

**MINUTES OF CITY COUNCIL WORKSESSION  
SHEFFIELD LAKE, OHIO  
January 16, 2018**

The regular meeting of the City Council Worksession was held Tuesday, January 16, 2018. President Rosso called the meeting to order at 7:03 PM.

**ROLL CALL OF MEMBERS:**

Present: President Rosso, Mayor Bring, Erdei, Stark, Cizl, Gee, Kovach, Wtulich, Radeff, Superintendent Hastings, Finance Director Smith, Law Director Graves

Attending: Park Board Joe Gee, Members of the Media

**PRESENTATIONS: None.**

\*\*\*\*\*COMMITTEES\*\*\*\*\*

**ROADS & DRAINS: None./SAFETY: None./BUILDINGS, LANDS, VEHICLES & EQUIPMENT: None./ORDINANCE:**

Chairperson Gee reminded Council that Ordinance has the amendments for sections 1395.13 through 1395.24 and that is reference to rental permits and inspections. So, if everybody can take some time to review that. President Rosso asked are we going to review the 139.02 on the agenda? Chairperson Gee advised this is in regards to the **Director of Public Service full-time or part-time at the discretion of the Mayor.** Law Director Graves advised this doesn't require any amendment to the Charter, the Charter merely provides for a Director of Public Service and this ordinance as written does not mandate that it be a full-time position and so the amendment would make that a full or part time position at the discretion of the Mayor, at a part time rate. The Mayor requested this at the Ordinance Committee meeting and there are some good reasons why we may want to have a part time Service Director. President Rosso asked when we get into creating and filling part time positions, especially in this part time position. I don't know if it is in the ordinance or what but somewhere we need to find the number of hours that are expected in part time. Just so we know, is it going to be 20 hours, is it going to be an hour or is it going to be whenever they feel like showing up? Mayor Bring advised that is a good point. President Rosso stated so just a little more clarity and again, I don't know if it belongs in the ordinance or what. Also, I would take it the allocation of the salary is the way it is allocated today for full time position, 20% to the maintenance & repair fund? Finance Director Smith answered I look at that and I don't see any reason to change that. President Rosso stated I mean that is the way for the full time. Finance Director Smith advised it has stood that way for years. President Rosso asked so that repair fund isn't the ¼% income tax passed for roads? Finance

Director Smith answered no, no, no, we do not take any wages or benefits out of the income tax. That is strictly for repairs and equipment as needed. President Rosso advised those are the only 2 questions that I had. Law Director Graves advised that could also be done in the pay ordinance or you could do it in this, you could codify it or if the situation arises where you are appointing a part time Service Director obviously there would be a pay ordinance and you could stipulate the number of hours. President Rosso advised years from now, when they are all sitting around and saying what did those guys do? Finance Director Smith stated they are going to do that anyhow. President Rosso stated or we could get a part-time guy who comes in and punches in and punches out and goes home. Mayor Bring advised we have had a few of those employees. Councilperson Stark stated so what we are saying is Pat will remain Superintendent and we are looking at bringing someone on or do we currently have somebody in this position either part-time or full-time Service Director? Mayor Bring asked do I anticipate this happening anytime soon – no. I have nobody in line for this, this is just a change that says shall, I am trying to avoid that without any more controversy. President Rosso asked Rosa, is there anything else that you are looking for direction on Ordinance? Chairperson Gee answered we still have the subdivision and there is a lot that we have to work on with that. For one we were looking at Avon Lake's as an example. Avon Lake has 11 sections and I believe, out of the 11 sections, 9 of those sections are adding work to our Clerk of Council because they have a separate Secretary in Avon Lake for that position. Whereas in Sheffield Lake, we do not. I really think we need to do a lot more review on that. President Rosso advised well it is still in your committee. Law Director Graves advised so at this point, does it remain on Ordinance agenda – the part-time Service Director or do you want to have it for a first reading next week? Councilman Erdei stated this covers it for the pay and that, do you want to make a separate little line on this to where it is guaranteed to stay like this with the pay? President Rosso advised there is no pay rate here on this ordinance. Councilman Erdei stated could we talk about the hours, that way we can throw it around in Ordinance? Chairperson Gee advised but the Law Director said that the pay ordinance would stipulate the hours during that. Finance Director Smith advised which would be separate. President Rosso stated I would recommend that you look to the Mayor for some direction for what he feels the range of hours. I would think that it would be a range of minimum to maximum, so whoever fills the position would have an idea and that they are not going to go to 39-1/2 or maybe they are and I would assume that they have to be under 30. Mayor Bring answered it will be and basically, we have to bring it down to an hourly position. That way if something does arise up to 30 hours or whatever. Chairperson Gee asked back to Ordinance? Mayor Bring advised I am actually in no hurry for this, it doesn't have to be done tonight. President Rosso advised I

