdei. Mayor Bring submitted David Smith for reappointment to the Board of Appeals/Demo Board. *Motion by Kovach/Second by Gee for APPROVAL. ROLL CALL FOR APPROVAL: Yeas All – Erdei, Cizl, Gee, Stark, Wtulich, Kovach.

CITY COUNCIL REPORTS

Roads, Drains, Water, Sewer and Refuse: Chairman Cizl reviewed the minutes of the May 2, 2016 meeting. *Motion by Erdei/Second by Kovach to accept the report. Yeas All./**Safety:** Chairman Wtulich reviewed the minutes of the May 4, 2016 meeting. *Motion by Cizl/Second by Kovach to accept the report. Yeas All./**Buildings, Lands, Vehicles & Equipment:** Chairman Erdei reviewed the minutes of the May 5, 2016 meeting. Mayor Bring advised on the inspection for the jail coming up, on the front steps we are going to repair that and also do the

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front door. That will be probably sometime this summer. Councilman Cizl asked any update on the sidewalks at the shopping center? Superintendent Hastings advised no update, that is probably an 18-month process. We will have an answer before then but the actual construction would be 18-months. *Motion by Kovach/Second by Cizl to accept the report. Yeas All./**Ordinance:** Chairman Kovach reviewed the minutes of the May 5, 2016 meeting. *Motion by Erdei/Second by Wtulich to accept the report. Yeas All./**Finance & Audit: None./Council Representative to the Joyce Hanks Community Center:** President Rosso requested Councilperson Gee to attend next meeting on May 16, 2016 at 7 pm as Representative Cizl will not be able to attend./**Council Representative to the Park Board: None./Council Representative to the Planning Commission: None./Council Representative to the Zoning Board of Appeals:** Representative Kovach reviewed the minutes of the Special Zoning Board of Appeals meeting of May 4, 2016.

ADMINISTRATIVE REPORTS

MAYOR/SAFETY: Mayor Bring reported thanked Mr. & Mrs. De bottis for the donation of flowers for the Shoreway Shopping Center as it makes the city much better. Mr. Brusnahan our Magistrate also said he would donate some flowers for the covered bridge so he is going to do that. In going back to the roof leaks on Shoreway, we have got some issues up there at Apples and on Shoreway which we are getting some estimates on that and some of them are very high. We are looking into different avenues on how we are going to repair those. So we are trying to work on that as we have had different small leaks here and there. But patching them seems to be working for a short period of time, overall at some time we are going to have to look at a major roof repair. The other thing is that we did allow a gentleman to use the park over there Shell Cove and I think I mentioned that in one of the committee meetings as part of that was cut out there and he has put back what he dug out and he also bought topsoil and is in the process of the putting that down. We had one piece of machinery over there that we had looked at moving the dirt a long time ago, Pat and I had an agreement with the people that were doing the Monument over there. So we used one piece of equipment and we moved some dirt and we are going to put a walkway in there. The machines that you saw over there which everybody was complaining about were actually the owners of the property. So everybody was complaining that we had all these machines over there and that was not true and I just want to get that out there for a fact. That gentleman did put back everything that he messed up. The other thing is I just want to remind everybody Pride Day is coming up on the 21st of this month and so far I think we have approximately 40 volunteers and this is a good time for everybody to get the rubbish and some of the unused things that they have around the house to bring into the city and we will be more than glad to throw that away for you. Pat and I were talking about and I know Mr. Wtulich has been asking several times about the

