

**MINUTES OF THE CITY COUNCIL  
SHEFFIELD LAKE, OHIO  
June 25, 2019**

This regular meeting of the City Council was held Tuesday, June 25, 2019. Council President Richard Rosso called the meeting to order at 7 pm.

**\*\*\*\*\*ROLL CALL OF MEMBERS\*\*\*\*\***

Present: Council President Rosso, Kovach, Stark, Cizl, Wtulich, Gee, Erdei, Radeff, Mayor Bring, Superintendent Hastings, Finance Director Smith, Law Director Graves

Absent: none

Attending: Citizens, Members of the media

**READING OF THE MINUTES:**

**Council** - \*Motion by Kovach/Second by Gee to accept the minutes of the June 11, 2019 meeting with any noted corrections. Yeas All.

**Worksession** - \*Motion by Kovach/Second by Gee to accept the minutes of the June 18, 2019 meeting with any noted corrections. Yeas All.

**CORRESPONDENCE: None.**

**PRESENTATIONS:** Mayor Bring submitted Stacy Carriker for the position of Accounts Clerk.

\*Motion by Kovach/Second by Gee to approve Stacy Carriker for the position of Accounts Clerk.

**ROLL CALL FOR APPROVAL:** Yeas All – Erdei, Cizl, Wtulich, Kovach, Radeff, Gee, Stark.

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**CITY COUNCIL REPORTS**

**Roads, Drains, Water, Sewer and Refuse: None ./Safety: None./Buildings, Lands, Vehicles & Equipment: None./Ordinance:** Representative Gee states there are some ordinances for tonight and there will be an amendment to one. **/Finance:** Member Stark reviewed the minutes of the June 18, 2019 meeting. Member Stark reported the tax budget needs to be to the Auditor in July. President Rosso states I believe July 16<sup>th</sup> is Sheffield’s night at the Crushers. We may want to move the next meeting. We will talk about that at the next council meeting. \*Motion by Kovach/Second by Gee to accept the minutes of the June 18, 2019 meeting with any noted corrections. Yeas All. **/Council Representative to the Joyce Hanks Community Center:** Representative Gee reported Monday coffee is going well and we are looking forward to the opening of the new section. We have started with the children’s summer crafts and is going nicely. Monday morning coffee will be in this year’s parade. **/Council Representative to the Park Board:** Member Kovach reviewed the minutes of the June 17, 2019 meeting. Member Gee asks does anyone know what time the marathon/triathlon starts on June 30? Mayor Bring replies we

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are going to close the boat launch around 7am, it will reopen about 4-5pm.

**/Representative to the Planning Commission: None.** Not enough people for quorum./**Council Representative to the Zoning Board of Appeals: None**

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**ADMINISTRATIVE REPORTS**

**MAYOR/SAFETY:** Mayor Bring reported Apples approached him about putting a hardware store, do it best, in the grocery store. They need to approach planning. With Meijers coming in, it has affected the grocery stores in the area. Without us having a hardware store in the community, I think this is a good idea. I asked about also adding a bank, they would like to add one but they said they cannot find one to come in. \*Motion by Gee/Second by Cizl to accept the report. Yeas All.

**/SUPERINTENDENT’S REPORT:** Superintendent Hastings reported there is a preconstruction meeting for Harris and Abbe Rd the week of July 8<sup>th</sup>. Those meetings should be in preface of about a week before mobilization. I have the contracts in for signature. KMU won it locally for Harris Rd and Fechko got it for State route 301/Abbe. Currently, Columbia Gas is lowering gas services there and the city will install a 2in water tap for the new construction. I have been mentioning acquisition of new leaf equipment, due to the success of the program and potentially funding that through a small increase on the refuse, we are putting together file numbers. In order to consider funding now, we are looking at the note and report from Parkboard and the expansion of the skatepark. We earmarked the Windsor account, which was donated money from the skatepark, however, that money is earmarked for 2 grants currently, which will be in 2020 before we get those answers. I talked about financing it internally so we could realize the skatepark which has been requested a lot. We have firm numbers for that to be included in the note. We can realize that sooner. Freedom pavilion was poured today and Ferndale’s pad should be done the second week of July. Councilwoman Stark asks we would not start Harris or Abbe Rd until after community days?

