

**MINUTES OF THE CITY COUNCIL
SHEFFIELD LAKE, OHIO
July 25, 2023**

This regular meeting of the City Council was held Tuesday, July 25, 2023.
Council President Rosso called the meeting to order at 7:00 pm.

*******ROLL CALL OF MEMBERS*******

Present: President Rosso, Stark, Radeff, Kovach, Gee, Cizl, Wtulich, Mayor Bring,
Law Director Graves, Finance Director Smith, Service Director Hastings.
Excused: Shaw.
Attending: Citizens, videographer.

READING OF THE MINUTES:

Council - *Motion by Kovach/Second by Gee to accept the minutes of the July 11, 2023 meeting with any noted corrections. Yeas all.

Work Session - *Motion by Kovach/Second by Gee to accept the minutes of the July 18, 2023 meeting with any noted corrections. Yeas All.

CORRESPONDENCE: None.

PRESENTATIONS: None.

CITY COUNCIL REPORTS

Roads, Drains, Water, Sewer and Refuse: Chairman Wtulich reviewed the minutes of the July 18, 2023 meeting. *Motion by Gee/Second by Kovach to accept the report. Yeas All. **/Safety:** None. **/Buildings, Lands, Vehicles & Equipment:** Chairman Wtulich reviewed the minutes of the July 10, 2023 meeting. *Motion by Gee/Second by Kovach to accept the report. Yeas All. **Ordinance:** Chairman Radeff reviewed the minutes of the July 10, 2023 meeting. *Motion by Gee/Second by Kovach to accept the report. Yeas All. **/Finance:** None. **/Council Representative to the Joyce Hanks Community Center:** Representative Gee reports last Monday the seniors went on a trip to Miller’s Nature Center and Sandy Ridge Wetlands. Next Monday is bingo. I would like to thank the mayor and President Rosso for attending the children’s arts & crafts show. The children sent a thank you to the police officers and asked me to read it. It says: “Thank you, you are very brave and I want to say thank you for your service.” **/Council Representative to the Park Board:** None. **/Representative to the Planning Commission:** None. **/Council Representative to the Zoning Board of Appeals:** Excused.

ADMINISTRATIVE REPORTS

MAYOR/SAFETY: Mayor Bring reports I would like to thank Mr. Kovach’s wife and everyone else involved in the parade. It was a tremendous amount of work and unfortunately, the weather didn’t work out for the parade. Community Days went very well and Mr. Kovach puts a ton of work into it and I would like to thank him for all the years and time doing it. North coast Design and Mike Cloud were one of our sponsors for the fireworks and this is the third year he has done it. I wanted to thank him for that. Councilwoman Gee asks how much have all these record requests and grievances cost

the taxpayers? Mayor Bring replies it's not just the grievances but other complaints we have had to debunk. It has cost tens of thousands of dollars so far and is still going on. I think it's shameful we are paying all this money out for nothing. *Motion by Gee/Second by Kovach to accept the report. Yeas All. ***SERVICE DIRECTOR'S REPORT:*** Service Director Hastings reports the ODOT lakefront connectivity phase 2 has completed the public comment period. I have received permission to administer that project as a local-let project. That saves the city substantial money on project management. Phase 5A will have the field review tomorrow. July 20th presented challenges for the city. I was out of town and we had several inches of heavy rain in a short period. It did maximize the capacity of storm and sanitary sewers and caused temporary flooding on some streets. Additionally, we had 4 water main breaks during that period and we are still researching the source of that. The most significant one was the line to OVI and it did require temporary road closure of State Route 6. Contractors are scheduled for the repair of State Route 6 as soon as the end of this week. There are loose gravel signs there. We continue to experience heavy vandalism at the parks and covered bridge. They continue to destroy the storybook trail. So far, 28 panels have been destroyed. We are switching to a polycarbonate with the library system footing the bill. It's rather embarrassing. The public restrooms continue to be tampered with. They have also damaged signs built by our community woodshop. We did complete one of the two basketball courts at Gary Green and Freedom has a base coat and we will finish that in the near future. Freedom will be used as a multicourt for pickleball as well as basketball. The active leak at the community center was noted and scheduled for repair Thursday. A storm sewer on Pasadena and surrounding streets has failed. It is scheduled for repair next week. The city continues to work with the Ohio EPA replacing the water line I spoke of in the sanitary report. I have a meeting with engineering this week to review other projects, specifically improvements to the Forest Lawn Ditch. Finally, I have legislation tonight that I hope council would add to the agenda. It is authorizing the city to bid out repairs to the street and curbs and new storm sewers on Warwick Dr. Councilman Wtulich asks did you get many complaints about flooding? Service Director Hastings replies about half a dozen so far. Councilman Cizl asks the white trucks installing cables, is that a cable company? Service Director Hastings replies yes, it's another cable system and we signed to allow fiber optics to be installed as well. Councilwoman Gee says a resident asked about the issue with the street sweeper and wanted to know if we knew who called on that. Could it just have been a prank call? Service Director Hastings replies no, I believe in the minutes of one of the committees, I had expressed a report from the Ohio EPA and the Lorain County Board of Health assuring the city is compliant. That report did include the complainants. It was a member of city council and a member of the police dept. Councilwoman Gee asks when are we going to have something done about the vandalism at the parks? Mayor Bring replies I have repeatedly asked the chief of police to have cars go down there and he refuses to abide by my asking. It has been going on for months now, same with the bathrooms, I have asked for more patrolling at the boat launch in the summer and have not seen that. He would be the person to ask. *Motion by Gee/Second by Kovach to accept the report. Yeas All. ***FINANCE DIRECTORS REPORT:*** Finance Director Smith reports in the packet tonight are council #028 and #029 which are the note rollover and projection for a new ambulance.

