

**MINUTES OF CITY COUNCIL  
SHEFFIELD LAKE, OHIO  
September 11, 2018**

The regular meeting of the City Council was held Tuesday, September 11, 2018. Council President Rosso called the meeting to order at 7 pm.

**THE INVOCATION WAS GIVEN BY: Kay Fantauzzi**, who then led in the Pledge of Allegiance.

**\*\*\*\*\*ROLL CALL OF MEMBERS\*\*\*\*\***

Present: President Rosso, Mayor Bring, Kovach, Wtulich, Gee, Stark, Radeff, Cizl, Finance Director Smith, Superintendent Hastings, Law Director Graves

Attending: Concerned Citizens, Videographer Nick Collanbine, Park Board Gee, Members of the Media

**READING OF THE MINUTES:**

**Council** - \*Motion by Kovach/Second by Gee to accept the minutes of the City Council meeting of August 21, 2018 with any noted corrections. Yeas All.

**Special Council** - \*Motion by Kovach/Second by Gee to accept the minutes of the Special City Council meeting of August 28, 2018 with any noted corrections. Yeas All.

**CORRESPONDENCE:**

**Clerk of Courts Kelsey Dorsey** – monthly report of court receipts for the month of August 2018 - \$6,183.18 – receive and file.

**PRESENTATIONS:**

**Mayor Bring** submitted **Leonard Eiermann** as a Member of the Planning Commission for the City of Sheffield Lake. \*Motion by Kovach/Second by Gee to approve the Mayor’s submission of Leonard Eiermann for the City of Sheffield Lake Planning Commission. ROLL CALL FOR APPROVAL: Yeas All – Radeff, Wtulich, Stark, Cizl, Kovach, Gee.

**Mayor Bring** submitted **Ronald Linkous** as a Part-time Officer for the City of Sheffield Lake Police Department. \*Motion by Kovach/Second by Gee to approve the Mayor’s submission of Ronald Linkous for the position of part-time Office for City of Sheffield Lake Police Department. ROLL CALL FOR APPROVAL: Yeas All – Gee, Kovach, Cizl, Stark, Wtulich, Radeff.

**Mayor Bring** swore in Leonard Eiermann for service for the City of Sheffield Planning Commission.

**Mayor Bring** swore in Ronald Linkous for service for the position of part-time Officer for the City of Sheffield Lake Police Department.

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**CITY COUNCIL REPORTS**

**Roads, Drains, Water, Sewer and Refuse:** Chairman Cizl reviewed the minutes of the September 10, 2018 meeting. \*Motion by Kovach/Second by Gee to UNTABLE

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ITEMS 1, 2 AND 3; 4345 Tennyson for the amount of \$125.65, 610 Kenilworth for the amount of \$207.00 and 877 Community for the amount of \$82.80. Yeas All.

\*Motion by Cizl/Second by Kovach to approve the sewer credit of \$642.61 for 356 Maple Avenue. Yeas All. \*Motion by Cizl/Second by Kovach to approve the sewer credit of \$89.75 for 4925 Lake Road. Yeas All. \*Motion by Cizl/Second by Kovach to approve the sewer credit of \$272.80 for 805 Marion Street. Yeas All.\*Motion by Cizl/Second by Kovach to approve the sewer credit of \$111.29 for 4980 Lake Road. Yeas All. \*Motion by Gee/Second by Kovach to accept the report. Yeas All./**Safety:** Chairman Wtulich reviewed the minutes of the September 5, 2018 meeting. \*Motion by Gee/Second by Cizl to accept the report. Yeas All./**Buildings, Lands, Vehicles & Equipment:** Acting Chairman Radeff reviewed the minutes of the September 6, 2018 meeting. \*Motion by Kovach/Second by Cizl to accept the report. Yeas All. /**Ordinance:** Chairperson Gee reviewed the minutes of the September 6, 2018 meeting. \*Motion by Kovach/Second by Stark to accept the report. Yeas All./**Finance & Audit: None./Council Representative to the Joyce Hanks Community Center:** Chairperson Gee advised dogs are not allowed at the Center as food is prepared there for Meals on Wheels./**Council Representative to the Park Board: None./Representative to the Planning Commission: None./Council Representative to the Zoning Board of Appeals: None.**

