

**MINUTES OF THE CITY COUNCIL
SHEFFIELD LAKE, OHIO
February 13, 2024**

This regular meeting of the City Council was held Tuesday, February 13, 2024. Council President Rosso called the meeting to order at 7:00 pm.

*******ROLL CALL OF MEMBERS*******

Present: President Rosso, Stark, Kovach, Gee, Cizl, Wtulich, DeBottis, Mayor Radeff, Finance Director Fallis, Law Director Graves, Service Director Hastings.

Excused: None.

Attending: Members of the police and fire depts., Citizens, videographer.

READING OF THE MINUTES:

Council - *Motion by Kovach/Second by Gee to accept the minutes of the January 23, 2024 meeting with any noted corrections. Yeas all.

Special Meeting- *Motion by Kovach/Second by Gee to accept the minutes of the January 31, 2024 meeting with any noted corrections. Yeas All.

Special Meeting- *Motion by Kovach/Second by Gee to accept the minutes of the February 1, 2024 meeting with any noted corrections. Yeas All.

Special Meeting- *Motion by Gee/Second by Cizl to accept the minutes of the February 5, 2024 meeting with any noted corrections. Yeas All.

CORRESPONDENCE: Monthly report of court receipts January 2024- \$1,705.00.

PRESENTATIONS: Mayor Radeff submitted Lee Allen Barker II for position of member of the Park and Recreation Board. *Motion by Gee/Second by Kovach to accept the appointment. ROLL CALL: Gee, Kovach, Wtulich, Stark, Cizl, DeBottis. Yeas All. Mayor Radeff submitted Robert Baker for position of full-time police officer. *Motion by Kovach/Second by Gee to accept the appointment. ROLL CALL: Wtulich, Kovach, Stark, Gee, DeBottis, Cizl. Yeas All. Mayor Radeff submitted Antonio Baez for position of full-time police officer. *Motion by Kovach/Second by Gee to accept the appointment. ROLL CALL: Cizl, Stark, Wtulich, Kovach, Gee, DeBottis. Yeas All. Mayor Radeff submitted Nicholas Dobbins for position of full-time police officer. *Motion by Kovach/Second by Gee to accept the appointment. ROLL CALL: Kovach, Stark, Wtulich, Gee, Cizl, DeBottis. Yeas All. Mayor Radeff submitted Randy Springborn for the position of member of the Zoning Board of Appeals. *Motion by Kovach/Second by Gee to accept the appointment. ROLL CALL: Gee, Kovach, Wtulich, Stark, Cizl, DeBottis. Yeas All. *Motion by Kovach/Second Cizl to appoint Cynthia Petrucci to the position of Ward 2 Councilperson for the City of Sheffield Lake. ROLL CALL: Kovach, Stark, Gee, Cizl, Wtulich, DeBottis. Yeas All.

CITY COUNCIL REPORTS

Roads, Drains, Water, Sewer and Refuse: Chairman Wtulich reviews the minutes of the February 5, 2024 meeting. *Motion by Gee/Second by Kovach to accept the report. Yeas

