

**MINUTES OF CITY COUNCIL  
SHEFFIELD LAKE, OHIO  
July 31, 2018**

The regular meeting of the City Council was held Tuesday, July 31, 2018. Council President Rosso called the meeting to order at 7 pm.

**THE INVOCATION WAS GIVEN BY: Kay Fantauzzi**, who then led in the Pledge of Allegiance.

**\*\*\*\*\*ROLL CALL OF MEMBERS\*\*\*\*\***

Present: President Rosso, Mayor Bring, Kovach, Wtulich, Cizl, Gee, Stark, Radeff, Finance Director Smith, Superintendent Hastings, Law Director Graves

Attending: Park Board Gee, Fire Lieutenant Davis, Members of the Media

**READING OF THE MINUTES:**

*Council* - \*Motion by Kovach/Second by Gee to accept the minutes of the City Council meeting of July 17, 2018 with any noted corrections. Yeas All.

**CORRESPONDENCE: None.**

**PRESENTATIONS: None.**

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**CITY COUNCIL REPORTS**

*Roads, Drains, Water, Sewer and Refuse: None./Safety: None./Buildings, Lands, Vehicles & Equipment:* Acting Chairman Radeff reviewed the minutes of the July 10, 2018 meeting. \*Motion by Kovach/Second by Cizl to accept the report. Yeas All./*Ordinance: None./Finance & Audit: None./Council Representative to the Joyce Hanks Community Center: None./Council Representative to the Park Board: None./Representative to the Planning Commission: None./Council Representative to the Zoning Board of Appeals: None.*

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**ADMINISTRATIVE REPORTS**

**MAYOR/SAFETY:** Mayor Bring advised first of all, I would like to thank everyone that was involved in our Community Days and I think it was very successful. We did get rained out on the parade which is unfortunate. He quipped my grand-daughter was very upset with that and told Grandpa to fix it and I had to tell her I couldn't do that, but I think that the way it was setup this year was nice and to see a lot of grandparents out there with their grandkids. The rides were a little bit more geared to the smaller kids and it worked out very well I think. Also, I think our fireworks were fantastic and we had a lot of good comments on that. Mr. Hastings will update you on some of the projects that we have going right now and I would like to ask for an executive session after ordinances and resolutions for the purpose of employment of a public employees. \*Motion by Kovach/Second by Cizl to accept the report. Yeas All.

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**SUPERINTENDENT'S REPORT:** Superintendent Hastings reported the city had training today for a GIS Program which is the asset manager and the imaging of the valve boxes and meters and so forth. So, that is on track and we will continue that in about two weeks and they finalized some of the valves that were otherwise unidentified on the first trip through. To Councilman Kovach, the comfort stations are moving along well, and the metal is going to be here for the roof on Monday and they are going to work on some of the interior in the meantime and that project is on schedule. To Councilman Radeff, the Community Center addition was submitted today by our architect to the county and they are the bidding agent for that project. So, too our engineers on that same grant, well fund source anyway will be submitting and preparing the necessary documents for them to bid as well; the relining of the sewers which is in the 4<sup>th</sup> Ward. Then briefly under some of the newer business which I think is legislation in front of you tonight is the issue of a bucket truck. He recalled about 3 months ago I had contacted American Inspection Center which is the authority on safety inspections for these vehicles as ours is upwards of about 20 years old and it had a lot of failing points. So, we sent that down for review and quotes, that number came back in excess of \$5,000.00 and that was solely for the function of it lifting and that is not to mention the mechanical issues with the engine and driving. So, the Mayor and the Finance Director and I began researching some replacements for it which if new is upwards of \$100,000.00 or better. So, we are looking at some used equipment on the thought that on a \$5,000.00 investment on this truck might not be a logical choice. So, I think there is some options in front of you this evening that the Finance Director could explain in more detail. I would be happy to explain as well, and the Law Director did say that we would have to advertise our interest in receiving bids and we do have some general spec's, basically 2012 to 2018 gas engine with a similar height of about 40-feet and 50,000 miles or less. Those are some of the basic spec's. \*Motion by Kovach/Second by Gee to accept the report. Yeas All./