Council #030 are the appropriations. *Motion by Gee/Second by Kovach to accept the report. Yeas All. /**LAW DIRECTORS REPORT:** Law Director Graves has no report. **CITIZENS COMMENTARY:** Jennifer Diaz, 512 Treadway Blvd. says the safety director indicated record requests have cost the city thousands of dollars, is that correct? Mayor Bring replies that is only part of it. Ms. Diaz asks in regard to the requests, what is our actual out of pocket expense for those? Are you including time? Mayor Bring replies just one request was hundreds of pages long. It takes hours and hours and takes them off of the ability to do their jobs. If we have to download a video, they charge us \$90 an hour. I can't even tell you how many there has been. Ms. Diaz asks can you pass that \$90 onto the person requesting it? Law Director Graves replies when data has to be extracted from a bulk server and we have to hire an outside contractor, case law has said we are allowed to and it is part of the actual cost. In that regard, those costs could be passed on. Ms. Diaz says as far as the pages, I understand we can charge .05 per page. Are we looking at people's time or mostly materials? Mayor Bring responds in most instances it is the people's time. Ms. Diaz says the city should look to recoup those costs. As far as the police chief and vandalism, if he is getting a directive and not following it, can council assist on getting that done? It is a huge problem. Mayor Bring says council doesn't address that, I do.

Carrie Kress, 4865 Ivanhoe Ave asks who is the police chief's boss? President Rosso replies the safety director which is the mayor. Ms. Kress says and he indicated he has talked with him several times and asked him to do some things which he didn't do. Mayor Bring says correct. Ms. Kress asks is there a progressive discipline system, job description, duty sheets? Mayor Bring replies he has already been reprimanded once and will get another or suspended. Ms. Kress asks in the police dept., I understand there have been some electrical issues there in the past several months, have those been addressed? Service Director Hastings responds yeah, that was filed through a PERP complaint and inspected by a state certified electrician as well as a chief building official and as far as danger, there is no immediate danger but there are opportunities for improvement. During the process I wrote a grant and we are going to do some nice upgrades to the police dept. Ms. Kress asks also what about the mold remediation in the basement? Service Director Hastings responds there were extensive studies done with a professional environment group. They did identify a single ceiling tile with mold and it was removed.

UNFINISHED BUSINESS: Councilwoman Gee says residents were asking about the amount of dogs running loose that has escalated in our community and some of them were under the understanding that we had a dog warden because they had seen us pass hiring one. I understand our police dept. is really busy, but people want to know what's going on in regards to the dogs and do we have a warden or not and why isn't something being done. Law Director Graves replies if the police receive a complaint about a loose dog, they respond and do the best they can to find the owner and handle it. The owner will be cited for dog at large. Councilwoman Gee asks what about the dog warden? Are we going to fill that position? Law Director Graves replies that's the mayor's decision. President Rosso says Mr. Shaw is working on the economic development committee and will have something to present at the August meeting.

NEW BUSINESS: Councilwoman Gee says last night the fire dept. let everybody know that the davits for the Sea Doo's have come in and they were installing them.

*Motion by Kovach/Second by Gee to amend the agenda to include Council #031.
ROLL CALL: Gee, Kovach, Wtulich, Stark, Cizl, Radeff. Yeas All.

