

**Minutes of the Safety Committee
City of Sheffield Lake, Ohio
June 1, 2016**

The regular meeting of the Safety Committee was held Wednesday, June 1, 2016. Chairman Wtulich called the meeting to order at 7 PM.

ROLL CALL OF MEMBERS:

Present: Wtulich, Cizl, Mayor Bring, Police Chief Campo,
Fire Chief Card
Absent: Stark (excused)

*Motion by Cizl/Second by Wtulich to accept the minutes of the May 4, 2016 meeting with any corrections. Yeas All.

CORRESPONDENCE: None.

PRESENTATIONS: None.

Reports from Safety Forces:

Police Chief Campo – Police Chief Campo reported our deadline for applications for Dispatcher was today and I probably got about 25 of them in. Three people are already working for other Police Departments, some qualified individuals and we are going to start interviewing tomorrow morning and make a selection from there. It appears that our project to digitalize all our radios is going to go forward on the grant and that will really bring all our radio equipment into the future. I had an Officer out on the gator a couple of nights patrolling the parks and the bike path and the covered bridge areas. He told me later that a lot of people approached him and thanked him and were really happy to see an Officer on that patrolling the areas there. Crime is still thankfully pretty low, not experiencing burglaries' or cars being broken into, sporadically one here or there but no problems anywhere.

Fire Chief's report – Fire Chief Card reported I have no maintenance report because we haven't had any vehicle maintenance, it has been pretty quiet. So far this year we are up to 406 runs and if you noticed B shift which is the maintenance shift over there, it has started doing some landscaping around the city complex. They are putting stone around where you go in over here and they are going to run that all the way down over to the Police Department door here. So that will take care of that weed looking grass that is up against the building

and then there is going to be stone running down the bay building all the way to that big tree and then they are mulching everything. Hopefully, they get it done quickly and it doesn't take them long to do what they did because they borrowed a tractor from the Service Department but it was really hot that day. So they did what they could as quick as they could and moved onto something inside. We also took delivery of some hose that we ordered that I purchased off of the 2014 AFG grant, the same grant that we got the air compressor on. I still had \$4900.00 in there so that cost was \$4360.00 worth of hose. We interviewed 3 gentlemen on Tuesday for the last position we have to fill and we have selected one and the Mayor and I will be interviewing him in the morning for a second interview. Two out of the three were good and the guy that we chose, we just thought was a better fit than the other one. So it was pretty good interviews. This guy seems like he will be a good fit for the department. Chairman Wtulich asked are the hoses for one the trucks then? Chief Card answered there is 400 feet of 2-inch hose which is replacing 400 feet of 1-3/4-inch hose that we use for apartment paks which would be the paks that we would carry up into Lakeside 10 to hook to the stand pipes. I think there is 400 feet of 1-3/4 just to replace hose that has gone out of service and then there is 200 feet of 5-inch hose but they are in 50-foot sections so those will be the first hose to come off the truck. So if there is a short lay from the truck to the hydrant then we have 50-sections of hose as opposed to 100-foot as it is easier to flake that out because 100-foot section of hose if you just have to go 50-feet that is a whole lot of flaking it out to make it work without any kinks. Councilman Cizl asked somebody asked about Narcan and they said whenever we used it, do we get like a discount? Fire Chief Card advised as far as the Police, when they push it I believe the county is just giving it to the Police, they are just replacing it. But when we do it it is in our drug box and we just exchange with the hospital and the patient gets charged with it. Police Chief Campo advised we have been getting it from the Fire Department. Fire Chief Card advised what happens is we show up, just say one of his guys pushes Narcan up their nose what we will do is give them one of our Narcan's so they can have their kit back together and then we take their Narcan and go back and exchange it at the hospital. That is the way that we have been doing it but Police could push Narcan and then drive to Community and they will exchange it, they would just give them another one. Councilman Cizl stated I heard that Police Departments and Fire Departments get a discounted rate for Narcan versus other people. Fire Chief Card advised what we are on is an exchange thing with them, so if that person gets billed they are just billing them at the hospital.

Mayor Bring stated the only thing I have is that we are going to try to fill that last shift out in the Fire Department because we have 3 people on that. So we would like to have 3/4-man shifts which makes it safer and cuts down on overtime and I know Tim did a cost difference from the last time we did this with the overtime and this will even help out even more. You know, you get vacations and everything else, so when this is filled it will keep us pretty much up to where we need to be so hopefully you guys will approve that. Like I said we will be looking for a full-time Dispatcher, one of our Dispatcher's is probably going to leave here in the next 6 months to a year. We don't know, maybe sooner but we want to be prepared and then also we are probably going to look for another full-time Policeman. All along we have been keeping it very short as far as employees and stuff but it is getting to the point where you can't fill out some of the shifts. It is a necessity and we have to do stuff, just so everybody knows and understands that this is why we are doing it. Chairman Wtulich asked so that full-time Dispatcher will be an addition to the part-time one? Mayor Bring answered we are probably going to do the full-time first. Police Chief Campo advised we had discussed this hire that we are going to do right now, just hire the person in as a full-time employee. Mayor Bring added the fact is if we do the part-time and then we are going to start all over because this person which is one of our Dispatchers is going to leave and then we are going to have to start that training process all over again. We will either do a full-time and a part-time or maybe just a full-time right now to see how things go. Again they have vacation time which I think they get around 6 weeks vacation and summer time seems to be the prime time for all these vacations. So we will see how this all works out. Police Chief Campo advised each one of our full-time Dispatchers max's out at 7 weeks a year so that is a lot of weeks to fill. We have always had to do our schedule around the part-time people and it shouldn't be that way, it should be put them in here and there where you need them and we have never been able to do that because we are so short-handed and at the mercy of part-time availability and it doesn't really work too well.

NEW BUSINESS: None./OLD BUSINESS: None.

CITIZENS COMMENTARY: None.

MEETING ADJOURNED: With no further business before this committee,

*Motion by Cizl/Second by Wtulich to adjourn at 7:10 PM. Yeas All.

CLERK OF COMMITTEE AFFIRMATION: This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under all Rules and Regulations

Governing The Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Council's Offices.

CLERK OF COUNCIL

Kay Fantauzzi

COMMITTEE CHAIRMAN

Bill Wtulich, Jr

PRESIDENT OF COUNCIL

Rick Rosso

I, Kay Fantauzzi, duly appointed Clerk of Committee Of Sheffield Lake DO HEREBY CERTIFY that this is A true and exact copy of the Minutes of the Safety Committee of June 1, 2016.