

**Minutes of the Park Board  
City of Sheffield Lake, Ohio  
September 17, 2018**

The regular meeting of the Park Board was held Monday, September 17, 2018. Chairman Lewis called the meeting to order at 7:03 PM.

**ROLL CALL OF MEMBERS:**

Present: Lewis, Kovach, Dailey, Superintendent Hastings

Absent: Mayor Bring, Albaugh, Gee (excused)

Attending: Planning/Zoning Jonathan Wright, Architect Jayme Schwartzberg

\*Motion by Kovach/Second by Dailey to accept the minutes of the June 18, 2018 meeting with any noted corrections. Yeas All.

**CORRESPONDENCE: None.**

**PRESENTATIONS:**

*Jonathan Wright, 788 Idlewood* advised I initiated Jayme Schwartzberg of Deru Architecture to come out today because I sit on the Planning Commission for the city and part of my job in rewriting the city Master Plan was to cover the Park & Recreation section of it which I volunteered for because of my experience of it. In so doing that part of the Master Plan I realized that maybe it might be beneficial if the city had a Parks & Recreation Master Plan as well. So, I reached out to Mr. Hastings to just sort of check on the feasibility of that sort of plan and he seemed confident, so I called you Chairman Lewis and asked if we could get on the agenda today. I called Jayme to see if she was available and of course, she is. In my past occupation, I worked with a lot of different landscape architects. I called Jayme because in working with Jayme, not only is she very talented with the design aspect of her job but she has a very solid knack for designing inclusive elements to her open spaces. She is really good at designing parks and open spaces that have something for everybody regardless of age and ability. I think that is special and kind of unique and I am hoping that you people consider that and that is why I have asked her to come and present what she does. Hopefully, to get your blessing to work with the city and put a plan together. Member Kovach stated if you will look at the back of it, there were paragraphs that were installed, in regards to the Parks in the Master Plan and we put that in there. So, you will be updating this. Mr. Wright answered yes because a lot of those things are done and a lot of it is obsolete and what is left is very vague. What Mrs. Schwartzberg here can do with her planning is design a beautiful and specific, although it is a plan so it can always be altered. But a specific plan for each park space and what we could do for it on

beautiful 3D renderings views and get cost work-ups done and these are things that not only give the city a plan for how to go about outfitting the parks and making them the best for the residents here but ultimately Mr. Hastings can use them in his endeavors to go after money for the city to purchase these things.

**Architect Jayme Schwartzberg, Deru Architecture** advised I brought you an illustration of information about me and about the firm, we do a wide range of projects that we kind of specialize in. She advised the type of projects they do which are illustrated in packet. We kind of bring ideas that you wouldn't have but we can also help you realize your own ideas for the parks. Chairman Lewis asked what are your fees normally? Architect Schwartzberg answered it ranges on the scope of the project, we bill associates \$70.00 an hour to about \$100.00 an hour and we are less expensive than engineers usually. To do like Master Plan's and sort of overview of all the parks and give ideas, so about \$3500.00. Mr. Wright explained today when we get grant money for sorts of things, we are doing these things sort of piece meal. What she can help us do is to plan the best use for all these 10 parks which have different functions within the city and she could help plan the best use of each one. Member Kovach advised on the Community Center, it is one entity from the park which are the lands outside. The building itself is under the city administration. There was a brief discussion on what she would need and Chairman Lewis advised to put together a more definitive plan. \*Motion by Kovach/Second by Dailey to move ahead with the services of Architect Jayme Schwartzberg to present a proposal for the Master Plan for the Parks of the City of Sheffield Lake and the forward information to the Mayor and Administration for viewing and consideration to include the cost of her services. Yeas All. Superintendent Hastings advised I can put together a fund source for their services and confirm with Planning and Jonathan its inclusion in our Master Plan, etc. The wheels of government run slow but a month from now we should have more input. So, that is the ammunition for the grant.

**MAYOR REPORT/SUPERINTENDENT REPORT: listed below.**

**SUPERINTENDENT – PARK/RECREATION DIRECTOR REPORTS: listed below.**

**OLD BUSINESS:**

**Skate areas: None.**

**Boat Launch:** Superintendent Hastings advised the Boat Launch restrooms, we are doing a final inspection this Thursday. So, that should be wrapping up. Chairman Lewis advised that looks good, nice job.

**Memorial at Shell Cove Park:** Superintendent Hastings advised I believe the Board is aware that we did all the armour stone out front, concrete head wall to protect all of our work down there.

**Guenther Park:** Superintendent Hasting advised we have just been maintaining for the soccer season, so nothing new there.

