

**MINUTES OF CITY COUNCIL  
SHEFFIELD LAKE, OHIO  
October 9, 2018**

The regular meeting of the City Council was held Tuesday, October 9, 2018. Council President Rosso called the meeting to order at 7 pm.

**THE INVOCATION WAS GIVEN BY: Kay Fantauzzi**, who then led in the Pledge of Allegiance.

**\*\*\*\*\*ROLL CALL OF MEMBERS\*\*\*\*\***

Present: President Rosso, Mayor Bring, Kovach, Wtulich, Gee, Stark, Radeff, Erdei, Cizl, Finance Director Smith, Superintendent Hastings, Law Director Graves

Attending: Videographer Collanbine, Concerned Citizens, Members of the Media

**READING OF THE MINUTES:**

**Council** - \*Motion by Kovach/Second by Cizl to accept the minutes of the City Council meeting of September 25, 2018 with any noted corrections. Yeas All.

**CORRESPONDENCE:** Clerk of Courts Kelsey Dorsey – Monthly report of court receipts for month of September 2018 - \$4,045.81.

**PRESENTATIONS:** Mayor Bring submitted Billy Madden for Back-up Electrical Inspector for the City of Sheffield Lake, Ohio. Law Director Graves advised this position is both the commercial and residential for Electrical Inspector as they are combined in one position. \*Motion by Kovach/Second by Cizl to approve the appointment. **ROLL CALL FOR APPROVAL:** Yeas All – Stark, Wtulich, Radeff, Kovach, Cizl. Mayor Bring submitted Darwin Ward for the position of Back-up Plumbing Inspector. \*Motion by Kovach/Second by Cizl to approve the appointment. **ROLL CALL FOR APPROVAL:** Yeas All – Stark, Cizl, Radeff, Kovach, Wtulich. Mayor Bring submitted Mark J Erdei for the position of Ward 4 Councilman. \*Motion by Kovach/Second by Cizl to approve appointment. **ROLL CALL FOR APPROVAL;** Yeas All – Wtulich, Cizl, Stark, Radeff, Kovach. Mayor Bring swore in Mr. Mark J Erdei for the position of Ward 4 Councilman. Law Director Graves advised with the 2 Building Department appointments that the Mayor mentioned tonight, I believe we only have one position to be at full compliment, we have a name and that would be for the Back-up Plans Examiner. That will be coming in the near future.

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**CITY COUNCIL REPORTS**

**Roads, Drains, Water, Sewer and Refuse:** Chairman Cizl reviewed the minutes of the October 1, 2018 meeting. Chairman Cizl advised the next meeting will be November 5, 2018 as there would be a conflict with the Civic Center meeting on the 12th. \*Motion by Gee/Second by Kovach to accept the report. Yeas All./**Safety:** Chairman Wtulich reviewed the minutes of the October 3, 2018 meeting. \*Motion by Gee/Second by Cizl to accept the report. Yeas All./**Buildings, Lands, Vehicles &**

Council October 9, 2018

**Equipment:** Chairman Radeff reviewed the minutes of the October 4, 2018 meeting. He advised on the closing of Chase Bank which has nothing to do with maintenance, it is more of a performing issue of that branch and we are actively looking for a new bank to come in. Since their lease is not up until July 2019 and they are closing at the beginning of the year, we will still be getting paid through July 2019. President Rosso advised I did hear on the news report this morning that Chase is closing several branches and laying off 300 people throughout the country. So, this is just not unique to Sheffield Lake. \*Motion by Gee/Second by Cizl to accept the report. Yeas All./**Ordinance:** Chairperson Gee reviewed the minutes of the October 4, 2018 meeting. \*Motion by Kovach/Second by Cizl to accept the report. Yeas All./**Finance & Audit: None./Council Representative to the Joyce Hanks Community Center: None./Council Representative to the Park Board: None./Representative to the Planning Commission:** Representative Radeff reviewed the minutes of the September 19, 2018 meeting./**Council Representative to the Zoning Board of Appeals:** Representative Radeff reviewed the minutes of the September 20, 2018 meeting.

