

City of Sheffield Lake Planning Commission
Sheffield Lake, Ohio
July 20, 2022

The regular meeting of the Planning Commission was held Wednesday, July 20, 2022. Chairwoman Pugh called the meeting to order at 6:30 PM.

ROLL CALL OF MEMBERS:

Present: Pugh, Rewak, Siebenhar, Tata, Council Representative Gee, Mayor Bring.

Excused: Tollett, Building Inspector Melbar, Law Director Graves.

Attending: None.

MINUTES: February 16, 2022 – *Motion by Rewak/Second by Siebenhar to approve the minutes with any noted corrections. Yeas All.

CORRESPONDENCE: None.

REPORT FROM COUNCIL REPRESENTATIVE GEE: Councilwoman Gee reports Lenny is doing well and will be going into service soon. We hope to have the K-9 vehicle in the next month. The Lincoln Trail is completed, and the service director has made sure there are blockades at the end of all the dead-end streets that led to the trail. The Lake Rd. paving has been completed, but unfortunately before the piping was put in. Weekends at the community center are booked until July 2023. August 2nd is election day. The road list for this year is Gayle Dr. from Erieview to Hawthorne, Hawthorne Dr. between Lynne Dr. and West Erie Marine, Robinwood, Ferndale south to the end of Robinwood., Hawthorne will be Howell west to Stark, Stark will be Hawthorne south to Ferndale, Stark also will be Forestlawn to the south.

REPORT FROM ZONING BOARD OF APPEALS MEMBER SIEBENHAR:

Member Siebenhar has no report.

OATH ADMINISTERED

Law Director Graves is excused.

PRESENTATION: None.

OLD BUSINESS:

Master Plan– Chairwoman Pugh made updates to the master plan and went over them with the following key points (attached). Chairwoman Pugh says in the purpose of the master plan, second paragraph I got rid of the 2018. I added in to clarify some areas, an additional 10 question online survey was sent to residents. Under the History of Sheffield Lake, I would welcome anything you would like to add to this section. We followed the way the master plan was written the last time. Under population, I did update it to the 2020 census. Public schools section remained the same, are there any suggestions there?

Member Rewak replies you could always say consistently high performing schools, just a general statement. Chairwoman Pugh says we could always put in to refer to the website. Representative Gee says I think we should use the word joint instead of part of. Chairwoman Pugh says under private schools, there is just one, so I left it as is. Under library, I just changed are to it is. Member Rewak says we need to change it from Lorain County Library System to Lorain Public Library System. Chairwoman Pugh says Organization and elected officials did not change. Under appointed officials I did add the building inspector. Lakefront Parks and Facilities, I removed the lakefront. Representative Gee says Erie Shores is not a lake front park, there are four. Member Rewak says I think remove the irresponsible wording and say something like the city is aware of the potential gain. Member Siebenhar states I would remove the word aggressive, and change could lead into continue to lead, replace resurgence with development. Chairwoman Pugh says that would be development twice in that sentence, let's remove the first one. I added a line at the end of the last paragraph that states: The most recent survey shows the community is very satisfied with the improved amenities to our local parks and trails. Respondents also indicated support for construction of community pavilions and gazebos. Representative Gee says there is only one Memorial Park, that is a veteran's memorial park. The other is the Brookside alumni memorial which is inside Shell Cove Park. Also, most the parks do have pavilions. Mayor Bring says I think say continuous enhancement of our parks. Representative Gee says Park Board will be bringing some things to you in the near future. Chairwoman Pugh states I crossed out the whole next section because it was repetitious, and the appendix is 30+ pages and it is too one sided. These decisions come from the city and council, not from this document. Member Rewak says and we are on the right track with improvements to the parks. Under bike lanes I added the sentence: In July 2022, Route 6 was repaved and new bike lanes painted. I want to add along the bike route, repair stations have been established with tools necessary for basic repairs and maintenance. Thoughts? Maybe we don't want to put that it since it is just one park. Member Rewak says the next paragraph should be removed or reworded because it is already built. Example: The newly constructed Lincoln Trail connects the bike lanes on Lake Rd. to the Lorain County Metroparks system. Member Rewak says the last sentence could also be removed. Under funding for parks and bike lanes Member Rewak says this whole paragraph sounds like it is telling us to do what we are already doing. Chairwoman Pugh agrees. Under recreation I got rid of a lot because it was from 2018. I added: Respondents expressed a need for more recreational opportunities for youth and adults and would support the development of a recreation center for the community. Member Rewak says I am not a fan of the first sentence, just start at yours and I would rather it say the community surveys instead of respondents. Mayor Bring says in that paragraph I would get rid of updated athletic fields/courts at parks, the word park from summer park events and dog parks. Chairwoman Pugh says I added a sentence that says: In reference to senior citizens, respondents were disappointed with services and programs available for

