

**MINUTES OF THE CITY COUNCIL  
SHEFFIELD LAKE, OHIO  
March 24, 2020**

This regular meeting of the City Council was held Tuesday, March 24, 2020. Council President Richard Rosso called the meeting to order at 7:00 pm.

\*\*\*\*\***ROLL CALL OF MEMBERS**\*\*\*\*\*

Present: Council President Rosso, Kovach, Stark, Erdei, Radeff, Gee, Law Director Graves.  
Absent: Cizl, Mayor Bring, Finance Director Smith, Superintendent Pat Hastings.  
Attending: None.

**READING OF THE MINUTES:**

*Council* - \*Motion by Kovach/Second by Gee to accept the minutes of the March 10, 2020 meeting with any noted corrections. Yeas All.

**CORRESPONDENCE:** None.

**PRESENTATIONS:** None.

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**CITY COUNCIL REPORTS**

*Roads, Drains, Water, Sewer and Refuse:* None. */Buildings, Lands, Vehicles & Equipment:* None. */Ordinance:* None. */Safety:* None. */Finance:* None. */Council Representative to the Joyce Hanks Community Center:* Representative Gee states everything that was public at the center has been closed until further notice. */Council Representative to the Park Board:* None. */Representative to the Planning Commission:* None. */Council Representative to the Zoning Board of Appeals:* None.

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**ADMINISTRATIVE REPORTS**

**MAYOR/SAFETY:** Absent. **/SUPERINTENDENT’S REPORT:** Absent. **/FINANCE DIRECTORS REPORT:** Absent. **/LAW DIRECTORS REPORT:** Law Director Graves states as far as legislation, we have a third reading on Council #004. Also, Council #014, I ask that you suspend the rules tonight and pass by emergency. This is regarding the current health crisis and shutting down so many businesses. Our tenants at the shopping center are not immune from that. We have received requests from some of them to get some relief. It is on a case by case basis. We are not talking about forgiving rent, reducing rent, etc. We are talking about deferrals. On a side note, we have been discussing the sale of the shopping center. Through these discussions we have gotten some proposed documents that other landlords are using with commercial tenants for this kind of thing. The last thing we want is to lose businesses. Just before the meeting I received word that the FOP union did approve our contract that we negotiated. I let them know it was too late to get on the agenda tonight, but we can get the legislation in for the next meeting, scheduled April 14. We can have an executive session to talk about it then. We do have some litigation we will need to talk about at an executive session at a future date. Councilman Radeff asks when you say case by case, does that mean if they approach you? Law Director Graves replies right that discussion

hasn't really gotten to that point yet. We would probably start with the tenants that have approached us and figure that out. I'm sure once word gets out that this program is available, we might reach out. President Rosso asks we have at least two that are closed right? Driftwood and the hair salon. Law Director Graves replies yeah. The others have seen a big reduction in their business. We will talk to the Mayor and see if we want to engage the other businesses. Councilman Radeff asks have we discussed if they have to close for over a month? About maybe not charging them for that month. Is that an option? Law Director Graves replies the legislation tonight just allows for deferrals. 90-day deferral. We have not entertained rent forgiveness or anything like that.

Councilman Kovach states we could always address that in another piece of legislation.

Law Director Graves states if a business is really struggling, we may come back to Council but that would again be a case by case basis. I know the balloon store took a big hit because her business is parties and events which are not going forward.

Councilman Kovach states and the salon was shut down by the governor.

Councilwoman Stark asks if there is a case within the city of an employee, will Council be notified? Due to HIPPA laws, you cannot give their name, but will we be notified of the cases? Law Director Graves replies yes. I will tell you that all local police/fire are following protocol. If we get a call and someone is showing corona like symptoms, they send one person in and access the situation. I will tell you that we had a city hall employee whose close relative had just gotten back from London and was running a high fever. She was sent home and not to return until there was a negative result. It has come back negative. Councilwoman Gee states the case on Lynne Dr. tested negative also. President Rosso states if there is anything the administration needs from Council to help out, for our safety forces, city hall employees, etc., please ask. We can call a special meeting, anything to help.

**CITIZENS COMMENTARY:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** Councilwoman Gee states I attended the Lorain County Public Health quarterly meeting. They gave us the annual report to give to each of you. Most of the meeting was about the coronavirus and they said to encourage everyone to go to the Lorain County health department's webpage for information. President Rosso states I am leaving it up to the committee chairman to decide their meetings. I know it's a double-edged sword. I do not want anyone to take a risk if they do not want to come. If there is something that needs to be addressed, we do still have to meet. As far as I am concerned, it is up to the chairman. I will support any decision.

**ORDINANCES AND RESOLUTIONS:**

**COUNCIL #004 – THIRD READING – AN ORDINANCE AMENDING SECTIONS 351.21 AND 1357.03 OF THE CODIFIED ORDINANCES OF THE CITY OF SHEFFIELD LAKE REGARDING RESIDENTIAL OFF-STREET PARKING.**

**\*Motion by Kovach/Second by Gee FOR ADOPTION**

**ROLL CALL FOR ADOPTION: Yeas: Gee, Kovach, Wtulich, Stark, Erdei. No: Radeff**

***Ordinance Passes #13-20***

**COUNCIL #014- EMERGENCY- AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO TEMPORARY RENT DEFERRAL AGREEMENTS ON A CASE**

BY CASE BASIS WITH TENANTS AT THE SHOREWAY SHOPPING CENTER AND THE DECLARING OF AN EMERGENCY.

\*Motion by Kovach/Second by Gee FOR SUSPENSION OF THE RULES  
ROLL CALL FOR SUSPENSION: Kovach, Erdei, Stark, Wtulich, Radeff, Gee. Yeas All.

\*Motion by Kovach/Second by Gee FOR ADOPTION  
ROLL CALL FOR ADOPTION: Radeff, Wtulich, Stark, Kovach, Erdei, Gee. Yeas All.  
***Ordinance Passes #14-20***

Councilman Radeff asks on the email from Mrs. Prokay is there anything specifically that we should be telling residents that ask us if we have any information about this virus? Councilwoman Stark asks is there a channel of communication we should be going through? Law Director Graves replies just reassuring them that we are following all the recommendations that are coming out of the federal, state and county level. They can follow up at the website, Lorain County health. There is a lot of good information there. City services remain in full force.

**COUNCIL PRESIDENT:**

**MEETING ADJOURNED:** With no further business before this council, \*Motion by Kovach/Second by Erdei to adjourn at 7:18 pm. Yeas All.

**CLERK OF COUNCIL AFFIRMATION:** This Meeting of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

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**CLERK OF COUNCIL/COMMITTEES**

*Brandy Randolph*

I, Brandy Randolph, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of COUNCIL of March 24, 2020.

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**COUNCIL PRESIDENT**

*Rick Rosso*

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**MAYOR**

*Dennis Bring*