

**MINUTES OF CITY COUNCIL WORKSESSION  
SHEFFIELD LAKE, OHIO  
April 18, 2023**

The regular meeting of the City Council Worksession was held Tuesday, April 18, 2023. President Rosso called the meeting to order at 7:13 PM.

**ROLL CALL OF MEMBERS:**

Present: President Rosso, Cizl, Kovach, Shaw, Wtulich, Gee, Radeff, Mayor Bring, Finance Director Smith, Law Director Graves, Service Director Hastings.

Excused: Stark.

Attending: Citizen, ZBA Chairman Romolo DeBottis.

**PRESENTATIONS:** None.

\*\*\*\*\***COMMITTEES**\*\*\*\*\*

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**ROADS & DRAINS:** None. **/SAFETY:** Member Gee reports at the next meeting we will be discussing ways to help improve our safety forces in helping pass the tests. The other thing is both chiefs will be discussing meetings from the county on what they have learned about the eclipse. Councilman Radeff asks have they been updated on the new Marcy's law and domestic violence? Member Gee replies you could always come and ask. Law Director Graves I can double check with the chief. **/BUILDINGS, LANDS, VEHICLES & EQUIPMENT:** None.

**/ORDINANCE:** None. **/FINANCE:** Chairman Cizl reports we had our meeting this evening and I'll have a full report next week. **/PARK BOARD:** Representative Kovach says we met last night, and the majority of the discussion was on the ongoing projects and where we are on the improvements at Erie Shores Park and I will have a full report at Council.

\*\*\*\*\***ADMINISTRATIVE**\*\*\*\*\*

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**MAYOR:** Mayor Bring reports we had another sergeant's test, and no one passed. We have been looking into some options. Councilman Shaw asks is that an in house test or NTN? Law Director Graves replies International Association of Police Chiefs. Councilman Shaw asks and nobody could pass that? Law Director Graves replies apparently not. **/SERVICE DIRECTOR:** Service Director Hastings reports the water dept. will be mailing out our backflow prevention notifications to all those customers that we are aware of that have backflow prevention devices. They are required to submit a report to our utility by June 1<sup>st</sup>. We are being audited by the Ohio EPA in our water dept. It is routine and comes

about every 3 years. That is scheduled for April 28<sup>th</sup>. We have a failed storm sewer on Devonshire near Tennyson. We discovered a sink hole that we had fixed some years back. The metal pipe that was originally installed has rotted. I have ordered the materials and hope to have them in a couple weeks. I anticipate one day of complete road closure. We have a meeting scheduled at the community center I want to remind everyone of on April 26<sup>th</sup>. It is to continue our efforts to find new programming and pursue the interests of the community on how to use the center. President Rosso asks is that sponsored by Civic Council? Service Director Hastings replies no, but the president of the CCC shows up. Councilwoman Gee asks the leak in Ward 2, was that taken care of? Service Director Hastings replies it's scheduled for tomorrow. Councilman Wtulich asks on the backflow prevention notices, is that only for commercial buildings? Service Director Hastings replies it is also residential. Councilman Shaw asks the street sweeper, where is that dumping at? Service Director Hastings responds we dump it at the service yard. It's nonhazardous/hazardous waste that gets tested, analyzed and disposed of. Councilman Shaw asks is that a covered building or covered dumpster? Service Director Hastings replies not as of yet. Councilman Shaw states according to the EPA, it needs to be in a covered dumpster or covered building, OAC 3745-27. If you aren't aware, that is considered solid waste and has to be covered and disposed of properly. Service Director Hastings responds I'm aware. Councilman Shaw asks are there plans to get a covered dumpster or put it in the proper place and when? Service Director Hastings replies yes, currently I am waiting for additional training on it. Before we start full operations on it, we will have that in place. That is about two weeks out. /**FINANCE DIRECTOR:** Finance Director Smith has no report. /**LAW DIRECTOR:** Law Director Graves reports we do anticipate one piece of legislation for next week. Basically, it is encouraging the federal government and the state government to take more regulatory action in regard to rail safety and unreasonable rail blocking. Councilman Shaw says I would like to be brought up on the current litigation in the city. Law Director Graves states if council would like to have an executive session we can do that.

**COMMUNICATIONS:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Councilman Shaw asks I have a concern with the email system and how we communicate. A short discussion on email cost, transparency, etc. is had with the following key points: Councilman Shaw says using Gmail and Yahoo seems like a transparency nightmare as well as a public records request nightmare. If I make a public records request to anybody in this room, who is the overseeing authority that gives those records? Is it us as individuals or is there somebody that goes in search of those records? Law Director Graves replies usually if a public records request comes in, it goes to the department head that is most responsible for

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that and then the records would be compiled and reviewed for any necessary redactions. Councilman Shaw says everyone in this section that uses Yahoo and Gmail, who is responsible for getting into that account to get those emails? Every city official and city employee should have a city email. It could be dictated if a public records request comes that it goes to the law dept. which then goes out and gets the emails because the city has access to them. I know the cost is not that expensive, so I don't see why we are still using Gmail and Hotmail. Finance Director Smith replies we have been implementing that. Our current IT group has been implementing new Sheffieldlake.net emails. I think council are the only ones who haven't gotten theirs yet and we are going to be working on that. President Rosso reminds council there are two ordinances coming up for Tuesday, the appropriations and the railroads.

**ORDINANCES AND RESOLUTIONS: Councils Agenda –**

NONE.

**MEETING ADJOURNED:** With no further business before this council, Motion by Kovach /Second by Wtulich to adjourn at 7:28pm. Yeas All.

**CLERK OF COUNCIL AFFIRMATION:** This Meeting Of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

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CLERK OF COUNCIL/COMMITTEES

*Brandy Randolph*

I, Brandy Randolph, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of WORKSESSION of April 18, 2023.

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MAYOR

*Dennis Bring*

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COUNCIL PRESIDENT

*Rick Rosso*