Superintendent Hastings replies most likely, yes. \*Motion by Gee/Second by Cizl to accept the report. Yeas All./**FINANCE DIRECTORS REPORT.** Finance Director Smith states in your packet is the 2020 tax budget. The Mayor, superintendent and I think it is smarter to add to our annual note in August, that I would like bond council to prepare possibly for the first meeting in July. Currently it’s \$410,000, we will be paying off a large portion of that this year. We would then add to it the park equipment. The road infrastructure, the \$150,000 we transferred so we could split up the cost of Abbe and Harris Rd over 2 years, which really isn’t bad considering. Also, the leaf program equipment bringing a balance to go into a note of \$569,000. I’m looking for your blessing and thoughts if you would like to proceed. President Rosso asks right now it is at \$410,000. Finance Director Smith replies yes, we would be adding almost \$300,000 with the additions, but we are paying off a big portion of the other ones as well. If we didn’t pay off anything it would be \$729,000 to finance, but we are paying \$160,000 off this year. We will be financing \$569,000. We’ve got the equipment/firetruck rehab

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that we are paying off this year. We had some capital improvements, the safety building addition, we are paying those down this year. When you have capital improvement, a building or something, you can take more time then with equipment, so that's what I do. I try to pay equipment right away and then buildings. Interest rates are super right now. I don't see a reason to go to outside financing when we can do it all in one packet and save the interest. That is up to you. Councilman Cizl states Pat said he would be getting figures on the leaf equipment, was it approximately \$150? Finance Director Smith replies it's \$114,000. We will borrow \$110,000 and then the \$4,000. You don't wanna borrow more than you need. I gave Mr. Hastings an estimate on the skatepark of \$59,035. I was about maybe \$300 bucks off. We will borrow \$59,000, there's like \$800 difference that we will pay out of capital. President Rosso asks and you are looking for some direction on whether or not council is inclined to go with the larger number to borrow? Finance Director Smith says the number that we will finance in August is \$569,000. So should the motion be to authorize you to start the bond for \$569,000 or to increase it? What's councils' opinion? \*Motion by Gee/Second by Kovach to approve the Finance Director to start the bond paperwork. Yeas All./ \*Motion by Kovach/Second by Cizl to accept the report. Yeas All. **LAW**

**DIRECTORS REPORT:** Law Director Graves states you have a second reading of council #028 clarifying the existing code which limits the number of dogs and the number of cats to four a piece. There will be a motion to clarify that language. Council #030 by the Finance Director to adopt the 2020 tax budget. Council #31 authorizing the mayor to make an application for the NOPEC grant. Then there are 2 resolutions, Council #032 and #033. These are requests from the owner of vacant lots on PleasantView to rezone them from R-1 to industrial for the construction of a 40x60 storage building. The code requires council to pass 2 resolutions. One referring the matter to the planning commission for a period of not less then 60 days for their review. Second one to set a public hearing allowing for that 60 day review. So that public meeting could be filed by a first reading on the actual ordinance to rezone it, if everyone was in favor of it. Rezoning ordinances must go a full 3 readings with the 30 day referendum period. Council #034 I asked to be passed with a suspension of the rules. This is a resolution supporting the city of Lorain's application for a victim of crime grant through the Ohio Attorney General's office which they would like to begin including Sheffield Lake victims in that program. Council #035 is necessary for the Harris Rd project. It's the final piece of legislation authorizing us to enter into a cooperative agreement for the OWDA loan funding. \*Motion by Kovach/Second by Gee to accept the report. Yeas All.

**CITIZENS COMMENTARY: None**

**UNFINISHED BUSINESS: None**

**NEW BUSINESS:** Superintendent Hastings states he should have put in his report that I'm trying to coordinate with the administration and Lorain County

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Commissioners, a grand opening, ribbon cutting of the community center, tentatively set for July 23<sup>rd</sup> at 2pm. This date is not confirmed yet, I will provide more detail once it is.

**ORDINANCES AND RESOLUTIONS:**

Council#028 – SECOND READING – an ordinance amending 505.20 of the codified ordinances of Sheffield Lake regarding number of dogs and cats permitted and the declaring of an emergency.

\*Motion to amend wording by Gee/Second Kovach.

ROLL CALL for amendment: Yeas All. Radeff, Wtulich, Stark, Cizl, Kovach, Gee, Erdei.

\*Motion by Kovach/Second by Gee for SUSPENSION OF RULES:

ROLL CALL FOR SUSPENSION OF RULES: Yeas All. Radeff, Wtulich, Stark, Cizl, Kovach, Gee, Erdei

\*Motion by Kovach/Second by Gee for ADOPTION:

ROLL CALL FOR ADOPTION: Yeas All. Radeff, Wtulich, Stark, Kovach, Gee, Cizl, Erdei.

**Ordinance Passes #28-19**

Council # 030 -EMERGENCY- Resolution adopting the tentative budget for the city of Sheffield Lake, Ohio for the fiscal year beginning January 1, 2020 and submitting the same tax budget to the auditor of Lorain County, secretary for the Lorain county budget commission and the declaring of an emergency.

