

**Minutes of the Roads, Drains, Water, Sewer & Refuse
City of Sheffield Lake, Ohio
June 6, 2016**

The regular meeting of the Roads, Drains, Water, Sewer & Refuse Committee was held Monday, June 6, 2016. Chairman Cizl called the meeting to order at 7:01 PM.

ROLL CALL OF MEMBERS:

Present: Cizl, Rosso, Mayor Bring, Kovach, Smith, Erdei, Wtulich, Gee,
Superintendent Hastings

Absent: Stark (excused)

*Motion by Kovach/Second by Gee to accept the minutes of the May 2, 2016 meeting with any corrections. Yeas All.

CORRESPONDENCE: None.

PRESENTATIONS: None.

SEWER CREDITS/UNPAID CHARGES FOR TAX DUPLICATE: None.

SUPERINTENDENT'S REPORT: Superintendent Hastings advised I just wanted to update on some of our bigger projects that are going on. The first was the forced main; we have finally got the permit to install addressed here to the Mayor and City Council and without going through it all, it is a necessary and almost final requirement to even break ground and that encompasses all the engineering, environmental studies, all the reports we did and the financing we did. So everything is finally moving forward and I have a meeting tomorrow with Bramhall Engineering to discuss advertising for bids which we should hopefully see here by the end of June. I still am hopeful to have this project done by the end of summer. There are 3 options for the installation; one is a complete excavation traditional where we dig up the entire area, another is a pipe bursting where the existing pipe will be exploded and a new one put it in and then the final is directional boring where they will go next to it and go through. We chose to bid all 3 so that we got the best price and also to go through the designated wetlands. So, that was one thing that I wanted to report. The other thing that I wanted to report was our target road list this year; we did award the contract to Griffith Paving. Although, we have a specific list developed which I am sure you have all seen but I have not yet given that final list because we wrote a grant for Roberts Street. The county had \$307,000.00 available and I will be attending a meeting on Wednesday June 15th where Sheffield Lake has made the list for the highest award grant of \$105,100.00. The good news for that is that road is also on our target list, so we would be able to remove that and redirect those monies elsewhere. Right now, we are into crack sealing Lake Road which is heavily needed but at an expense of about \$18,000.00. So this will allow us to crack seal some of the other streets such as Cove Beach where the city invested over one million dollars on that

project, also Ferndale at eight million dollars. So as soon as I am confirmed on this grant which is all at the state level now and it looks very promising and I will then advise the Mayor and we will pull that funding out. Our total road list is at \$199,500.00 and our budget was \$200,000.00 so we are on track anyway. Then the other as it relates to roads; the State Route 301 which Councilman Cizl had brought up some months ago, we have continued to work on that. The original ODOT estimate was \$1,320,380.00 and we have worked with ODOT through our engineering and have that fee down now to about \$450,000.00 and should include a hybrid financing from the state because we were overlooked on what is called Urban Paving where they would pay otherwise 80%. Since the city didn't pursue it, we are trying to recapture several years' worth and then redirect that money towards Lake Breeze and Harris, those two streets as everybody I am sure has noticed are failing kind of quickly and it is definitely to your advantage to pave them now before they get really bad. So those two streets are eligible for federal funding. So we can mix all this up as a total project and that will be the next opportunity we will do. This is fiscal year 2018 which is starting in July of 2017. So once I get some final numbers I will give all the information to the Mayor and he will direct me and hopefully including those other two streets. The final update was on the water meters and we did order our last 250 meters and that mostly is the east side of the town on Lake Road. Admittedly, we have some sporadically throughout and I have been kind of quiet about it but I told the Mayor during the process that I did wait for the last couple hundred meters because the technology was a little bit greater than what our computer systems could handle and our training. I didn't want all those meters in and then keep calling them back. So we have always had this final 200 meters and we now have both collectors in place which we are collecting 98% of all the meters in the ground. We still go out with a hand-held and I withheld the money for training because I am still not satisfied that all of us are trained well enough but those should be here at the end of June and we will wrap them up here in July. Councilman Erdei stated you were having some glitches or whatever like 2 or 3 weeks ago, are those all taken care of now? Superintendent Hastings answered yes the main problem is the meter reading on these things is about 13 digits and we need 3 of them. The computer software sometimes adds a third and a fourth digit which throws the calculation off terribly. So that was a big problem which yes we have corrected it but we still see it occurring every now and again. That is more of a CMI software, we actually bought a new computer over there to handle this. Even the software from Neptune was just released in 2016 so it is the latest version and admittedly even they have a few quirks with it but it is kind of the reason why we quietly chose to sit back on a couple hundred meters. I know that I have talked to Tammy about the \$40,000.00 grant that we got, in the beginning we kind of put that aside and I am assuming that we would appropriate that money finally to go after these meters that is forthcoming. Other than that, I think that was the major complaint. Councilman Erdei stated I know you guys

are busy and I don't know if you have had time but did you ever check into that meter reader thing for the water line breaks, that handheld device? Superintendent Hastings answered I did not – no. Chairman Cizl asked is that the one you were talking about that we said \$7000.00 or whatever else? Superintendent Hastings answered yes \$7000.00 was the cost for them to do the whole city, that equipment probably cost in the neighborhood of \$5000.00 to \$8000.00. But some of the numbers, just to illustrate the advantage of that where these guys aren't reading meters now. In May of 2015, our water bill was \$44,000.00 and don't quote me on that. This year it was \$24,000.00 for the same month and 10 million gallons of water less in the same 31 days. As a matter of fact, the operator of record Tom Erwin said today our water usage is so confined that he is concerned about the chlorine because the water is so confined in our system that it needs to move because the water lines are old so you need to move that around. Indirectly, we have another project with the Ohio EPA that we will find out on July 1st to do a study of our water lines and funding for replacement. President Rosso stated Roberts Street is that the whole street or just north of Ferndale? Superintendent Hastings answered just north of Ferndale 750 feet. So our road project had it at \$15,700 and this project is \$105,000.00 because we are doing a full depth repair with a useful life of 25 years, all drainage improved.