**Covered Bridge/Bike Trail:** *discussed under grants.*

**Lakewood Beach Park:** **None.**

**Ferndale Park:** Superintendent Hastings advised is pretty status quo.

**Freedom Park:** Superintendent Hastings advised I was never contacted on the dog bark grant. Unfortunately, that is a national grant and they give about 6 or 8 across the country and this is I think our 4<sup>th</sup> year trying. I have a software program that allows me to search grants nationwide other than this one through pet safe and see if I can't find another fund source for it. Member Kovach stated well, like I suggested, maybe that is something she could start with or even take a look at. So, next at this time or whatever, we would then be ready to go. Superintendent Hastings answered absolutely. Yes, that is key, having a plan and a Master Plan and public participation and input in these meetings is key and that is how you get the money. So, we could have that done and included as ammunition for the grant.

**Gary Green Park:** Superintendent Hastings advised we did some landscaping and added some trees there recently. The Mayor had me pursue some cost estimates for cameras up there, as well as electricity for the lighting of the pavilion. We are getting some families up there for picnics which is nice to see. So, the topic of considering one day of scheduling and organizing rentals might come to fruition.

**Memorial Park:** Superintendent Hastings advised Member Joe Gee along with his wife Rosa, I think primarily Rosa is working with Ford on a donation to Memorial Park. It is really important that the Park Board be in favor of accepting a donation, City Council has to of course but you are an independent body but since you know about it, it would be beneficial if the Park Board could make a motion to accept the potential donation in placement of a gazebo in Memorial Park. \*Motion by Lewis/Second by Kovach to accept the potential donation from Ford for the placement of a gazebo in Memorial Park. Yeas All. Member Kovach asked do they have their own 501C32 to handle that? Superintendent Hastings answered I think they do. Member Kovach asked so they are probably going through VFW as I would assume that they have access to Amvet's and VFW for that purpose. Superintendent Hastings advised I believe they do Steve, she explained this actually a while ago and my biggest concern at the time was we need to get in front of the Park Board. They have to have their blessing as much as City Council accepting the donation or the Mayor. But I know that has been discussed but I just don't know the answer. I believe there is a 501 in there somewhere.

**Erie Shore Park:** Superintendent Hastings advised we have had a couple of comments and complaints regarding some fruit trees that we have there. They drop the fruit near a person's property, who wanted us to remove them. However, we

chose to trim them because they are healthy trees and they have been there for 30 years.

**West Shore Park; Community Center addition** – Superintendent Hastings advised that was opened up this past Friday and the apparent low bidder is the same company that is doing the restrooms which is nice because we have a rapport with them but they also had 5 other bids on the project so it was pretty well attended. Member Kovach stated the important thing is that you are happy with their work so far. Superintendent Hastings answered oh yes, they are great to work with and they have a great attention to detail. I mean for bathrooms, that place looks really good. Then we shoved in that center room with the sliding window for future use. There will come a time when the Board can charge a fee for that ramp. I think there is a 15-year moratorium when you accept that grant money and we are on year 11. Overtime, to support the maintenance of that place and so that little center room might be attractive to our future Harbor Master.

**Lincoln Nature Trail:** discussed below.

#### **NEW BUSINESS:**

**Grants:** Superintendent Hastings advised we still have 2 grants out still; one is for the nautical theme playground at Shell Cove Park and the second one is for the Lincoln Nature Trail and both of those are anticipated to be awarded in the fall of this year. They are very competitive and I also, attended a meeting this past week at NOACA, there is some money available to extend once again, the extension of our trail at the covered bridge to the boat launch. So, I drove to Cleveland and had some training and I will most likely write a grant for that which, is due in about 2-1/2 weeks. I am assuming the Board is still in favor of that connection. Yeas All were heard from the Board.

#### **CITIZENS COMMENTARY: None.**

**MEETING ADJOURNED:** With no further business before this committee,  
\*Motion by Kovach/Second by Dailey to adjourn at 7:28 PM. Yeas All.

**CLERK OF COMMITTEE AFFIRMATION:** This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under all Rules and Regulations Governing The Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Council's Offices.

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CLERK OF COUNCIL  
*Kay Fantauzzi*

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CHAIRMAN  
*James Lewis*

I, Kay Fantauzzi, duly appointed Clerk of Committee  
Of Sheffield Lake DO HEREBY CERTIFY that this is  
A true and exact copy of the Minutes of the Park Board  
Of September 17, 2018.

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PRESIDENT OF COUNCIL

*Rick Rosso*