

**Minutes of the Park Board  
City of Sheffield Lake, Ohio  
November 21, 2016**

The regular meeting of the Park Board was held Monday, November 21, 2016. Chairman Lewis called the meeting to order at 7 PM.

**ROLL CALL OF MEMBERS:**

Present: Lewis, Albaugh, Kovach, Gee, Mayor Bring, Superintendent Hastings  
Attending: Councilperson Gee

\*Motion by Kovach/Second by Gee to accept the minutes of the October 17, 2016 meeting with any noted corrections. Yeas All.

**CORRESPONDENCE: None.**

**PRESENTATIONS: Meg Dietz, Sheffield Village representing Civic Pride Committee** – She stated first off, thank you for the lights and that event is coming up this weekend and Julia Pyle will be doing the party after the tree lighting. The Civic Pride Committee is sponsoring the tree lighting event and we will have caroling and of course Santa is going to come light the tree. Then, following the tree lighting is going to be a little party sponsored by the Girl Scouts in the Joyce Hanks Center. There will a be Christmas themed station where they will be providing the attendees. I also wanted to say thank you to the Park Board for the generous donation that you gave to us for the Halloween Decorating contest. We were very pleasantly surprised this year, the businesses were very generous and they gave us way more than we had anticipated, so Deb Suarez asked me if we could deposit the check that was given for the Halloween Contest for this year since we were given so much by the community that we didn't expect if we could deposit it and use it for next year for the funding that we will need next year for prizes. I don't know if you saw what we did this year, but we put signs in all of the winner's yards, that was new. On the sign, it said what they placed and then listed all of the sponsors. I don't know if you got to see this or not, but it was really impressive how many businesses were able to give to us this year in comparison to last years. So, we didn't use all that money we had but we wanted to ask for permission first if that was okay to put that in the bank for next year. Mayor Bring advised we will talk to the Finance Director but I think we did that for somebody else, actually it was for the class of '75 park we did that and kept a separate line item for that. So, I don't believe there is a problem for that. We would just earmark it and whatever you want to put donations for Christmas next year, but I will talk to Tammy about that.

**MAYOR/PARK SUPERINTENDENT/RECREATION DIRECTOR REPORTS:**

Superintendent Hastings advised last meeting I had given some renderings for Freedom Park in a grant that we would be pursuing, I did send out our letter of intent for that and is the same funding source that helped us do the Ferndale Park basketball and pump track and so forth. This is a pretty grand grant where we are trying to mix all of our pavilions both current and proposed and incorporate some of the recreation success we have had on the craft program at the Civic Center so it would bring the kids out into the shelters. I am working with the Girl Scouts to hopefully utilize them as well and maybe even get them some employment with the city in the recreation department, very minimal hours. So, this was all part of a grand plan and grant that would continue the Administration's goal of more pavilion's and then a couple of playgrounds. But in the meantime, because I didn't see the likelihood of getting that all funded through our health department I wrote another grant and was awarded it last week. This one is for Freedom Park so I was going to explain it to you in the hopes on the same premise of matching the money that we were gifted and this is a 100 % match to that again. This is the diagram in front of you and is along the same theme that Sheffield Lake is using which is Healthy Habitat's. The Mayor and I are discussing a pavilion with it as well, but this particular playground has about a 5000-square foot footprint, which is bigger than even the skate park that we just installed and the capacity of this is 100 kids at one time. So, the picture looks great, but it should be pretty substantial and the retail on it is about \$80,000.00 and I provided a 100 percent match and it does not include shipping which the city would have to pay for that which is a few thousand. They have revised the quote because another thing I have been talking with the Mayor about the installation while it does carry about 15% it is to me important that we get certified people installing these things. These things stand the test of time and with the kids on them it just makes sense. I think it is something that we are going to pursue, it is nothing that we have to do now and if everybody is in favor of the project at this point we would just pay the 50/50 match and then pursue through some of the park maintenance funds and maybe a little supplement to the gift funds for professional installation. I think that is pretty much the scope of the grant and it is made by Game Time which we have a pretty good reputation with them albeit through smaller equipment. They actually extended the grant for Sheffield Lake because I submitted everything like on the weekend and they actually extended for the city. So I hopeful that after any questions that we can continue to move forward with doubling that money and move forward with this. Unfortunately, I have a very tight timeline, everything has to be shipped out by December 7<sup>th</sup> which is just a couple weeks away. Chairman Lewis asked is this the replacement for the one we had last month? Superintendent Hastings answered yes,

this is a replacement, the one last month was from a different company and not as big as this. I really wrote this grant as trying to get several fund sources to match the goals of getting several playgrounds quickly and they liked my grant. Member Albaugh asked is this something that they can section and maybe put part of it in different parks or does that all have to be together in one big group?