OLD BUSINESS:

Ditch cleanings; Day Ditch by Holl/Shoemaker Ditch – north of Richelieu, east side by Buckeye – Councilman Wtulich asked how are the ditch cleanings coming? Superintendent Hastings answered good we actually sent out letters now because the projects will be focusing on our road target list so some of the homeowners have bad pipes and so forth. So we are in a standby mode plus I have an order coming for pipe. Our most recent job was on Maple, south of Madison where we filled that in. We also relieved a lot of water and finished Walker Road at Woodruff and again that is on the road target list. So we are still moving forward and we also have the excavator down for Forestlawn ditch which was done in like 1999, that won't be a lot of depth more vegetation but will really move that water. Mayor Bring advised we do have a person on Lafayette that has filled in her ditch with large granite stones. We have sent her a letter but I don't think we have got a notification back. That is probably going to be a problem, she has been known to get quite angry but we are going to remove those as they are stopping the flow of water and it is flooding the last 4 people on the street. So if you hear anybody you will know that is what it is but we have sent her a letter notifying her and we are going to do it because that is city property for the right of way. But it has to come out because it is impeding the water flow completely.

NEW BUSINESS: Mayor Bring advised if you guys get a chance even though the girls are busy but stop down to the water department and have them pull up your address just to see the graph. I think it is interesting, we just had a gentleman the other day I think it was on Erieview and he has renters over there with an excessive water bill. He came in and is a really nice guy and said he has looked and looked and

said he couldn't find anything wrong and didn't understand it. The graph did show that he had a leak so we sent the guys out and what that did right there literally within 10 minutes with Lisa standing there and showing him what was going on it just made things so much easier. In turn, we did send the guys out to help but technically we would have just said yes there is a leak and you need to find it but it just makes us look a lot more professional and it helps the customers out because they understand it now. We had a guy that went on vacation and he said I don't understand, I went on vacation and said I couldn't have used any water and Lisa pulled up his account and showed the graph. Right before he went on vacation there was a big spike and she said, did you do laundry and a bunch of other stuff before you went on vacation and he said yes. She said and showed him right here you were gone because there is no usage at all. So it is easy to explain and see things now so it just makes it even better. I would invite you guys over to at least see that for our own purpose, it is worthwhile. That way if people do ask you, this is something that is beneficial for everybody. Pat and I discussed this about the dumpsters but we used to have the dumpsters in the back and we may put up a full size dumpster back there for part of the summer again too. The two small dumpsters don't work as well and we may just cover that which is something else that we discussed back in the Service Department. Councilman Erdei asked them dumpsters would be just for like brush and everything. Mayor Bring advised we have a dumpster for brush that we do use, as a matter of fact you just filled that one up didn't we again. Superintendent Hastings answered yes. Mayor Bring advised we are going to try to start that program again where we are going to try to do some chipping and maybe get the manpower out there and maybe do that twice a month for brush, we are very close.

Chairman Cizl stated I am not sure which one is the Forestlawn Ditch but what about the bike path, I noticed there was some work done. We were both riding our bikes along the covered bridge path and I just wondered is there any more work with that whole ditch. Superintendent Hastings asked you mean Belle, Brockley, Knickerbocker, Holl? Chairman Cizl asked what is the name of that ditch?

Superintendent Hastings answered Day Ditch. That admittedly is in a little bit of limbo, it was with our Engineer. I found a wonderful fund source through Gayle Manning who awarded upwards of a million dollars to the City of North Ridgeville and when they reached out to us. I was talking to one of her staff about should I include projects on OPWC or CDBG, the typical things and she was saying no and I didn't quite understand and the reality is it is pork barrel I believe is the word. So now that I know that is the route but the reality is that the Engineer needs to help me as it is a federal flood plain, so any major adjustments. I still have a gentleman that can help with the private property and how people can help that, he just reached out to me but I have kind of been out of action here for a month. Chairman Cizl stated I know we were talking about tree's and various things and I just wanted an update that is all.

Superintendent Hastings advised refuse, the city received a Solid Waste grant so we purchased the next phase of our leaf collection equipment which are the boxes that insert into the trucks. So we are moving closer, we now have 2 machines and several boxes and we will be in good shape to everybody to consider a full-fledge program again. Mayor Bring advised we received \$11,000.00 for a recycling grant.

Superintendent Hastings advised I got like a litter vac too for the parks; along the boat launch. It is kind of opposite of a blower, this thing is a backpack and vacuums up the debris so it should help for cleanup.

MEETING ADJOURNED: With no further business before this committee,
*Motion by Kovach/Second by Erdei to adjourn at 7:19 PM. Yeas All.

CLERK OF COMMITTEE AFFIRMATION: This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under all Rules and Regulations Governing The Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Council's Offices.

CLERK OF COUNCIL

Kay Fantauzzi

COMMITTEE CHAIRMAN

Mark Cizl

COUNCIL PRESIDENT

Rick Rosso

I, Kay Fantauzzi, duly appointed Clerk of Committee Of Sheffield Lake DO HEREBY CERTIFY that this is A true and exact copy of the Minutes of the Roads & Drains Committee of June 6, 2016.