### ADMINISTRATIVE REPORTS

**MAYOR/SAFETY:** Mayor Bring reported as we transition from SAFEbuilt to start our own again, David and I met with the potential Building Inspector and the Chief Building Inspector in Avon Lake just to go over the facts of how and what we have to do to proceed. He did give us a lengthy number of pages that we are looking into. He also advised, and we knew this before that there have to be back-ups in the department. Although you have a Building Inspector, there has to be somebody there that would be on call in case there is an illness or vacation times or something like that. So, we will have to move some monies around to take care of that. I think everything will be just fine, we are just getting started back to the way we were. Obviously, it just takes a little bit of time. Fire Chief Card had applied for the AFG and received was for over \$64,000.00 and we had purchased 2 battery operated jaws of life. The one that we have now is hydraulic, so you have to hook it up to the truck and these are battery operated. So, we will have one of those in each one of our fire trucks. We are very excited about it and Fire Chief Card is also, it is a lot of money and we have used the jaws of life before as a demonstration and they worked very, very well even though they are battery operated, they are very powerful. I would like to thank our Fire Chief for getting that. Obviously, Pat has been getting a lot of grants too and we are very fortunate that our city has been able to acquire these grants and I would like to thank both of them too. \*Motion by Kovach/Second by Cizl to accept the report. Yeas All.

**SUPERINTENDENT'S REPORT: None./FINANCE DIRECTORS REPORT:** Finance Director Smith reviewed the appropriations and advised this started out as

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we got all of our property tax settlements for the last half of the year and all of the receipts are estimates that the county gives me. She advised the library levy actually got more money, so I need to appropriate that money, so we can send them their portion. The library gets funds that are just filtered through the city, so it is just merely a paperwork thing. While I was doing that I had spoken with the Mayor and we felt it would be a good time to appropriate all the new lines for the Building Department which are here. Some that were already there, we are just increasing, and some are re-establishing as you can see. Then, most of the things at the beginning of the ordinance are just monies, as I look as I do at this time of the year every year, to try to forecast what we are going to need through the end of the year. So, there are some things we don't need and some things we do need to increase. So, they are all listed here if you have any questions. \*Motion by Kovach/Second by Cizl to accept the report. Yeas All.

**LAW DIRECTORS REPORT:** Law Director Graves advised on the transition of the Building Department and as most of you are probably aware, we in 2006 along with everyone else became a state certified Building Department by adopting the residential code of Ohio for residential in the Ohio Building code for commercial and along with that, we have to fill a number of positions as well as back-ups for those positions; Chief Building Official, Residential Building Inspector, Plans Examiner, Electrical, Plumbing, etc. We have all those positions created and before SAFEbuilt came in, we had those filled and we did not repeal any of that legislation and it is still on the books. When we contracted with SAFEbuilt, we merely amended the code to provide for an alternative method of contracting for Building Department services. Then SAFEbuilt, through their personnel filled all those positions. So, now that we are bringing it back in house, we will need to fill all of those positions. The good news is, and their contract is up at the end of this month. The good news is we will only need to fill a few key positions initially. We will have 120 days to complete the transition, so it is not critical that we fill all the positions right away. But we do have someone that the Mayor is going to recommend for approval of Residential Building Inspector and we most likely will have someone that we would be asking for confirmation for Chief Building Official and much like we had in the past, we had a Building Inspector here and then our Chief Building Official for commercial who was actually Phil Lahetta who was the Elyria Building Official. I would anticipate that would maybe at Worksession in an executive session to talk about employment of City Officials to go over that in a little more detail. \*Motion by Kovach/Second by Gee to accept the report. Yeas All.

**CITIZENS COMMENTARY: None.**

**UNFINISHED BUSINESS: None.**

**NEW BUSINESS: None.**

**ORDINANCES AND RESOLUTIONS:**

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Council#043 – EMERGENCY - an ordinance providing for the establishment and increase and decrease of certain funds within the annual appropriations ordinance of the City of Sheffield Lake, Ohio and the declaring of an emergency.

\*Motion by Kovach/Second by Gee for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All – Gee, Kovach, Cizl, Stark, Wtulich, Radeff.

\*Motion by Kovach/Second by Gee for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All – Radeff, Stark, Gee, Wtulich, Kovach, Cizl.

**Ordinance Passes#43-18**

**COUNCIL PRESIDENT: None.**

**MEETING ADJOURNED:** With no further business before this council, \*Motion by Kovach/Second by Wtulich to adjourn at 7:33 pm. Yeas All.

**CLERK OF COUNCIL AFFIRMATION:** This Meeting Of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

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CLERK OF COUNCIL/COMMITTEES

*Kay Fantauzzi*

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COUNCIL PRESIDENT

*Rick Rosso*

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MAYOR

*Dennis Bring*

I, Kay Fantauzzi, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of COUNCIL of September 11, 2018.