**FINANCE DIRECTORS REPORT:** Finance Director Smith advised to continue on with Superintendent Hastings explanation of the bucket truck, when I spoke at the last Council meeting we put a number up of up to \$50,000.00 and it is unfortunately not very realistic to find a decent truck out there. We have been looking and getting an idea of what is out there. So, tonight before you not only do we have the renewal of the note for \$350,000.00 and that is separate. So, we were going to add to agenda and I am leaving this up to Council, if we want to stay with the \$50,000.00 or I have other legislation that would go not to exceed \$60,000.00 for a bucket truck. I think that is a little more realistic for what is in the market but that is certainly Council's call and if you so decide to do that, I have an appropriation ordinance that is available to be added to tonight's agenda to appropriate for the \$60,000.00 because we will get the note revenue in which will go into a fund then we need to have a line to spend it out of to purchase the vehicle. So, I have prepared all that because if you do then you do but if you don't, that is fine. I just wanted to have it available. Also, tonight the appropriation for

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the Watershed Initiative that we spoke about at last Council meeting as well, the \$450,000.00 grant, we have to fund that upfront and then we get the money back. So, I have setup a line and that is a separate appropriation for this evening. Councilman Radeff asked I know Pat said he is looking up different options, have we received any of those trucks within the \$60,000.00 range? Superintendent Hastings answered yes. Finance Director Smith added Mr. Hastings just got information. Superintendent Hastings explained we have actually been looking out of state because the market is so tight. President Rosso clarified with Superintendent Hastings, we have to put out to entertain for bids? Superintendent Hastings answered yes. President Rosso continued in the market for a bucket truck, if we could find a place that already has a bucket truck that meets our requirements, correct? Law Director Graves answered we have solicited some informal quotes just to determine what inventory is out there and what kind of price range the city would be looking at and for a quality used 1-ton bucket truck the quotes are coming in in excess of \$50,000.00. So, as Council aware, any expenditure over \$50,000.00 requires Council approval and because what we are looking at is a used vehicle this would not be part of the state bid list which new vehicles are on state consortium. This being a used one, the city would also have to publicly bid and enter the contract with the lowest and best bidder. So, we put out that we are interested in buying this and they want to see who bids on it with their vehicle. So, in discussions with the Superintendent and the Finance Director, we believe that the range of \$50,000 to \$60,000 is where we need to come in with. It is more likely going to be over \$50,000 but we wouldn't want to spend any more than \$60,000. So, the legislation that I prepared authorizes the Mayor or his designee to advertise for bids and enter into a contract for the purchase of a used bucket truck for the service department in an amount not to exceed \$60,000. Also, the note that the Finance Director is speaking about currently reads \$50,000 but if Council would want to, you amend that to \$60,000. President Rosso advised I think what we are trying to go with Rocky is in our investigation if you will, there would be an extremely likely possibility that we would bid in between that \$50,000 to \$60,000 to get a bucket truck here relatively soon versus not. Law Director Graves added I think that the discussions previously, that the administration was optimistic that we would find a quality truck under \$50,000.00 which would not require having to come back to City Council but unfortunately that vehicle just doesn't seem to exist. Councilperson Gee asked is it going to be any issue that the one part of the ordinance calls it a lift truck and the other a bucket truck, there won't be any confusion? Finance Director Smith advised they are the same and I don't see any problem because they are both flexible wording. Councilman Radeff asked just curious but what do you do with the old one? Superintendent Hastings answered we would most likely approach Council to sale it at public auction. Councilman Kovach asked is it totally out of the realm to consider purchasing a brand new one. I would assume you have looked and kind of priced those out. Superintendent Hastings answered the numbers are double. Councilman Kovach

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stated so well over \$100,000.00. Superintendent Hastings answered yes. Mayor Bring stated about \$150,000.00. Superintendent Hastings added it is a critical piece of equipment but truthfully if you are in that range, I would look at municipal plows before I would get bucket trucks. \*Motion by Kovach/Second by Gee to accept the report. Yeas All.