think 30 being the magic number until you have to offer health insurance. Finance Director Smith advised over 30. President Rosso stated so if they are over 30 then we cannot add a part-time person on our health insurance, so it would have to become full-time at that point. Councilman Cizl stated if you don't have someone then there is no immediate need for this point and you are just cleaning up the wording. You could find someone who would say they could only do a 1/3 or a 1/4 so I don't know why we would even put hours or pay or anything like that. It would be restricting to this language I would think. Councilman Kovach stated I am in 100% agreement that it should be done and the hours and pay to be determined when the pay ordinance is created. It makes all the sense in the world and we don't have to do anything but clean up the language on the ordinance that we have got. President Rosso asked it is totally up to you, do you want to have it one more time through Ordinance and then have David send it to Council?

Chairperson Gee answered that would give us more time to speak with the Mayor and what his ideas are on that. **FINANCE: None.** **PARK BOARD: None.**

\*\*\*\*\*ADMINISTRATIVE\*\*\*\*\*

**MAYOR:** Mayor Bring advised I had mentioned the fact that in the Police Department we were looking at getting a F-150 Ford truck and when it was bid to us, we got a number of \$34,000 and in looking at that it was \$34,000 and that was with no seat, no tires, no nothing. So, unbeknownst to us because that is not the way it usually came to us, the truck came out to be about \$49,000 so after we started yelling at the guy who advised well, you had to add the options. Chief Campo said to the guy well, how come we didn't have to add the options on the other ones. The guy answered well it was written in. Mayor Bring continued it was written the same way as the others, so we told him to look at it and he got it down to \$44,000 but we decided not to even bother with it. In retrospect, they now stock Ford Explorer's and they have 10 in stock. So, we purchased one of those so that will be coming here within the next week and it was the same price as what all the other ones have been so now our fleet will be all Ford Explorer's with the exception of the Detective car and the Chief's car. This guy said there is a different way to go with the Pick-up truck so that will be something that we will look at next year. We were not going to spend that much money. Councilman Kovach advised I would just give a spot of input here that you are going to equip that truck more to whatever your needs are which would be entirely different as to what your Patrol cars are. Therefore, that would be where your big price variation would be at. Mayor Bring added it also on the Ford truck called a pursuit package which actually cost more, it has got a governor in it to keep it from exceeding certain miles per hour. We don't need that because we do not pursue anybody so we don't have to worry about that so we can get that truck without that package. That was presented to us after we declined it. He said there are a couple of other things that

