

Buildings, Lands, Vehicles and Equipment Committee
Sheffield Lake, Ohio
Feb. 1, 2022

This regular meeting of the Buildings, Lands, Vehicles and Equipment Committee was held Tuesday, Feb. 1, 2022. Chairman Wtulich called the meeting to order at 7:01 PM.

ROLL CALL OF MEMBERS:

Present: Wtulich, Cizl, Radeff, Mayor Bring, Law Director Graves, Service Director Hastings.

Excused: None.

Attending: None.

MINUTES: Nov. 1, 2021 - *Motion by Cizl/Second by Radeff to approve the minutes with any corrections noted. Yeas All.

CORRESPONDENCE: None.

PRESENTATIONS: Kevin Smith, Sale of Public Property. Service Director Hastings states he came and met with me, and I would make the presentation on his behalf. Mr. Smith put in writing to request the parcel and that he understood a minimum bid of \$15,000 would be required. I explained for the city to go forth with these sales, that there is an expense in advertising, transferring, etc. I'm not opposed to it, nor do I believe the mayor or law director are. I was hopeful that you could send this to city council if that is the appropriate step. *Motion by Wtulich/Second by Radeff to move the request to city council. Yeas All.

OLD BUSINESS:

A) *General Maintenance* – Service Director Hastings reports at our two occupied Shoreway units, we have recently done HVAC maintenance as well as roof maintenance. We continue to do upgrades in the police dept., currently replacing ceiling tiles, some minor wiring and painting. We are putting doors on the server room, and I believe there are some upgrades with a private company on that equipment and wiring. We are working on changing fuses in the electrical panel in the fire dept. They had a short that was fixed and that found that the breakers are original to the construction of the building. We replaced the fire alarm system at the community center. I believe the mayor and law director are working towards the renewal of the annual agreement at the community center with the Lorain County Office on Aging. We ordered a new plow in May of 2021 and in normal circumstances, we would have had that already, now it looks like August of this year.

Unfortunately, we did lose one of our bigger 5 ton plows due to an electrical issue. It is over 20 years old, so it is hard to get parts. We still have 6 plows ready to go.

- B) *Joyce E Hanks Civic Center*** – Reported on above.
- C) *Old Business-Other-*** None.
- D) *NEW BUSINESS:*** None.
- E) *CITIZENS COMMENTARY:*** None.

MEETING ADJOURNED: With no further business before this committee,
*Motion by Cizl/Second by Radeff to adjourn at 7:08 PM. Yeas All.

CLERK OF COMMITTEE AFFIRMATION:

This Meeting of the City Committee of the City of Sheffield Lake, Ohio, was held and conducted under all Rules and Regulations Governing the Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Council's Office.

CLERK OF COUNCIL/COMMITTEES

Brandy Randolph

I, Brandy Randolph, duly appointed Clerk of Committee
Of Sheffield Lake DO HEREBY CERTIFY that this
Is a true and exact copy of the Minutes of the
Buildings & Lands Committee of Feb. 1, 2022.

CHAIRMAN

William Wtulich Jr.

COUNCIL PRESIDENT

Rick Rosso