Superintendent Hastings answered no it is designed to be together, this would eliminate the existing equipment as the way I see it. With all this taking place so quickly, I haven't had the opportunity to go down with the Mayor or really anybody to really lay this out, but in my estimation the equipment should come out of there now, it is 45 years old. Member Kovach advised not all of it is over there, a couple of those pieces were replaced in the last 10 or 15 years. Superintendent Hastings answered the merry-go-round was and I think that is it. Member Kovach stated, okay I thought there was maybe one more piece, I know not everything was 45 years old. There are a couple swings, slide and merry-go-round, so I stand corrected. Mayor Bring advised we are not going to throw the equipment away, we will probably use it in another park. Member Kovach asked what are we going to use for ground cover there? Superintendent Hastings answered, I haven't decided yet, I did get a line on some crumb rubber which is the shredded tires from a project out in; I want to say Broadview which was substantially farther. They offered it for free if we came and got it, well all of our trucks are converted to plows so I couldn't get it and they called back and said do you want it and I told them I can't coordinate picking this up because it was so far and they said well we will bring it to you we want to get rid of it. So 2-1/2 trailers came in but that was only half of the material and then they said that is too far and we are not coming back. So all that said I do have a start on it and we can supplement that. Member Kovach advised the crumb rubber is fine to put down, you have got to have your underlay underneath it, but if you go to replace some it all has to come out because of I guess EPA standards. I think that is why they may have gotten rid of it.

Superintendent Hastings stated it might be. Member Kovach continued they may have been redoing a park and once you pull it out it has to be – it would be like getting rid of tires again is what it amounts to. It is great ground cover, it does not dissolve. Superintendent Hastings stated I started working out prices for this, it is the kind of thing that I would probably entertain the Park budget itself, not really the gifting but the state money. With in-kind services I estimate the project will reach about \$100,000.00 and we will be paying less than half of that. Chairman Lewis asked how much do you need? Superintendent Hastings answered initially I would need I think \$42,000.00 with the caveat that I may need just a little bit more based on what we determine on the installation so maybe a number not to exceed. Member Kovach asked well we aren't going to worry about installation until spring right? Superintendent Hastings answered, I am just saying if you approve, if

you want to move forward with the project regardless of when we pay. \*Motion by Gee/Second by Albaugh to approve \$42,000.00 from the gifting fund for so-noted project for Freedom Park. Yeas All. Member Kovach advised it turns out that one of the guys that I work with lives in the City of Brooklyn and I am trying to get him to get me some pictures of those areas over there with the matting. I was hoping that I would have been able to get it, but he was busy last week. Mayor Bring advised actually if you just give me an address because I go out that way all the time. Member Kovach advised it is on Memphis at their Rec Center and I think it is right by their City Hall if I am not mistaken. Mayor Bring advised I will stop by and take pictures. Member Kovach stated I think you will be impressed, what I was hoping to get was some night shots with the lights on as it is an always busy thing and I think you will be impressed and I think it is actually going to be a decent way to save what we have with very little work. Member Albaugh asked when is this park thing going to take place and when will it be finished I guess? Superintendent Hastings answered it is earmarked for spring, we are going to deliver directly to an installer if I can set it up that way and that way I don't have to warehouse it here. Member Albaugh stated the other thing would be drainage, is there going to be a drainage issue over there? Member Kovach advised we did run piping over at Gary Green Park. Superintendent Hastings advised there is a 12-inch storm sewer over there, that is kind of some of the stuff I calculated as in-kind work. We will certainly address any drainage that is necessary. I haven't forgotten the discussion and goals of a dog park, so if you can get a playground, a pavilion and a dog park that would be one fantastic park over there. Member Albaugh asked is there enough lighting over there? Superintendent Hastings answered, I admittedly would have to go look, most of the lighting is down by Warwick and at the end of West Drive. Member Kovach stated they are kind of like street lights pretty much at the ends of both of those streets, but I think there is 1 or 2 in the back of that park though. Superintendent Hastings stated it has been a while since I have been there at night. Some of my ideas were to consider moving this playground a little bit towards West Drive maybe where the tennis courts were but I am certainly open to people's opinions and we have plenty of time. That way it is very visible to traffic, the one that is sitting there now is kind of nestled between Warwick and West whereas if you had this thing kind of slid over a bit. Member Kovach stated well that would get you closer for drainage. In the future, you could probably put like a dog park type area inside the walking track over there. Of course, I haven't been over there in a while and it probably needs some maintenance to, its just from all of the roots that use to grow up underneath it. Superintendent Hastings stated you would have to consider parking as well, especially if you have a playground of this magnitude and a dog park and a pavilion, we are going to have to give up some real estate for parking.