we can do to make it reasonable, like I said it wasn't that important. The other car being in stock like that, we can now take that last Crown Vic and put that out to pasture and we will be in pretty good shape. Councilman Erdei asked would that pick-up truck be a 4-wheel drive, like if somebody went off the road or went into the woods? Mayor Bring answered it would be 4-wheel drive. Councilman Erdei asked would that be for pursuit through wooded areas like what we have in this town. Mayor Bring joked I think next year instead of a pickup truck, we are going to go after a helicopter. (laughter was heard in chambers) Mayor Bring answered it is just like a regular pick-up truck outfitted with cameras and a cage and radio. Yes, it is 4-wheel drive pick-up truck. I don't think we would want to be driving through the woods with it at forty-some thousand dollars. Finance Director Smith added when we pick-up stolen bicycles, we don't really have a vehicle that is easily accessible. Mayor Bring added occasionally we have to pick up deer or something like that and the police really can't do that, so we have to call the guys out so we can throw that in there. I have done it myself because I have taken several of them off the road because I have a pick-up truck and it would just be nice to have./**SUPERINTENDENT:** Superintendent Hastings advised I just wanted to mention briefly on a project that I had mentioned at Roads & Drains specifically the Lincoln Boulevard Nature Trail. As it turns out they are about 3 months ahead of schedule and when I suspected that they would be soliciting for applications, as a result of that the application will require a resolution of support of City Council. So, while I mentioned it at Roads & Drains I would like to mention it again to Worksession that I will be working with the Law Director to put that in front of you next week. I apologize it for being quick but again I anticipated it being solicited in April and it is now being solicited for February. President Rosso stated that is a good thing. Superintendent Hastings stated in researching the projects, I discovered and I knew there was a water main intermittently through there and as it turns out it runs the entire path. While some people on that dead-end of the Knolls have kind of taken ownership of maintenance of the grass next to the woods, some of it is pretty thick which I started talking with the Mayor on clearing that. If that would ever break and then I couldn't get equipment in there which would be bad. So, there is a couple of levels and phases in this which will be maintaining access in the utility while we apply for it. Councilperson Stark asked any major incidents last week with all of the ice? Superintendent Hastings advised we had 4 trees go down that required city services for backhoes and whatnot; tree company. We had a water break 2 weeks ago which was the last one. The road crews did well, it was not what we expected truthfully, we thought there would be more snow. So, we did fair well. Councilman Wtulich asked on the new trail that you are talking about is that going to go from Oster to Lake Road? Superintendent Hastings answered yes, originally, I was hopeful that it

would go down from Oster to the north and then cut up Madison and grab Irving again because it becomes private property before you get to Lake Road. Unfortunately, our easement is not as wide as I hoped but an acquisition could delay the project so more than likely I would go west along paper street Hawthorne and dump out at Shell Cove Park. Councilperson Gee asked is there anymore news on Goodwill's roof, wasn't there a leak because of the drains? Superintendent Hastings answered the gutters which were full of stone which we cleaned in the rain. They are very old, I am already researching quote on that which I will present to the Mayor. So, it certainly wasn't a roof problem, it was more the gutters and that water rides straight down on the sheeting pretty hard. We are working on it. Mayor Bring added there are some elevations problems over there, we are going to address those and take care of them. **FINANCE DIRECTOR: None./LAW DIRECTOR: None./COMMUNICATIONS: None./OLD BUSINESS: None./NEW BUSINESS:** Councilman Kovach advised I have information I would like for Kay to pass onto the Chief, the prior Community Days was set for July 11<sup>th</sup> through the 15<sup>th</sup> and unfortunately after I told you those dates, I found out and not directly from them that Kessel Amusement is no longer in business. So, I have been feverishly looking for and contracting and I have contracted with Great Lakes Exhibition which is the outfit that did the Fall Festival. Unfortunately, due to the fact of prior commitments this year and also because of all the other amusement companies picking up the contracts and also, I believe Bates went out of business. We cannot have the 11<sup>th</sup> through the 15<sup>th</sup>, the second week this year. We will be able to go back next year but this year's dates are going to be July 25<sup>th</sup> through the 29<sup>th</sup>. We didn't have much of a choice but almost every other date was taken at this time of the year. If we didn't pull it off, it is unlikely that the carnival would have survived. So, we have moved on and hope for the best.

**ORDINANCES AND RESOLUTIONS: Councils Agenda –**

Council#002 – EMERGENCY – a resolution authorizing the Mayor to enter into a second amendment to lease agreement with the Exclusive Balloons, LLC for the premises located at 4114 East Lake Road and the declaring of an emergency.

**MEETING ADJOURNED:** With no further business before this council, Motion By Kovach/Second by Stark to adjourn at 7:29 pm. Yeas All.

**CLERK OF COUNCIL AFFIRMATION:** This Meeting Of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

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CLERK OF COUNCIL/COMMITTEES

*Kay Fantauzzi*

I, Kay Fantauzzi, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of WORKSESSION of January 16, 2018.

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MAYOR

*Dennis Bring*

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COUNCIL PRESIDENT

*Richard Rosso*