**LAW DIRECTORS REPORT:** Law Director Graves reviewed the legislation before Council tonight. He advised on Council#034, as everyone is aware we are looking at a project at Shoreway Shopping Center involving the rededication of Community Road which was vacated back in the late 50's; 1957 as well as splitting the parcel which currently sits between the Bowling Alley and the Speedway Gas Station. He explained the way the Council previously approved the project and Planning Commission has approved the project. However, the way the last plat was drawn up included both aspects on the same plat. I went out to the county a couple of weeks ago and I sat down and discussed it with their GIS department at the county engineer's office and the cleanest way to do this would be to just create a new subdivision. So, the project hasn't changed, the material aspects of this are the same. It is just the way it is going to be platted will be create a brand new Shoreway subdivision which includes the rededication and instead of having lots and lots of little sublots all over that area, we are going to have 8 sublots within that subdivision which makes it a lot cleaner. In the future, in this particular subplot within the Shoreway subdivision, there won't be a meets and bounds formal legal description that will be necessary. So, we are asking Council to approve this plat which is again, the same project just drawn up a little differently and the county is on board with that. He continued review of legislation, on Council#036 which is the proposed legislation for the bucket truck, again this language mentions \$50,000 and we are asking that Council consider amending that to \$60,000. He continued review of legislation that Council could add to the agenda tonight. \*Motion by Kovach/Second by Gee to accept the report. Yeas All.

**CITIZENS COMMENTARY: Debbie Suarez, 811 Harris Road** stated I am here to correct an error on my part, at the last meeting I neglected to acknowledge Rosa Gee who I much appreciated her participation in our summer art program. She and Joe have been an invaluable part of our program and she has been a wonderful connection to you all here. I am so sorry I neglected to acknowledge her.

**UNFINISHED BUSINESS: None.**

**NEW BUSINESS:** President Rosso clarified we need to a motion to amend the \$50,000 to \$60,000 on Council#036 and also a motion to add the additional legislation to agenda, so it is 2 separate motions. \*Motion by Kovach/Second by Gee to amend the amount from \$50,000 to \$60,000. ROLL CALL TO AMEND COUNCIL#036 as noted: Yeas All – Kovach, Radeff, Wtulich, Stark, Gee, Cizl. \*Motion by Kovach/Second by Gee to add Council numbers 037, 038 and 039 to the agenda. ROLL CALL TO ADD THE SO COUNCIL NUMBERS TO THE AGENDA: Yeas All – Gee, Kovach, Cizl, Stark, Wtulich, Radeff.

**ORDINANCES AND RESOLUTIONS:**

Council#033 – EMERGENCY – an ordinance providing for the establishment and increase and decrease of certain funds within the annual appropriations ordinance of the City of Sheffield Lake, Ohio and the declaring of an emergency.

\*Motion by Kovach/Second by Gee for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Stark, Cizl, Kovach, Wtulich, Gee, Radeff.

\*Motion by Kovach/Second by Gee for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Wtulich, Kovach, Gee, Cizl, Radeff, Stark.

**Ordinance Passes#33-18**

Council#034 – EMERGENCY – an ordinance acknowledging and accepting the subdivision plat for the Shoreway Subdivision No. 1 including the re-dedication of Community Road from Lake Road south to Ivanhoe Avenue and the declaring of an emergency.

\*Motion by Kovach/Second by Gee for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Stark, Cizl, Kovach, Wtulich, Gee, Radeff.

\*Motion by Kovach/Second by Gee for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Wtulich, Kovach, Gee, Cizl, Radeff, Stark.

**Ordinance Passes#34-18**

Council#035 – EMERGENCY – an ordinance authorizing the issuance of notes in anticipation of the issuance of bonds in the amount of not to exceed three hundred fifty thousand dollars (\$350,000) for the purpose of (I) making permanent public improvements to various city facilities consisting of repairing and replacing roofs, resurfacing parking lot and repairing, and remodeling various city buildings; (II) acquiring, constructing and improving safety services facilities and acquiring related equipment; and (III) retiring notes previously issued for such purposes; and declaring an emergency.