**OLD BUSINESS:**

**Designated Skate Areas: None.**

**Memorial Park:** Member Gee advised I would like to talk about the Sheffield Lake Veteran's Memorial Park. We had a ceremony Veteran's Day for the flag retirement ceremony. We had the Brownie's and the Girl Scouts and we built a fire pit out of some stones we acquired and we thought it went very well. We had it last year and they are already talking about next year, so they want to make it an annual event and all the girls knew the meaning of the flag and what it is like to dedicate the flag to a loved one or someone they knew that passed they would write a little note and put it with the flag as it burned. It was just great and I would just like to say that everyone did a great job on that, they had hot chocolate and cookies and brownie's and stuff. They just really had a good time and I would like to see it continue.

**Lakefront Parks/Grants, Gifts & Awards:** *discussed above.*

**Shell Cove Park:** Mayor Bring advised I don't know if you have been down to the Class of '75 Park but they have been adding numerous things over there and have actually added a couple more benches and more names and that is going very well. We have got quite a bit of participation with that and then what Mr. Hastings is going to do next year with this deck and stuff, we are going to tie this in and it will be a very nice area to go. We have got people stopping by for the memories and sitting there and I can just see them as I drive by. It is a lot more people than I ever thought and they said they never anticipated being this big, it is one more good thing. Chairman Lewis asked is the deck still scheduled for next year? Mayor Bring answered yes. Superintendent Hastings advised it is being designed right now with our engineering.

**Erie Shore Park: None.**

**Westshore Park:** Superintendent Hastings reported the Christmas lights have all been installed for the party this Saturday and I have distributed keys out to the groups that are doing that. Mayor Bring asked do you have a Santa Claus? Mrs. Dietz answered, I believe that has been setup. Chairman Lewis quipped, you would make a good Santa Claus. Mayor Bring replied I got all the features, I don't need much makeup.

**Boat Launch:** *discussed above.*

**Neighborhood Parks:** *discussed above.*

**Guenther Park: None.**

**Freedom Park:** *discussed above.*

**Gary Green Park: None.**

**Ferndale Park: None.**

**Grants, Gifts & Awards:** *discussed above.*

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***Bike Trail & Covered Bridge:*** Superintendent Hastings advised Christmas lights have been installed on the bridge also. Member Kovach asked anything else going on with the bike path? Mayor Bring answered not at this moment, but Pat is working on something. We are trying to get the Metro Parks involved and we are trying to get something done and if it works out it will be really good.

**NEW BUSINESS: None.**

**CITIZENS COMMENTARY: None.**

**MEETING ADJOURNED:** With no further business before this committee,  
\*Motion by Lewis/Second by Albaugh to adjourn at 7:21 PM. Yeas All.

**CLERK OF COMMITTEE AFFIRMATION:** This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under all Rules and Regulations Governing The Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Council's Offices.

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CLERK OF COUNCIL  
*Kay Fantauzzi*

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CHAIRMAN  
*James Lewis*

I, Kay Fantauzzi, duly appointed Clerk of Committee Of Sheffield Lake DO HEREBY CERTIFY that this is A true and exact copy of the Minutes of the Park Board Of November 21, 2016.

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PRESIDENT OF COUNCIL  
*Rick Rosso*