

**City of Sheffield Lake Planning Commission**  
**Sheffield Lake, Ohio**  
**February 21, 2018**

The regular meeting of the Planning Commission was held Wednesday, February 21, 2018. Chairman Jancura called the meeting to order at 6:32 PM.

**ROLL CALL OF MEMBERS:**

Present: Jancura, Wtulich, Pugh, Wells, Wright, Erdei

Attending: Mayor Bring, Councilperson Gee

**MINUTES:**

January 31, 2018 minutes – \*Motion by Wells/Second by Pugh to accept the minutes as presented. Yeas All.

**CORRESPONDENCE: None.**

**REPORT FROM COUNCIL REPRESENTATIVE: None.**

**REPORT FROM ZONING BOARD OF APPEALS MEMBER: None.**

**PRESENTATIONS: None.**

**OLD BUSINESS:**

*City zoning study* – **None.**

*Master Plan* – Member Pugh advised I think we should start with round number 26 as I want to make sure that I captured everything. I also want to make sure for this Park & Recreation that I captured everything that Mr. Wright wanted. I took from my notes, but just want to check if I missed something or if you want to remove anything. Chairman Jancura advised I don't necessarily think that that is necessary, but let's talk about it. We have all the different categories, so let's check to see if there is something else we should add or take out. Mayor Bring commented just an opinion, but probably what they are going to do on the other is restaurants because that is what everybody always wants, some type of restaurant or fast food restaurant. I think it is a good list though, it is a little bit more diversified. Chairman Jancura stated if somebody puts in a restaurant, they can say fast food or fine dining. They can be more specific as opposed to just checking restaurant. Member Wells recalled last month we looked at Waterville's and this is what was left of it. Chairman Jancura moved onto parks & recreation section, should there be something more to these categories? Member Wright advised I think if there were any change to make at all would be to ask what different amenities would people like to see in the parks. Chairman Jancura clarified kind of like an other category? Member Wright answered exactly, what other opportunity for recreation would you like to see. Member Pugh asked do you want to add that like number 31? Member Wright answered yes, number 31, in between your grid and above citizens commentary. He clarified wording for section. Member Pugh advised I have 2 mock up's of maps inserted which she

submitted for review. I am trying to keep it to three pages and what you are going to see on the larger map is that there is an 11 font one instead of 12. It is not a big difference. Chairman Jancura advised I kind of like the bigger one because it is easier. Member Pugh stated I don't think it needs to be a whole page, but I think this is readable. I cropped it, but the nice thing is the words go straight across. Representative Erdei asked would you make this a separate page? Member Pugh answered where it asks what ward you live in, right there, would be a ward map because they are not necessarily going to go to the back. Member Wright noted on number 7, I would like that one on the next page or people will miss it. There was a brief discussion on moving off or possibly realigning of questions for better fit. Member Pugh to rework for number 7 and for the map to make more readable. Member Wells noted number 24 is another ward question, she suggested noting it there to see ward map on page 1. Member Pugh continued after citizens commentary, I kind of made that up. Where do you want them returned, I put city hall or mail to the City of Sheffield Lake. Is that the correct address or should I put something else? Mayor Bring advised just City Hall should be fine. Member Pugh clarified on number 30, we debated over property or income tax or just tax. I put property and income tax, is that okay as I think the only way you could pay is property or income tax, wouldn't that be? I felt like I should be more specific than just tax. Chairman Jancura advised I like it, I just misread it the first time. Mayor Bring advised the interesting thing about that is if they say income tax, then you have to see if they are retired or not. Member Pugh stated that would go back to the age and whether they are owners or renters. Mayor Bring stated you have that question on there if they are retired. Member Wright asked I wonder on number 7 if that wording is not confusing? Maybe change it a little bit, maybe number of US Veterans or Active Duty in the household? Just change the way the sentence reads a little bit. Member Pugh noted change. Member Wright advised I love it. Member Pugh advised in order to make the bigger map, if you look at number 19, she advised I just reworded that to make it a prepositional phrase to move them up and save a whole line. The commission was good with change. Chairman Jancura advised Member Pugh will make the adjustments and send it out and any comments come to me. There was a brief discussion on sending them out and also if the Commission wanted an expiration date on surveys? Chairman Jancura advised we should give them like a month. Mayor Bring concurred and if some more filter in then we can include those too. After a brief discussion, Chairman Jancura advised let's do April 15<sup>th</sup>. That way it gives a little bit of extra time, in person or by mail. Then when we get them back, the fun work will start collating the information in trying to determine what we got. Representative Erdei reminded we will have to have some volunteers for folding, stuffing and putting the stickers on them if they don't go out in the water bills. Members of Commission volunteered their help which Member Wright stated I am in favor of going out separate from the water bill. I want them to feel that this is its own thing. Councilperson Gee advised remember the meeting that Mr. Hastings stated he really doesn't want it to go out in the water bill and never intended it to go out that way.

Chairman Jancura advised that would just be additional postage anyway because it would make it heavier. He also advised I will not be at next month’s meeting as I will be on vacation and I will have Angela be the Acting Chairperson for that meeting. Member Wright stated good job Team. Mayor Bring concurred thank you for all the work you have done, very professional. Chairman Jancura stated a special thanks to Member Pugh for all of her work in putting everything together, it was no easy task.

**CITIZENS’ COMMENTARY: None.**

**MEETING ADJOURNED:** With no further business before this committee, \*Motion Wtulich/Second by Wright to adjourn at 6:55 PM. Yeas All.

**CLERK OF COMMITTEE AFFIRMATION:** This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under All Rules and Regulations Governing the Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Councils Office.

---

**CLERK OF COUNCIL/COMMITTEES**  
*Kay Fantauzzi*

---

**ACTING CHAIRPERSON**  
*Angela Wtulich*

I, Kay Fantauzzi, duly appointed Clerk of Commission of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of Planning Commission of February 21, 2018.

---

**COUNCIL PRESIDENT**  
*Rick Rosso*