

**City of Sheffield Lake Planning Commission
Sheffield Lake, Ohio
May 20, 2020**

The regular meeting of the Planning Commission was held Wednesday, May 20, 2020. Acting Chairwoman Pugh called the meeting to order at 6:34 PM.

ROLL CALL OF MEMBERS:

Present: Rewak, Pugh, Gee, Siebanhar, Mayor Bring, Law Director Graves.

Absent: Eiermann, Building Inspector Melbar.

Attending: None.

ELECTION OF NEW CHAIRPERSON: *Motion by Rewak/Second by Siebenhar to elect member Pugh as new Chair. Yeas All.

MINUTES: January 15, 2020 – *Motion by Rewak/Second by Siebenhar to approve the minutes with any noted corrections. Yeas All.

CORRESPONDENCE: Invitation to comment on historical impact. Chairwoman Pugh asks what is the historical issue? Is there a historical issue? Law Director Graves replies there is none. This is just a standard letter sent out in these type of things for the Planning Commission to comment if they so choose. Member Rewak states I am not aware of any historical impact from my personal knowledge of the area.

REPORT FROM COUNCIL REPRESENTATIVE GEE: As everyone is aware, COVID-19 has affected every form of life. In turn, our budget for the city is going to be quite tight. Please keep that in mind when wanting to hire someone or do something. We are doing great with our safety forces and service department employees, but we cut back on a lot of things we had planned on doing.

REPORT FROM ZONING BOARD OF APPEALS MEMBER SIBENHAR: No report.

PRESENTATION:

OLD BUSINESS:

Master Plan— Law Director Graves states city council did review the proposed revisions. There were a number of questions raised. I believe President Rosso and former Chairman Jancura were trying to coordinate a joint meeting. I don't think that was ever accomplished. At this point, I think city council would like members of the planning commission to attend either a joint meeting or a worksession to have a detailed discussion. I think this is something that you should coordinate with Council President. Chairwoman Pugh replies I think also, I would like to wait until the other person has joined the committee. I will talk to the Council President.

NEW BUSINESS: Mayor Bring states when you talked about the sidewalks being in bad shape, we have started a program and have about \$63,000 in escrow. Our guys in

house are going to start repairing those. We are waiting for the rain to stop, but in the next couple weeks you should see those going in. Every time someone sells a house and moves into a new house, they are required to put sidewalks in. It was not followed through, we are now. Member Rewak asks is that a sidewalk repair issue or a new sidewalk? Mayor Bring responds most will all be new. Law Director Graves states as the commission is aware, we are working with a consultant for a complete revision of our planning and zoning code. We have given her a lengthy to do list of sections of the code we feel are vague, antiquated or just not workable. That process has been delayed due to the virus, but we are going to get back into that. One of the things the consultant has requested, is a joint meeting of the Planning Commission and Zoning Board of Appeals.

CITIZENS' COMMENTARY: None.

MEETING ADJOURNED: With no further business before this committee, *Motion by Rewak/Second by Siebenhar to adjourn at 6:48 pm. Yeas All.

CLERK OF COMMITTEE AFFIRMATION: This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under All Rules and Regulations Governing the Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Councils Office.

CLERK OF COUNCIL/COMMITTEES

Brandy Randolph

CHAIRPERSON

Cathy Pugh

I, Brandy Randolph, duly appointed Clerk of Commission of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of Planning Commission of May 20, 2020.

COUNCIL PRESIDENT

Rick Rosso