

**City of Sheffield Lake Planning Commission
Sheffield Lake, Ohio
October 18, 2023**

This special meeting of the Planning Commission was held Wednesday, October 18, 2023. Chairwoman Pugh called the meeting to order at 6:32 PM.

ROLL CALL OF MEMBERS:

Present: Pugh, Tollett, Tata, Burns, Law Director Graves, Council Representative Gee.

Excused: Siebenhar, Mayor Bring, Building Inspector Melbar.

Attending: Citizen

MINUTES: August 16, 2022 – *Motion by Tata/Second by Burns to approve the minutes with any noted corrections. Yeas All.

CORRESPONDENCE: None.

REPORT FROM COUNCIL REPRESENTATIVE GEE: Councilwoman Gee reports we had another meeting on the solar eclipse. We had the first round of training for an environment free of discrimination and harassment for city employees. Keep in mind that November is election, please remind friends and neighbors it is important to get out and vote. The information tonight is very important and has been discussed in the past. It is in regard to the property across the street from the community center.

REPORT FROM ZONING BOARD OF APPEALS MEMBER SIEBENHAR: Member Siebenhar excused.

PRESENTATION: Vacating land; Portions of Oakwood and Tennyson. Chairwoman Pugh says this is across from the community center and it is my understanding that we have been given small pieces of land and with vacating these portions, it would make that area one larger comprehensive piece of land that the city could then do something with. Law Director Graves states the city has accumulated all of those small parcels of land and the city owns the stretch of land between Hawthorne and Tennyson. That is the residual land from the old inner urban electric railroad. When that was discontinued, all of that land was given to the city. The goal is to consolidate all of that land into one large subplot for future development by the city. The first step in the process is to vacate those streets. They are paper streets and there is no future plan to improve them. It would be in the best interest of the city to vacate them and incorporate them into one large subplot. Once those are vacated, there will be an ordinance number we put on the consolidation

plat and then that plat will be adopted. All the adjoining property on these streets is owned by the city.

*Motion by Pugh/Second Tata by to vacate portions of Oakwood Ave. and Tennyson Ave. as set forth in the plot exhibit attached tonight.

Member Burns asks so it stays with the city? Law Director Graves replies that’s correct and explains vacating streets process. Chairwoman Pugh says I like the fact it then becomes a usable area for the city. Member Tollett asks there’s nothing on the properties? Law Director graves responds there are no structures, it is all vacant land. Representative Gee says this is a nice piece of property to go along with our community center and there is no way of enlarging the area that the community center is on. This gives a lot of possibilities. Member Tollett says this is also the current community garden.

ROLL CALL: Tollett, Tata, Burns, Pugh. Yeas All. Motion passes.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZENS’ COMMENTARY: None.

MEETING ADJOURNED: With no further business before this committee, *Motion by Burns/Second by Tata to adjourn at 6:41pm. Yeas All.

CLERK OF COMMITTEE AFFIRMATION: This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under All Rules and Regulations Governing the Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Councils Office.

CLERK OF COUNCIL/COMMITTEES

Brandy Randolph

I, Brandy Randolph, duly appointed Clerk of Commission of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of Planning Commission of October 18, 2023.

CHAIRPERSON

Cathy Pugh

COUNCIL PRESIDENT

Rick Rosso