



# City of Sheffield Lake

## Building Department

609 Harris Road, Sheffield Lake, OH 44054

Phone: (440) 949-5767

Fax: (440) 949-7179

### APPLICATION FOR POINT OF SALE INSPECTION

Fee: \$40.00      Received: Cash \_\_\_\_\_ Check # \_\_\_\_\_ Date: \_\_\_\_\_

This is to request a Transfer of Certificate of Occupancy for the property located at:

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Owner: Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact for day of Inspection: Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Please be aware that the City reserves the right to complete this inspection for up to 10 business days from request.

Appointment Date & Time \_\_\_\_\_