

**MINUTES OF THE CITY COUNCIL  
SHEFFIELD LAKE, OHIO  
July 11, 2023**

This regular meeting of the City Council was held Tuesday, July 11, 2023.  
Council President Rosso called the meeting to order at 7:00 pm.

\*\*\*\*\***ROLL CALL OF MEMBERS**\*\*\*\*\*

Present: President Rosso, Stark, Radeff, Kovach, Gee, Cizl, Wtulich, Shaw, Mayor Bring, Law Director Graves, Finance Director Smith, Service Director Hastings.  
Excused: None.  
Attending: Citizens, media.

**READING OF THE MINUTES:**

**Council** - \*Motion by Kovach/Second by Gee to accept the minutes of the June 27, 2023 meeting with any noted corrections. Yeas all.

**CORRESPONDENCE:** Monthly report of court receipts for June 2023- \$2,511.72.  
**PRESENTATIONS:** None.

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**CITY COUNCIL REPORTS**

**Roads, Drains, Water, Sewer and Refuse:** \*Motion by Wtulich/Second by Kovach to approve the sewer credit at 766 Harris Rd. in the amount of \$967.92. Yeas All. \*Motion by Wtulich/Second by Gee to approve the credit at 564 West Shore Blvd. in the amount of \$1,112.96. Yeas All. \*Motion by Wtulich/Second by Kovach to approve the sewer credit at 541 Maplewood Ave. in the amount of \$1,255.04. Yeas All. **/Safety:** Councilwoman Stark reviewed the minutes of the July 5, 2023 meeting. \*Motion by Gee/Second by Kovach to approve the report. Yeas All. **/Buildings, Lands, Vehicles & Equipment:** None. **Ordinance:** None. **/Finance:** None. **/Council Representative to the Joyce Hanks Community Center:** Representative Gee reports we now have Amanda Harrett who is the one if you want to rent the community center or have an activity there, you contact. She is at the center every Thursday in the evening and it is on the website how to reach her by phone. The seniors are going on a Metroparks trip July 24<sup>th</sup> so there will not be Monday morning coffee. The kids' arts and crafts final day is July 24<sup>th</sup> and that evening is their art show. July 16<sup>th</sup> at 1pm the 103<sup>rd</sup> OVI in honor of being recognized for their part in the bicentennial of Lorain County is having an event and the residents are welcome to attend. **/Council Representative to the Park Board:** Representative Kovach states my wife and I took some pictures of the community garden and will get them on the website. I also got pictures of the safety water rescue. **/Representative to the Planning Commission:** None. **/Council Representative to the Zoning Board of Appeals:** None.

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**ADMINISTRATIVE REPORTS**

**MAYOR/SAFETY:** Mayor Bring has no report. **SERVICE DIRECTOR'S REPORT:** Service Director Hastings reports I am working with the law director to get legislation for the next meeting for Warwick Dr., authorization to bid. Councilwoman Stark says if the utilities are coming to do work and go onto people's property, are they required to let the citizens know? Service Director Hastings replies I don't know the legal answer to that. Councilman Shaw says I wanted to thank you for having all the potholes in Mariner's Watch filled up. Councilman Kovach says I would to give Mr. Hastings an applause and debt of gratitude for all the years he has been in charge of the civic center.

\*Motion by Gee/Second by Kovach to accept the report. Yeas All. /**FINANCE**

**DIRECTORS REPORT:** Finance Director Smith reports in the packet is council #027 which is our 2024 tax budget that is due to the county on the 20<sup>th</sup> of this month. Also, our annual note is coming up at the beginning of August. We are paying off the leaf program equipment that we had purchased in 2019 and we have paid down the previous ambulance. I asked the fire chief if he thought we could get another ambulance in the future and it's a possibility, but we need to do something quick. I am proposing that we add the next ambulance to this note. We probably won't see it until 2024-2025, but if we don't order it now, we won't see it until like 27. I'll have legislation for the next meeting. \*Motion by Gee/Second by Kovach to accept the report. Yeas All. /**LAW**

**DIRECTORS REPORT:** Law Director Graves has no report.

**CITIZENS COMMENTARY:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** Councilwoman Gee says I would like to remind the residents that the special election is August 8<sup>th</sup> and August 28<sup>th</sup> is the last day for any write in candidates to be on the November ballot. Councilman Kovach says early voting started today. Councilman Shaw says sometime last week city council received an 8-page letter from city employee/city resident Kaylee McCoy regarding concerns with the administration and retaliation and hostile work environment. It expressed some potential serious allegations and accusations that should be investigated by an outside agency or party. Some of the things in here should be quite concerning to everybody. I believe it's our duty to ensure that these accusations are looked at by an outside entity that is non-biased. I propose that at the next work session we add the topic of city council commissioning an outside investigation. Councilman Kovach states as I understand, this dispatcher has filed a grievance and starting an investigation in the middle of a grievance procedure is incorrect. This should go through the grievance procedure and appeals process and if necessary, arbitration. At that point, if any of the allegations are proved in the grievance, that's when if you so desire to, start an investigation. President Rosso asks are these grievances still in process? Law Director Graves replies there have been several filings with various administrative agencies that are currently underway. President Rosso says I would like to take some time to speak with the law director and Mr. Shaw and see where we are at and if we can come to an agreement. Councilman Wtulich says I think there is an obligation to go through the grievance process before we move on.

## **ORDINANCES AND RESOLUTIONS:**

**COUNCIL #025- SECOND READING-** AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT WITH THE HIGHEST

BIDDER FOR THE SALE OF TWO VACANT LOTS KNOWN AS PERMANENT PARCEL NUMBERS 03-00-038-120-017 AND 03-00-038-120-018 LOCATED ON MAPLEWOOD AVENUE AND THE DECLARING OF AN EMERGENCY.

**COUNCIL #027- FIRST READING-** A RESOLUTION ADOPTING THE TENTATIVE BUDGET FOR THE CITY OF SHEFFIELD LAKE, OHIO FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024, AND SUBMITTING THE SAME TAX BUDGET TO THE AUDITOR OF LORAIN COUNTY, SECRETARY FOR THE LORAIN COUNTY BUDGET COMMISSION, AND THE DECLARING OF AN EMERGENCY.

\*Motion by Kovach/Second by Gee FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Wtulich, Radeff, Stark, Gee, Kovach, Cizl, Shaw. Yeas All.

\*Motion by Kovach/Second by Gee FOR ADOPTION.

ROLL CALL FOR ADOPTION: Stark, Kovach, Wtulich, Gee, Cizl, Shaw, Radeff. Yeas All.

**Resolution Passes #26-23**

**COUNCIL PRESIDENT:** None.

**MEETING ADJOURNED:** With no further business before this council, \*Motion by Kovach/Second by Wtulich to adjourn at 7:26 PM. Yeas All.

**CLERK OF COUNCIL AFFIRMATION:** This Meeting of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

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**CLERK OF COUNCIL/COMMITTEES**

*Brandy Randolph*

I, Brandy Randolph, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of COUNCIL of July 11, 2023.

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**COUNCIL PRESIDENT**

*Rick Rosso*

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**MAYOR**

*Dennis Bring*