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### ADMINISTRATIVE REPORTS

**MAYOR/SAFETY:** Mayor Bring submitted I believe just about all of the roads have been paved with the exception of the chip & seal on Pleasantview. He continued the salt contract that was usually get through the county every year. I think they bid out at \$72.00 a ton this year which is double what it was last year and if anyone has read that in the papers, that was kind of anticipated. Mr. Hastings and I were looking at a few things as far as the side streets. I am not a big advocate of dumping a lot of salt on the streets because it is washing into the lake and it is just not a good thing to keep doing. Sooner or later, it is going to catch up to all the cities along the lake. So, we are probably going to cut back on the salt on the side streets. We have had some discussion on the Joyce Hanks Community Center which Mr. Hastings did a little outline for you which he will review with you.

\*Motion by Gee/Second by Kovach to accept the report. Yeas All.

**SUPERINTENDENT'S REPORT:** Superintendent Hastings advised as the Mayor said I put together a little summary of the Community Center before you this evening with greater detail. So, with the Finance and Law Directors, I just wanted to summarize everything we are dealing with as this is a lot of money and I wanted to be transparent with the city's cost. I did go through several grant opportunities and narrowed it down to CDBG and NOPEC. He advised so we applied to that with your permission back in April of 2017. That being said, while I was researching everything and working with an architect at the preliminary stages, we started collecting some numbers on what that project might cost. At the time it was estimated at \$315,000.00 and the city was awarded \$249,500.00 in grant. After that, I continued to pursue grant funds through energy grants of which I did pick up a couple of more \$9843.00 and again at \$4,019.35. So, as I navigated through the county and the state, the Mayor and myself and the Advisory Board started

*Council October 9, 2018*

engaging with the public and we had some meetings at the Community Center which I included a snapshot of which was well-attended and a lot of ideas from the Advisory Board from that. I wanted to immediately start offering something which we have done. We do have a weekly coffee for the seniors now and we added some light equipment into the Community Center seating area; coffee and so forth. At the same time, through budgeting, the Finance Director appropriated up to a \$65,000.00 for match with a caveat that ultimately, we would come to Council to have approval to spend the money but we didn't know what that number was. So time has continued to press on and we are now nearly 2 years later at a very critical point. So, if the Council votes favorably than this could go to the county commissioners to approve the low bid with Wellington Builders. So, I tried to summarize everything that is in front of you as far as legislation and appropriation tonight. I also outlined why prices went up over this 18-month to 2-year period. So, basically, the project bid out at \$350,000 that hasn't been awarded yet and the county does require a 10% contingency which is \$35,000, so the total project now is at \$385,000.00. The county from the original grant of \$249,500.00 did authorize and pay for the design and administrative cost associated of \$25,300, so we are in need of a match of \$160,800.00. That number though, is you need to understand; first of all, the 10% - \$35,000.00 is authorized only by the city and it is required to have that money available and show proof that it's available. I will note that Wellington Builders who just finished our comfort station, used 0 dollars of our contingency fund and we will be returning \$12,000.00 of that budget back to the Board. The NOPEC grant represents \$13,862.00 in total so that also will come off of that \$160,000.00, it is reimbursable grant and the rest I just expressed the total minus every one of those things in the best case scenario. So, at the end of the day, I approached the Finance Director and the Mayor with a cost overage at least guaranteed of about \$46,937.00. I did want to note there was 5 competitive bids with the highest being \$460,000 which was \$110,000 higher than the apparent low. I also wanted to note that undoubtedly we will be raising the revenue as that buildings capacity will exceed 300 people now. The final note, the project much like our comfort station and our TLCI trail application will compliment our lakeshore community to really take advantage of our proximity to the lake. That also goes in line with the collective effort of the Lorain County Connectivity Plan which was just completed on an \$86,000 grant. \*Motion by Kovach/Second by Gee to accept the report. Yeas All./

**FINANCE DIRECTORS REPORT:** Finance Director Smith advised attached we have our August and September balance reports. I apologize for missing August 2018 report but I never had a chance to get to it and then also I have attached the appropriations that Superintendent Hastings spoke about regarding the concerns with the addition to the Community Center. I have decided that in order to make it clean and more transparent and we can watch everything so we made a separate appropriation line for that amount and then decrease the capital improvements that I had already earmarked for that account as well. These are going to be funds that are going to be paid out mostly next year.