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brush. I think what we are actually going to do is we are probably going to do 2 days a month and you will be able to take your brush out to your front of your street and I think we are going to start chipping it up. Instead of bringing it back there and making a mess, Pat and I have been talking about this I think we are going to be able to have the manpower to do that. We are going to get a box for the leaves and some other stuff for the back of some of these trucks so I think that is the process that we are going to start doing. We used to do that a long time ago and everything cost money and I realize that but we have got to start giving back to the people for the taxes and some of the other things they have been paying their money for. I think we are going to start that program back up. He advised Saturday, June 25th at 1 pm is the Party in the Park in Guenther Park. They are going to have music, balloons, face painting and other things over there, it is a good family outing so I urge everybody to come to that. *Motion by Erdei/Second by Kovach to accept the report. Yeas All./***SUPERINTENDENT'S REPORT:*** Superintendent Hastings advised I just wanted to briefly update on some of the projects; the meter reading and new meters and so forth. I know it has been brought up a lot and we are at several thousand installed and we admittedly have had some glitches in the system which is less than 5% margin. They included pushing the new data into the new software, too many digits going on the meter and effecting people's bill or a new meter going in and eliminating the history. We have worked through all of these and in the meantime we suspended the installation so that we didn't compound the problem. All of that has now come together so we will be ordering our final order which is about 250 meters and that is predominantly on Lake Road and the east side of town with about 75 intermittently missed through the city for various reasons for plumbing and so forth. So over the early summer here we will have those installed and our second collector will go out which will help eliminate some of the other computer related issues. I think overall at a 5% margin has been successful. On the backside of that I wanted Council to be cognizant of the improvements that we are seeing by the meter reading that we used to do over 2 weeks of the month and switch that now to maintenance. Some of the best examples that the department is very proud of, just in 2016 our highest bill was \$54,000 for 38 million gallons of water used in one month. This month that usage is down to 18 million gallons at a bill of \$24,000.00. So we are really seeing the backside of the entire goal of the Administration and Council. So it certainly is not without some problems albeit small and I think overall it has been successful. I just wanted to update that. Certainly those who are having problems just a phone call to the utility and we can quickly correct if there is an extra digit or some kind of anomaly on the bill. We can do that very quickly and we can provide print outs of the usage up to every day, every hour and we have been doing that more and more and residents have been receptive to that. As far as the sanitary project everything has been done by engineering and everything has been done from the city but unfortunately because we had 750 feet of that in

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the woods which was declared wetlands and we had to get BKS Environmental to submit reports to Buffalo for the US Army Corp of Engineers as well as the Fish and Wildlife to allow us to access our own public right of way because several species of bats and so forth. So we are waiting for a permit to install from the Ohio EPA and the permit from Buffalo and I hope to have all that wrapped up here in early June so we can put out to bid. That is the delay, it is just very many levels of bureaucracy quite frankly but it is moving well. The grants that I wanted to update you on, there is a little bit of an incorrect information as far as the COPS grant. That is a 2-part process, the city starts out by filling out an SF424 form which allows the US Department of Justice to permit the city to move forward with the grant and that is what we are approved on. Now I have to go after the big part of it and that funds \$125,000.00 a year per man for 3 years with a commitment of the city to cover the hired Officer for an additional 12 months and that is in process. Another grant we have recently received was through Solid Waste and as the Mayor mentioned that would be used to finish buying all the equipment for our leaf collection which we also hope to start as an additional city service. We have a handful of grants that are still pending for the communication for the Police, the addition to the Fire Station, the deck and boardwalk for Shell Cove Park, the CDBG grant for Roberts Street which is all on our target list but we wrote a grant for a massive project of \$106,000.00 and that passed the county's level and is now at the state level for approval. The ODNR grant is processing and we modified that to include asphalt so that we would score better. The final grant I wanted to explain to you, Councilman Cizl had asked about State Route 301 and how the city's fund those projects being state routes. We have worked with our engineers, the State of Ohio estimated that job at 1.2 million and offered 80,000.00 towards that bill. So we immediately contacted the engineer and have worked towards classifying that as an urban paving project and reduced the bill to about a ½ million and I hope to go after OPWC grant to pay for our portion there with the state now talking in a number of 300,000.00. So if we can get a grant for 200,000.00 we could possibly pursue Lake Breeze and Harris which the Mayor and I have also discussed as part of a collective application this season. So that is my report and I just wanted to let everybody know I have been attending some other meetings at the same time as Roads & Drains and so forth that is why I have been absent trying to get Pride Day and so forth. Councilman Erdei stated the gentleman that is going around our city and finding these leaks, I asked Dennis about how that device works; is it a hand-held device or have you seen it? Superintendent Hastings answered yes what they did was they came through the city at night and listened to about 600 fire hydrants and when they hear sound it is almost through a device like a medical stethoscope. It is almost as simple as that and then once they hear that sound they come back and pinpoint it. We have 7 left to go that range from 1 gallon per minute to 25 gallons per minute and one conveniently in front of President Rosso's house which we will be excavating soon. Councilman Erdei stated that is saving our city a lot of