ORDINANCES AND RESOLUTIONS:

COUNCIL #025- THIRD READING- AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT WITH THE HIGHEST BIDDER FOR THE SALE OF TWO VACANT LOTS KNOWN AS PERMANENT PARCEL NUMBERS 03-00-038-120-017 AND 03-00-038-120-018 LOCATED ON MAPLEWOOD AVENUE AND THE DECLARING OF AN EMERGENCY.

*Motion by Kovach/Second by Cizl FOR ADOPTION.

ROLL CALL FOR ADOPTION: Cizl, Stark, Wtulich, Kovach, Gee, Radeff. Yeas All.

Ordinance Passes #27-23

COUNCIL #028- FIRST READING- AN ORDINANCE AUTHORIZING THE ISSUANCE OF NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS IN THE AMOUNT OF NOT TO EXCEED TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) FOR THE PURPOSE OF: **(I)**; PAYING THE COST OF AN EMERGENCY MEDICAL SERVICES VEHICLE AND ALL EQUIPMENT AND APPURTENANCES RELATING THERETO; **(II)**; PAYING THE COST OF A STREET SWEEPER VEHICLE FOR THE MUNICIPALITY, AND APPURTENANCES RELATING THERETO AND **(III)** RETIRING NOTES PREVIOUSLY ISSUED FOR SUCH PURPOSE; AND DECLARING AN EMERGENCY.

*Motion by Gee/Second by Kovach FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Wtulich, Radeff, Stark, Gee, Kovach, Cizl, Yeas All.

*Motion by Gee/Second by Kovach FOR ADOPTION.

ROLL CALL FOR ADOPTION: Stark, Kovach, Wtulich, Gee, Cizl, Shaw, Radeff. Yeas All.

Ordinance Passes #28-23

COUNCIL #029- FIRST READING- AN ORDINANCE AUTHORIZING THE CITY OF SHEFFIELD LAKE, OHIO (THE 'CITY') TO ISSUE BONDS IN THE AMOUNT OF NOT TO EXCEED THREE HUNDRED TWENTY-FIVE THOUSAND \$325,000 FOR THE PURPOSE OF PAYING THE COST OF AN EMERGENCY MEDICAL SERVICES VEHICLE AND ALL EQUIPMENT AND APPURTENANCES RELATING THERETO AND DECLARING AN EMERGENCY.

*Motion by Gee/Second by Kovach FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Cizl, Stark, Wtulich, Kovach, Gee, Radeff. Yeas All.

*Motion by Gee/Second by Kovach FOR ADOPTION.

ROLL CALL FOR ADOPTION: Gee, Kovach, Wtulich, Stark, Cizl, Radeff. Yeas All.

Ordinance Passes #29-23

COUNCIL #030- FIRST READING- AN ORDINANCE PROVIDING FOR THE ESTABLISHMENT, INCREASE, AND/OR DECREASE OF CERTAIN FUNDS WITHIN THE ANNUAL APPROPRIATIONS ORDINANCE OF THE CITY OF SHEFFIELD LAKE, OHIO, AND THE DECLARING OF AN EMERGENCY.

*Motion by Kovach/Second by Gee FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Wtulich, Radeff, Stark, Gee, Kovach, Cizl, Yeas All.

*Motion by Kovach/Second by Gee FOR ADOPTION.

ROLL CALL FOR ADOPTION: Stark, Kovach, Wtulich, Gee, Cizl, Shaw, Radeff. Yeas All.

Ordinance Passes #30-23

COUNCIL #031- FIRST READING- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHEFFIELD LAKE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR WARWICK DRIVE RECONSTRUCTION PROJECT PHASE I AND THE DECLARING OF AN EMERGENCY.

*Motion by Kovach/Second by Gee FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Cizl, Stark, Wtulich, Kovach, Gee, Radeff. Yeas All.

*Motion by Kovach/Second by Gee FOR ADOPTION.

ROLL CALL FOR ADOPTION: Gee, Kovach, Wtulich, Stark, Cizl, Radeff. Yeas All.

Resolution Passes #31-23

COUNCIL PRESIDENT: None.

MEETING ADJOURNED: With no further business before this council, *Motion by Kovach/Second by Cizl to adjourn at 7:42 PM. Yeas All.

CLERK OF COUNCIL AFFIRMATION: This Meeting of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

CLERK OF COUNCIL/COMMITTEES

Brandy Randolph

I, Brandy Randolph, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that

this is a true and exact copy of the Minutes of

COUNCIL of July 25, 2023.

COUNCIL PRESIDENT

Rick Rosso

MAYOR

Dennis Bring