

**MINUTES OF THE CITY COUNCIL  
SHEFFIELD LAKE, OHIO  
November 28, 2023**

This regular meeting of the City Council was held Tuesday, November 28, 2023. Council President Rosso called the meeting to order at 7:03 pm.

\*\*\*\*\***ROLL CALL OF MEMBERS**\*\*\*\*\*

Present: President Rosso, Stark, Radeff, Kovach, Gee, Cizl, DeBottis, Mayor Bring, Finance Director Smith, Law Director Graves, Service Director Hastings.

Excused: Wtulich.

Attending: Citizens, videographer.

**READING OF THE MINUTES:**

**Council** - \*Motion by Kovach/Second by Gee to accept the minutes of the November 14, 2023 meeting with any noted corrections. Yeas all.

**CORRESPONDENCE:** Liquor license renewal for Amber Oaks. \*Motion by Gee/Second by Kovach to not request a hearing. Yeas All.

**PRESENTATIONS:** None.

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**CITY COUNCIL REPORTS**

**Roads, Drains, Water, Sewer and Refuse:** Excused. **/Safety:** None. **/Buildings, Lands, Vehicles & Equipment:** Excused. **/Ordinance:** None. **/Finance:** None. **/Council Representative to the Joyce Hanks Community Center:** Representative Gee reports tomorrow evening at 7pm our safety forces will be having a meeting to discuss the solar eclipse. If you own a business, that is a meeting you might want to attend, and all are welcome, not just businesses. We now have a book reading group that will come monthly. The calendar is posted at the center. We will be doing the decorating for the Christmas season and our party will be Dec. 16<sup>th</sup> and all our welcome. **/Council Representative to the Park Board:** Representative Kovach states both the Nov. and Dec. meetings have been cancelled. **/Representative to the Planning Commission:** None. **/Council Representative to the Zoning Board of Appeals:** Law Director Graves reviews the minutes of the Nov. 16, 2023 meeting.

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**ADMINISTRATIVE REPORTS**

**MAYOR/SAFETY:** Mayor Bring has no report. **/SERVICE DIRECTOR'S REPORT:** Service Director Hastings reports the crews are on their fourth tour of the city with leaf pickup. We were sidetracked today with salt; crews went out at about 6 o'clock. We do have a small leak on Ivanhoe at Grantwood that we are intending to mobilize and take care of this week. \*Motion by Gee/Second by Kovach to accept the report. Yeas All. **/FINANCE DIRECTORS REPORT:** Finance Director Smith reports I provided copies of the 2024 budget for the packet this evening. We will have a public hearing on the 5<sup>th</sup> of December at 6:45. I would like to announce as my term expires on 12/31 of this

year, I have decided not to seek reappointment. I would like to thank Mayor Bring, all the city council members, all the employees of the City of Sheffield Lake, but most importantly the citizens of Sheffield Lake who have given me the opportunity to serve them for 32 years. Thank you. Law Director Graves asks with the timing of the public hearing and the vote on the budget, we won't have to waive the 14 day waiting period on either one, correct? Finance Director Smith replies we should be good on that.

*\*Motion by Gee/Second by Kovach to accept the report. Yeas All. /**LAW DIRECTORS REPORT:*** Law Director Graves reports on the legislation for the evening.

Councilwoman Stark asks on the animal control officer, is that something that council would have to approve whoever gets appointed? Law Director Graves replies no, if we entered into the MOU with the union, that would be the mayor's determination to make that assignment to a qualified bargaining unit member. It is a temporary, discretionary assignment, just additional duties. Councilwoman Gee asks by doing this, aren't we kind of putting the cart before the horse considering we don't have a kennel or a car? Law Director Graves responds this merely authorizes the MOU and how the position is equipped would be concerns for the administration. Councilwoman Gee asks does this qualify for lateral transfer since it's becoming a union position? Law Director Graves replies no, because it is not creating a classification within the contract, it is an assignment. It does not alter any bargaining employee's existing classification.

Councilman Kovach asks would this job then be open for bid for any qualified ASCME union member? Law Director Graves replies any bargaining unit member could apply, but they would have to meet the qualifications as set forth in the attached job description. *\*Motion by Gee/Second by Kovach to accept the report. Yeas All.*

***CITIZENS COMMENTARY:*** Matthew Harper, 4146 Holl Ave. asks have you guys given any consideration to some type of committee being put together to try and tackle what needs taken care of for our drains? I'm hoping maybe you have come to some sort of conclusion on what we might be able to try and do. President Rosso replies I asked Mr. Wtulich to add it to the Roads & Drains agenda which he was fine with. Monday is the Roads & Drains meeting and we can start talking about it there.

***UNFINISHED BUSINESS:*** None.

***NEW BUSINESS:*** Councilwoman Gee says considering we have a new council member; I was wondering on Council #043 and #044 if we can review those again in work session? Law Director Graves replies when it's called, there could be a motion to table it.

## **ORDINANCES AND RESOLUTIONS:**

**COUNCIL #042- THIRD READING-** AN ORDINANCE AMENDING CHAPTER 191 OF THE CODIFIED ORDINANCES OF THE CITY OF SHEFFIELD LAKE REGARDING EARNED INCOME TAX AND THE DECLARING OF AN EMERGENCY.

*\*Motion by Kovach/Second by Gee FOR ADOPTION.*

ROLL CALL FOR ADOPTION: Stark, Gee, Kovach, Radeff, DeBottis, Cizl. Yeas All.

### ***Ordinance Passes #44-23***

**COUNCIL #043- THIRD READING-** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME) REGARDING ANIMAL CONTROL, AND THE DECLARING OF AN EMERGENCY.

*\*Motion by Gee/Second by Kovach to table Council #043 until January 23, 2024.*

ROLL CALL TO TABLE: Yeas-Kovach, Stark, Gee, Cizl, DeBottis.

Nays- Radeff.

**COUNCIL #044- THIRD READING-** AN ORDINANCE REPEALING CHAPTER 155 OF THE CODIFIED ORDINANCES OF THE CITY OF SHEFFIELD LAKE AND ORDINANCE NUMBER 3-23 REGARDING ANIMAL CONTROL OFFICER AND THE DECLARING OF AN EMERGENCY.

\*Motion by Gee/Second by Kovach to table Council #043 until January 23, 2024.

ROLL CALL TO TABLE: Yeas-Gee, Kovach, Stark, Cizl, DeBottis.

Nays- Radeff.

**COUNCIL PRESIDENT:** None.

**MEETING ADJOURNED:** With no further business before this council, \*Motion by Kovach/Second by Cizl to adjourn at 7:26 PM. Yeas All.

**CLERK OF COUNCIL AFFIRMATION:** This Meeting of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

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CLERK OF COUNCIL/COMMITTEES

*Brandy Randolph*

I, Brandy Randolph, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of COUNCIL of Nov. 28, 2023.

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COUNCIL PRESIDENT

*Rick Rosso*

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MAYOR

*Dennis Bring*