\*Motion by Kovach/Second by Gee for SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION OF RULES: Yeas All. Radeff, Wtulich, Stark, Cizl, Kovach, Gee, Erdei

\*Motion by Kovach/Second by Gee for ADOPTION

ROLL CALL FOR ADOPTION: Yeas All. Radeff, Kovach, Wtulich, Stark, Cizl, Gee, Erdei

**Resolution Passes #29-19**

Council # 031 -EMERGENCY - An ordinance authorizing the mayor to enter into an agreement with the Northeast Ohio Public Energy Council (NOPEC) for NOPEC energized community grant(s) for 2019 and the declaring of an emergency.

\*Motion by Kovach/Second by Gee for SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION OF RULES: Yeas All. Kovach, Radeff, Wtulich, Stark, Gee, Cizl, Erdei

\*Motion by Kovach/Second by Gee for ADOPTION

ROLL CALL FOR ADOPTION: Yeas All. Radeff, Kovach, Wtulich, Stark, Cizl, Gee, Erdei

**Ordinance Passes #30-19**

Council# 032 -EMERGENCY- A resolution by the council of the city of Sheffield Lake referring the matter of the rezoning of three lots known as permanent parcel

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numbers 03-00-033-108-015, 03-00-033-108-016 and 03-00-033-108-017 located on the Eastside of Pleasantview Drive from an R-1 residential district to an industrial district to the planning commission of the city of Sheffield Lake for it's consideration and the declaring of an emergency.

\*Motion by Kovach/Second by Gee for SUSPENSION OF THE RULES

ROLL CALL FOR SUSPENSION OF RULES: Yeas All. Kovach, Radeff, Wtulich, Stark, Gee, Cizl, Erdei

\*Motion by Kovach/Second by Gee for ADOPTION

ROLL CALL FOR ADOPTION: Yeas All. Radeff, Kovach, Wtulich, Stark, Cizl, Gee, Erdei

### **Resolution Passes #31-19**

Council# 33 - EMERGENCY- A resolution by the council of the city of Sheffield Lake setting the time and location of a public hearing on the matter of the rezoning of three lots known as permanent parcel numbers 03-00-033-108-015, 03-00-033-108-016 and 03-00-033-108-017 located on the Eastside of PleasantView Drive from an R-1 residential district to an industrial district and the declaring of an emergency. Hearing September 17,2019 at 6:45pm.

\*Motion by Kovach/Second by Gee for SUSPENSION OF THE RULES

ROLL CALL FOR SUSPENSION OF RULES: Yeas All. Kovach, Radeff, Wtulich, Stark, Gee, Cizl, Erdei

\*Motion by Kovach/Second by Gee for ADOPTION

ROLL CALL FOR ADOPTION: Yeas All. Radeff, Kovach, Wtulich, Stark, Cizl, Gee, Erdei

### **Resolution Passes #32-19**

Council # 34 - EMERGENCY- A resolution of the Sheffield Lake city council supporting an application by the city of Lorain for 2019 victims of crime act (VOCA) grant funds as awarded by the Ohio Attorney General and authorizing the city of Sheffield Lake to enter into a memorandum of understanding with the city of Lorain to provide victim witness advocate services and the declaring of an emergency.

\*Motion by Kovach/Second by Gee for SUSPENSION OF THE RULES

ROLL CALL FOR SUSPENSION OF RULES: Yeas All. Kovach, Radeff, Wtulich, Stark, Gee, Cizl, Erdei

\*Motion by Kovach/Second by Gee for ADOPTION

ROLL CALL FOR ADOPTION: Yeas All. Radeff, Kovach, Wtulich, Stark, Cizl, Gee, Erdei

### **Resolution Passes 33-19**

Council # 35 -EMERGENCY- A resolution of the city council of the city of Sheffield Lake authorizing the mayor to enter into a cooperative agreement for the repaving and the water line replacement on Harris Road known as the Harris Road

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waterline project between the city of Sheffield Lake and the Ohio water development authority and the declaring of an emergency.

\*Motion by Kovach/Second by Gee for SUSPENSION OF THE RULES

ROLL CALL FOR SUSPENSION OF RULES: Yeas All. Radeff, Kovach, Wtulich, Stark, Gee, Cizl, Erdei

\*Motion by Kovach/Second by Gee for ADOPTION

ROLL CALL FOR ADOPTION: Yeas All. Radeff, Kovach, Wtulich, Stark, Cizl, Gee, Erdei

**Resolution Passes #34-19**

**COUNCIL PRESIDENT: None.**

**MEETING ADJOURNED:** With no further business before this council, \*Motion by Kovach/Second by Wtulich to adjourn at 7:42 pm. Yeas All.

**CLERK OF COUNCIL AFFIRMATION:** This Meeting Of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

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CLERK OF COUNCIL/COMMITTEES

*Brandy Randolph*

I, Brandy Randolph, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of COUNCIL of June 11, 2019.

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COUNCIL PRESIDENT

*Rick Rosso*

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MAYOR

*Dennis Bring*