

**City of Sheffield Lake Planning Commission  
Sheffield Lake, Ohio  
August 16, 2023**

This special meeting of the Planning Commission was held Thursday, March 30, 2023. Chairwoman Pugh called the meeting to order at 6:00 PM.

**ROLL CALL OF MEMBERS:**

Present: Pugh, Tollett, Tata, Burns, Building Inspector Melbar, Council Representative Gee.

Excused: Siebenhar, Mayor Bring, Law Director Graves.

Attending: Applicants.

**MINUTES:** March 30, 2022 – \*Motion by Tata/Second by Tollett to approve the minutes with any noted corrections. Yeas All.

**CORRESPONDENCE:** None.

**REPORT FROM COUNCIL REPRESENTATIVE GEE:** Councilwoman Gee reports we now have a community garden across from the community center. Community Days parade got washed out, but other than that, it went well. A topic everyone needs to consider is the eclipse April 8, 2024. Avon Lake is the prime location. Businesses in Sheffield Lake need to be making plans on how they can benefit from this. Our fire and police depts. have been attending meetings to get prepared. It is going to be difficult traveling through Sheffield Lake during this time period. Grantwood, West Shore and part of Gayle Dr. were repaved this week.

**REPORT FROM ZONING BOARD OF APPEALS MEMBER SIEBENHAR:** Member Siebenhar excused.

**PRESENTATION:** Susan Spanos, 5374 Reserve Way says 5516 & 5520 Lake Rd. currently there are three pieces of property that make up that property. The portion along Hawthorne now has been surveyed and has a legal description, but has not been recorded. In that piece, it's attached to the 5520 property because that has a driveway on it. We are trying to sell the property and what we want to do is split it into two separate lots. We tried to give 5520 some more space on the west side of the house.

Member Burns asks why didn't you carry a straight line all the way across? Is there a building there? Ms. Spanos replies we couldn't carry it all the way across because 5520 is grandfathered in. Member Tollett says I see contingent on consolidation, what is that? Building Inspector Melbar states the consolidation can't happen unless the split

is approved. If they decide not to consolidate, the lot split goes away at that point. Chairwoman Pugh says everything remains within the guidelines of the ordinances.

\*Motion by Pugh/Second by Burns to accept the lot split as presented.

ROLL CALL: Tollett, Tata, Burns, Pugh. Yeas All.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Council Representative Gee says the property next to The Perch, the condos, 2 council members have been approached by buyers with huge concerns about them. Chairwoman Pugh responds at the meeting I was very much against the architect and I did not approve him the first time. I feel badly they didn't do their research.

**CITIZENS' COMMENTARY:** None.

**MEETING ADJOURNED:** With no further business before this committee, \*Motion by Tollett/Second by Tata to adjourn at 6:47pm. Yeas All.

**CLERK OF COMMITTEE AFFIRMATION:** This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under All Rules and Regulations Governing the Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Councils Office.

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**CLERK OF COUNCIL/COMMITTEES**

*Brandy Randolph*

I, Brandy Randolph, duly appointed Clerk of Commission of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of Planning Commission of August 16, 2023.

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**CHAIRPERSON**

*Cathy Pugh*

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**COUNCIL PRESIDENT**

*Rick Rosso*