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money finding these leaks, did you ever check into purchasing something like that? Superintendent Hastings answered the Mayor just brought that up as well as the staff. Absolutely I would certainly entertain it, I want to wrap it down and get solid numbers. The city also applied for a water control fund loan that would pay for an analysis of the system which would include that kind of equipment. Councilman Erdei stated I know that you and the Mayor were talking about the water tower if that would still be operable or not, have you checked into that yet? Superintendent Hastings answered I actually have it on the back burner as there is a fund source for that with about \$86,000.00 that I briefly talked to the Finance Director on doing a study. The reality is the tower doesn't have the dynamics to push the pressure, there is more pressure coming in. The City of Avon Lake is installing a 3-million gallon underground reservoir as well as 3 million gallon tank. So the purpose of a tower is to provide pressure in emergency water in case of a fire and so forth. All of those criteria are almost being met by our supplier but I would like a professional independent review which I plan on pursuing this summer. Councilperson Gee asked have you heard any more on the repairs for the snowplow? Superintendent Hastings answered we haven't sent them out, we had one of our track machines fail which we are working on a lot of projects so they mechanic has switched to that. We broke ground on the grant that is funding the improvements to Ferndale Park as well as re-did the entire infield as they had approached Park Board requesting that kind of improvement. We excavated all of that out and put in brand new softball blend clay and re-did that field up nice and now we are using that equipment that has delayed the estimate to start on the extension of the bike trail and the healthy habitat's grant. Councilman Cizl thanked Superintendent Hastings for his report, I want to thank you again because you do a great job. With all the conversation and emails that we are getting in the last couple of weeks about the water bills and all that stuff. Since my wife handles that part, I was trying to understand storm sewers and sanitary sewers and water does anybody have any kind of comparisons with other cities because I was reading an obviously we are hearing a lot of garbage on the social media. I am trying to compare sanitary because I know we get our water from Avon Lake and also Lorain so how it compares in our neighboring cities, how much we pay for sanitary and how much we pay for water. Superintendent Hastings advised the City of Lorain we will pay per unit of over \$5.00, ours is a percentage of the water. Our water at \$1.83, the City of Avon Lake charges \$1.96. The Ohio EPA has said our rates are too low, 1/3 below the average but when you look at your bill and you see the garbage, the water, the sewer; all of those collectively – wow, this is ridiculous but in reality we are below the State of Ohio average. It would be my goal and I have talked briefly with the Mayor to once we get everything in place to start reducing the base charge and charge more for the actual product used so that your per unit charge is reflective on those who are a family of 6 versus those who have a family of 1 and that is how most utilities do it. Also if you are going to raise the rates you

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have a very definitive project and a plan and the costs. So to answer your question most of the rates are higher believe it or not. Councilman Cizl stated I was just interested because obviously I had nothing based on having read anything or people that I have talked to and you get mixed information. I just wondered if there was anything in print. Superintendent Hastings advised when the City of Lorain for example raised their sewer rates I immediately went on line and went to their rates and verified because they are only allowed to raise the percentage to what they charge their residents. In that case they charged the resident 8% and then came to us and said okay your rate is 8%. Well we corrected them and said no, 8% of \$5.00 is far different than 8% of what you are charging us. So those are the kind of math games that we keep an eye on and compare the other communities. President Rosso stated assuming as the Mayor talked about Shell Cove that you get involved as them putting things back together and also he spoke about the walkway, working with Mr. Kudrin and Mrs. Corrao about putting the bricks in there. Are you in contact with either of them? Superintendent Hastings answered yes I meet with Mark once a week as of late. President Rosso advised really well good next time you meet with Mr. Kudrin, he is supposedly has forms to fill out to get bricks and I have been on him for months to get them. Superintendent Hastings advised those conversations I don't have, mine are strictly construction. President Rosso stated if you see him please tell him to make sure that he gets me those forms. Mayor Bring advised I will stop and see him. President Rosso advised I had someone approach me wanting to buy bricks for anybody from the Class of 1967 that has passed away. Superintendent Hastings advised it is not on their web page, they have a Facebook page. President Rosso stated if I had Facebook I would probably see it. Superintendent Hastings advised I don't either. President Rosso advised if you could get something from him I would appreciate it. *Motion by Cizl/Second by Kovach to accept the report. Yeas All./**FINANCE DIRECTORS REPORT:** Councilperson Gee asked now that we have had the Building Group, it has been a year now what has been the difference as far as how much we have made versus how much the Building Department cost us before. Finance Director Smith advised I haven't an analysis for that, I do plan on doing that because I think that is very important for us to realize what is exactly going on. I will have that for you at the next Council meeting./**LAW DIRECTORS REPORT:** Law Director Graves reviewed the legislation before Council tonight. He advised Council numbers 022 and 023 are needed to be acted upon tonight as they are due May 14th. Councilman Cizl stated we met at a special meeting over the CHIP grant and they gave us an extra day, did we get it submitted? Law Director Graves advised yes everything got submitted and thank you for having that meeting and passing that legislation. *Motion by Kovach/Second by Wtulich to accept the report. Yeas All **CITIZENS COMMENTARY: None.**
UNFINISHED BUSINESS: None.
NEW BUSINESS: None.

