

**City of Sheffield Lake Planning Commission  
Sheffield Lake, Ohio  
January 20, 2021**

The regular meeting of the Planning Commission was held Wednesday, January 20, 2021. Chairwoman Pugh called the meeting to order at 6:34 PM.

**ROLL CALL OF MEMBERS:**

Present: Pugh, Rewak, Siebenhar, Building Inspector Melbar, Law Director Graves, Council Representative Gee.

Absent: Eiermann, Tollett, Mayor Bring.

Attending: Applicants, Scott Schooler, Esq., Hal Seagraves.

**MINUTES:** October 21, 2020 – \*Motion by Rewak/Second by Siebenhar to approve the minutes with any noted corrections. Yeas All.

**CORRESPONDENCE:** None.

**REPORT FROM COUNCIL REPRESENTATIVE GEE:** Councilwoman Gee reports on Watershed Project starting, Community Rd. starting, Irving Park project being finished, and new playground equipment at Shell Cove being installed.

**REPORT FROM ZONING BOARD OF APPEALS MEMBER SIEBENHAR:** None.

**OATH ADMINISTERED**

As provided in 1353.37 of the Sheffield Lake Building Code, procedure at hearings, an oath was administered by Law Director Graves to all members of the audience who would be speaking at this meeting.

**PRESENTATION:** A) Proposed Lot Split at permanent parcel number 03-00-040-101-005.

Mr. Schooler announced that he was here to represent Mr. Seagraves. He explained the main purpose was to correct a historical problem. For some reason there are two homes, with street and service addresses on one parcel. At this time there is no sale eminent; however, the issue needs to be resolved. The homes currently have their own service addresses for mail, utilities, and garbage collection. Member Siebenhar states he lives three doors away and has no problem with the request. Member Rewak asks if both homes have their own driveways. Mr. Seagraves, 4301 Lake Rd., explains both homes have their own driveway and references the map in the application. Member Rewak asks about the specific frontage of each parcel. Both Seagraves and Schooler said they would have this information for tomorrow night. Member Rewak's point was the width would be closer to the necessary 90 ft. than stated on the application and make the variance

request more acceptable. Law Director Graves reiterated that there is a need to correct this historical problem.

\*Motion by Pugh/Second by Rewak to approve the request for lot split contingent on approval from Zoning Board of Appeals on the variance for lot frontage.

ROLL CALL FOR APPROVAL: Siebenhar, Rewak, Pugh.

**OLD BUSINESS:**

**Master Plan**– Chairwoman Pugh states I have not received the questions from Mr. Rosso. Law Director Graves and Representative Gee suggest contacting Clerk of Council for meeting minutes that include the questions. Pugh can then contact Rosso to set up a joint meeting.

**NEW BUSINESS:** None.

**CITIZENS' COMMENTARY:** **None.**

**MEETING ADJOURNED:** With no further business before this committee, \*Motion by Siebenhar/Second by Rewak to adjourn at 6:50 pm. Yeas All.

**CLERK OF COMMITTEE AFFIRMATION:** This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under All Rules and Regulations Governing the Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Councils Office.

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CLERK OF COUNCIL/COMMITTEES

*Brandy Randolph*

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CHAIRPERSON

*Cathy Pugh*

I, Brandy Randolph, duly appointed Clerk of Commission of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of Planning Commission of January 20, 2021.

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COUNCIL PRESIDENT

*Rick Rosso*