\*Motion by Kovach/Second by Gee for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Stark, Cizl, Kovach, Wtulich, Gee, Radeff.

\*Motion by Kovach/Second by Gee for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Wtulich, Kovach, Gee, Cizl, Radeff, Stark.

**Ordinance Passes#35-18**

Council#036 – EMERGENCY – an ordinance authorizing the issuance of notes in anticipation of the issuance of bonds in the amount of not to exceed sixty thousand dollars (\$60,000) for the purpose of purchasing and replacing a Lift Truck for city services and all related equipment and appurtenances thereto and declaring an emergency.

\*Motion by Kovach/Second by Gee for SUSPENSION OF RULES:

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ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Stark, Cizl, Kovach, Wtulich, Gee, Radeff.

\*Motion by Kovach/Second by Gee for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Wtulich, Kovach, Gee, Cizl, Radeff, Stark.

**Ordinance Passes#36-18**

Council#037 – EMERGENCY – an ordinance providing for the establishment and increase and decrease of certain funds within the annual appropriations ordinance of the City of Sheffield Lake, Ohio and the declaring of an emergency.

\*Motion by Kovach/Second by Gee for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Stark, Cizl, Kovach, Wtulich, Gee, Radeff.

\*Motion by Kovach/Second by Gee for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Wtulich, Kovach, Gee, Cizl, Radeff, Stark.

**Ordinance Passes#37-18**

Council#038 – EMERGENCY – a resolution authorizing the City of Sheffield Lake to accept and approve the donation of six thousand one hundred twenty dollars from Vanguard Charitable through a grant from the Brian A. Bass Memorial fund for the purchase of fifteen ballistic vests for the Police Department and the declaring of an emergency.

\*Motion by Kovach/Second by Gee for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Stark, Cizl, Kovach, Wtulich, Gee, Radeff.

\*Motion by Kovach/Second by Gee for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Wtulich, Kovach, Gee, Cizl, Radeff, Stark.

**Resolution Passes#38-18**

Council#039 – EMERGENCY – an ordinance authorizing the Mayor or his designee to advertise for bids and to enter into a contract with the lowest and best bidder for the purchase of a one-ton bucket truck for the Service Department and the declaring of an emergency.

\*Motion by Kovach/Second by Gee for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Stark, Cizl, Kovach, Wtulich, Gee, Radeff.

\*Motion by Kovach/Second by Gee for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Wtulich, Kovach, Gee, Cizl, Radeff, Stark.

**Ordinance Passes#39-18**

\*Motion by Kovach/Second by Cizl to go into executive session for the discussion of employment of public employees.

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**ROLL CALL TO GO INTO EXECUTIVE SESSION FOR SO NOTED**

**DISCUSSION:** Yeas All – Stark, Wtulich, Kovach, Radeff, Gee, Cizl.

**\*Motion by Kovach/Second by Gee to RETURN TO REGULAR SESSION:**

**ROLL CALL TO RETURN TO REGULAR SESSION:** Yeas All – Radeff, Kovach, Wtulich, Gee, Cizl, Stark.

Law Director Graves advised let the record reflect that the City Council of Sheffield Lake did adjourn into executive session for the discussion of employment of public employees pursuant to the state sunshine laws.

**COUNCIL PRESIDENT:** President Rosso advised we only have 1 Council meeting in August and it will be the 21<sup>st</sup> of August.

**MEETING ADJOURNED:** With no further business before this council, \*Motion by Kovach/Second by Cizl to adjourn at 8:03 pm. Yeas All.

**CLERK OF COUNCIL AFFIRMATION:** This Meeting Of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

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**CLERK OF COUNCIL/COMMITTEES**

*Kay Fantauzzi*

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**COUNCIL PRESIDENT**

*Rick Rosso*

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**MAYOR**

*Dennis Bring*

I, Kay Fantauzzi, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of COUNCIL of July 31, 2018.