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ORDINANCES AND RESOLUTIONS:

Council#020 – THIRD READING – an ordinance authorizing the Mayor to enter into an agreement with D.J.L. Material & Supply, Inc. for the purchase of Hot Mix Transporter with Hydraulic Dump for the Service Department and the declaring of an emergency.

*Motion by Kovach/Second by Erdei for ADOPTION: Yeas All – Gee, Cizl, Erdei, Stark, Wtulich, Kovach.

Ordinance Passes#22-16

Council#022 – SECOND READING – a resolution authorizing the Mayor to enter into an agreement with Life Force Management, Inc. for Community EMS Billing Services and the declaring of an emergency.

*Motion by Kovach/Second by Wtulich for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Wtulich, Stark, Gee, Cizl, Erdei, Kovach.

*Motion by Kovach/Second by Wtulich for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Stark, Kovach, Gee, Wtulich, Cizl, Erdei.

Resolution Passes#23-16

Council#023 – SECOND READING – a resolution authorizing the Mayor to enter into an agreement with Cost Recovery Corp, LLC for Community Public Safety Billing Services and the declaring of an emergency.

*Motion by Kovach/Second by Gee for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Cizl, Erdei, Wtulich, Stark, Kovach, Gee.

*Motion by Kovach/Second by Cizl for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Wtulich, Cizl, Gee, Kovach, Stark, Erdei.

Resolution Passes#24-16

Council#025 – EMERGENCY – an ordinance authorizing the City of Sheffield Lake, Ohio to participate with the Ohio Department of Transportation for the purchase of sodium chloride for the 2016-2017 winter season, and the declaring of an emergency.

*Motion by Kovach/Second by Gee for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Stark, Cizl, Gee, Wtulich, Erdei, Kovach.

*Motion by Kovach/Second by Gee for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Erdei, Gee, Cizl, Wtulich, Stark, Kovach.

Ordinance Passes#25-16

Council#026 – FIRST READING – an ordinance amending section 1351.04(a) of the codified ordinances of Sheffield Lake regarding Demolition Board of Appeal and the declaring of an emergency.

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President Rosso advised maybe we should leave Service Director on it and add Superintendent to it to avoid having to change in the future again.

Council#027 – EMERGENCY – a resolution amending the lease agreement with North Coast Community Woodshop, LLC (NCCW) for the rental of 4214 Ivanhoe Ave. located in the Shoreway Shopping Center and the declaring of an emergency.

*Motion by Kovach/Second by Erdei for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Gee, Stark, Kovach, Wtulich, Cizl, Erdei.

*Motion by Kovach/Second by Wtulich for APPROVAL:

ROLL CALL FOR APPROVAL: Yeas All – Erdei, Kovach, Cizl, Wtulich, Gee, Stark.

Resolution Passes#26-16

COUNCIL PRESIDENT: None.

MEETING ADJOURNED: With no further business before this council, *Motion by Kovach/Second by Erdei to adjourn at 7:50 pm. Yeas All.

CLERK OF COUNCIL AFFIRMATION: This Meeting Of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

CLERK OF COUNCIL/COMMITTEES

Kay Fantauzzi

I, Kay Fantauzzi, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of COUNCIL of May 10, 2016.

COUNCIL PRESIDENT

Rick Rosso

MAYOR

Dennis Bring