senior citizens and would encourage development of transportation services for senior citizens. Member Rewak says instead of disappointed maybe say expressed a desire for more services and programs. Representative Gee says I would say more, because we do already have quite a few programs. Chairwoman Pugh asks what about the last paragraph about a rec center? Mayor Bring replies the idea of a rec center was going to be in the area of the shopping center and we have pretty much sold all of that property. We would now need to find a piece of property large enough for that, and I don't know if there is one available in the city. Chairwoman Pugh says we can get rid of that paragraph. The next sections about spot zoning and changes can be removed because we just redid the whole zoning. I did add a section on zoning about the updates. I did make a few changes to the section about the police dept. just updating numbers of officers and cars, etc. We can take out the sentence that says a larger dept. is recommended. Mayor Bring says the last sentence in that paragraph is also not necessary. Member Siebenhar says I think in general we omit anything that gives recommendations. I also think we get rid of the numbers of each type of officer and just put the positions, then we don't have to keep revisiting it. Mayor Bring says we can add that we have a detective bureau too. Chairwoman Pugh asks about the paragraph on radios, Mayor Bring states it has already been done. Chairwoman Pugh says we can say an annual plan for systematic replacement of police vehicles and needed equipment are in place. Mayor Bring says the next paragraph can be removed because the jail is extinct, we don't need to mention it. Chairwoman Pugh says I did add a paragraph at the bottom of this section. How about we get rid of the two paragraphs above it and leave the new one? Agreement from the board. Under Fire Dept. Mayor Bring says I would remove the fourth paragraph and say the firefighters are in continuous training to meet all required standards. Chairwoman Pugh says so we will keep the first sentence and add that one. Paragraph five we will remove all but the last line. I also think the last two paragraphs can be removed. Mayor Bring says the plan is to combine Police and Fire into the same building. Chairwoman Pugh asks do you want me to make a statement of combined depts.? Mayor Bring says we can do that. Chairwoman Pugh says we will rename it combined safety forces in this section. Member Rewak goes over Service Dept. section and what he would remove. Under roads, I would remove the last sentence. Chairwoman Pugh says I want to add respondents supported property assessments to develop residential curb streets. This would provide structural support to the pavement edge and channel runoff water into storm drains. Additionally, this would improve property appearance. Mayor Bring says we can remove the paving section. Chairwoman Pugh says under water we can remove the sentences about the water tower. Member Rewak says we can say future projects include plans for a new water tower. Mayor Bring says the first line of the second paragraph we can remove 2017 and add Harris Rd. and Abbe Rd. and say additional water mains are being replaced throughout the city. Chairwoman Pugh says we can move the whole first sentence to the end of the paragraph. Under sanitary sewers Member Rewak says I would delete the first sentence and change lift stations to 3 new pump

stations. I would say the city continues to address infiltration of storm water into the sanitary system in an effort to reduce the costs to residents of processing storm water. I would then delete the rest of the paragraph. Chairwoman Pugh says I think we have gotten through a lot tonight. Why don't we stop there and start with storm sewers next month? Mayor Bring says if you want to end the page, natural gas and electricity can be left the way it is. With telephone and cable, you have Spectrum and WOW, but I wouldn't put the names because we have two dual cable providers in the city and WOW is not WOW anymore, they were bought out. I would just say we have telephone, cable and internet access.

NEW BUSINESS: None.

CITIZENS' COMMENTARY:

MEETING ADJOURNED: With no further business before this committee, *Motion by Rewak/Second by Siebenhar to adjourn at 7:51 pm. Yeas All.

CLERK OF COMMITTEE AFFIRMATION: This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under All Rules and Regulations Governing the Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Councils Office.

CLERK OF COUNCIL/COMMITTEES

Brandy Randolph

I, Brandy Randolph, duly appointed Clerk of Commission of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of Planning Commission of July 20, 2022.

CHAIRPERSON

Cathy Pugh

COUNCIL PRESIDENT

Rick Rosso