*Council October 9, 2018*

Like we spoke of, we have to have the appropriation which includes the refundable money of grants and the contingency amounts as well. But we do not need to pass this if we don't pass the ordinance for the expansion of the Community Center.

\*Motion by Kovach/Second by Gee to accept the report. Yeas All.

**LAW DIRECTORS REPORT:** Mayor Bring advised on the parking tickets being resolved, Law Director Graves was very involved in that and I want to give him a little thank you too. I kind of take him for granted but anyway he was a big part of that and it has been working fantastic.

**CITIZENS COMMENTARY: None.**

**UNFINISHED BUSINESS: None.**

**NEW BUSINESS: None.**

### **ORDINANCES AND RESOLUTIONS:**

Council#044 – SECOND READING – an ordinance amending Chapter 1101 and establishing Chapter 1103 of the codified ordinances of Sheffield Lake regarding subdivision regulations and the declaring of an emergency.

Council#045 – SECOND READING – an ordinance amending section 111.02 of the codified ordinances of Sheffield Lake regarding Investment Committee and the declaring of an emergency.

Council#046 – SECOND READING – an ordinance increasing the rate for the position of Mayor of the City of Sheffield Lake and the declaring of an emergency.

Council#047 – SECOND READING – an ordinance increasing the rate of pay for the position of President of Council of the City of Sheffield Lake and the declaring of an emergency.

Council#048 – SECOND READING – an ordinance amending section 935.16 of the codified ordinances of Sheffield Lake regarding water bill payment date, surcharge remedies for nonpayment and the declaring of an emergency.

Council#049 – SECOND READING – an ordinance repealing section 931.17 of the codified ordinances of Sheffield Lake regarding summer sanitary sewer chare reduction for noncommercial users and the declaring of an emergency.

Council#050 – SECOND READING – an ordinance amending section 1371.03 (e) of the codified ordinances of Sheffield Lake regarding sign permit fees and the declaring of an emergency.

Council#051 – SECOND READING – an ordinance amending section 129.11 of the codified ordinances of Sheffield Lake regarding minimum price for sale of city real estate; proceeds and the declaring of an emergency.

Council#062 – EMERGENCY – an ordinance authorizing the expenditure of up to \$160,800 in matching funds for the Joyce Hanks Community Center Improvement and expansion project and the declaring of an emergency.

\*Motion by Kovach/Second by Gee for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Radeff, Gee, Stark, Erdei, Kovach, Wtulich, Cizl.

\*Motion by Kovach/Second by Gee for ADOPTION:

Council October 9, 2018

ROLL CALL FOR ADOPTION: Yeas All – Stark, Gee, Wtulich, Kovach, Erdei, Cizl, Radeff.

**Ordinance Passes#54-18**

Council#063 – EMERGENCY – an ordinance providing for the establishment and increase and decrease of certain funds within the annual appropriations ordinance of the City of Sheffield Lake, Ohio and the declaring of an emergency.

\*Motion by Kovach/Second by Gee for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Erdei, Cizl, Wtulich, Kovach, Radeff, Gee, Stark.

\*Motion by Kovach/Second by Gee for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Stark, Kovach, Wtulich, Cizl, Erdei, Gee, Radeff.

**Ordinance Passes#55-18**

**COUNCIL PRESIDENT: None.**

**MEETING ADJOURNED:** With no further business before this council, \*Motion by Kovach/Second by Gee to adjourn at 7:36 pm. Yeas All.

**CLERK OF COUNCIL AFFIRMATION:** This Meeting Of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

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CLERK OF COUNCIL/COMMITTEES

*Kay Fantauzzi*

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COUNCIL PRESIDENT

*Rick Rosso*

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MAYOR

*Dennis Bring*

I, Kay Fantauzzi, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of COUNCIL of October 9, 2018.