All. **/Safety:** Chairwoman Stark reviewed the minutes of the February 7, 2024 meeting. Councilman Wtulich says I am curious about our staffing now with hiring three more (officers). Mayor Radeff replies we have one more full-time open position to get us back to what our normal is. Councilman Wtulich asks has there been any discussion or thoughts about needing a captain in the fire dept.? Mayor Radeff replies there hasn't been at this time. *Motion by Gee/Second by Cizl to accept the report. Yeas All. **/Buildings, Lands, Vehicles & Equipment:** Chairman Wtulich reviews the minutes of the February 6, 2024 meeting. Councilwoman Gee says I understand 50% of what has been done at city hall has been through the NOPEC grant, is there any pricing on what the city's share was after that? Service Director Hastings responds I would be happy to share that with you. *Motion by Gee/Second by Cizl to accept the report. Yeas All. **/Ordinance:** Chairman Cizl reviews the minutes of the February 6, 2024 meeting. Councilman DeBottis asks do we have a current list of the number of houses that are rentals? Mayor Radeff replies my understanding is the building inspector has a list, but I'm not sure if it is all encompassing or not. That is part of the discussion we are having. *Motion by Gee/Second by Kovach to accept the report. Yeas All. **/Finance:** None. **/Council Representative to the Joyce Hanks Community Center:** Representative Gee reviews the minutes of the January 29, 2024 meeting. Councilman DeBottis asks what is the rental deposit? Representative Gee replies \$100. **/Council Representative to the Park Board:** Representative Kovach reviewed the minutes of the January 22, 2024 meeting. Councilman DeBottis says I had a resident contact me about the viewing lenses donated by her family. She asked if the memorial plaques on them could be replaced due to fading and unreadable letters. Service Director Hastings says we are already working on that. Councilman DeBottis says she also asked about dogs down on the beach. She notices them along the beach quite often and knows they aren't allowed, but wonders if we could make exceptions possibly. Representative Kovach says we can take that to the board at the next meeting. Councilman Cizl asks when we pave the basketball courts, are they also going to be used for pickleball? Service Director Hastings replies yes, I have the equipment that I will be sharing at the next meeting. **/Representative to the Planning Commission:** None. **/Council Representative to the Zoning Board of Appeals:** None.

ADMINISTRATIVE REPORTS

MAYOR/SAFETY: Mayor Radeff reports we have been working on a handbook for people within the city and are moving fast on that. I filled two board positions today and we still have some open for other boards. With the CRA and economic board, the thought was maybe combine them. They would function similarly. I met with Senator Manning about the recent capital budget appropriations and we really wanted to narrow down what kind of things they are looking to fund this year. With Ford, I am doing a tour of the new expansion and then we have a meeting. Enterprise will do a virtual meeting at the next work session. I think it is a good opportunity for the police to get some new vehicles. On the master plan survey, we are working on that. We tried to do a survey before and I know there were some issues with the results, etc. I put one together and it will be on the website and there will also be hard copies. I want to make clear that the point of this is to get people's opinions, I don't want people worrying about how we will afford this or that. That is not the point, we want your input. The

eclipse map is posted showing food, parking, etc. The police chief spoke with an army recruiter and they have some volunteers that would be willing to help out during the eclipse. We did obtain a grant to pay for about 75% of the police vests we ordered. They are only good for about 5 years before you need new ones. The grant is continuously open up to \$40,000. President Rosso asks with the survey, is there a way to make ensure a resident only fills it out one time? Mayor Radeff replies yeah, they have it set up as only once per email. We are working on if you have multiple emails as well. Councilwoman Gee says there was a social media post about the t shirts for the eclipse that the city is doing. The question was where are the profits going that the city is making from these t shirts? Is city hall the one that hired the person to print them? Mayor Radeff replies it is a local business that does t shirts that offered that to any business. We are spending a significant amount of money on overtime, first aid, garbage, portable restrooms, etc. any money will go back to cover that. Councilwoman Gee asks can we get a printout of all the expenses so far? Mayor Radeff replies we can get that. Councilman DeBottis asks what are the plans at the boat launch ramp for the eclipse? Mayor Radeff responds that will be where the food trucks are parked. You can't park there. President Rosso says and you can't put a boat in or take one out, the ramp will be closed. *Motion by Gee/Second by Kovach to accept the report. Yeas All.

/SERVICE DIRECTOR'S REPORT: Service Director Hastings reports we are working with the county on securing funds for the lead remediation. This is available to income eligible folks who have lead lines. The 103rd OVI was identified as one with a lot of lead. I encourage residents who have lead in their home or if you are unsure, contact my office. I had the unpopular task of raising our rates as afforded in our ordinances when our supplying companies impose an increase. The City of Avon Lake identified a 4% increase for 2024 and 2025. We also raised rates for sewer based on a graduating tier of over 7 years to close the gap on what our citizens pay as opposed to the City of Lorain residents. Mayor Radeff says the rates were a topic at the last mayor's meeting. The commissioners brought up turning into a regional sewer district and the goal is to have one low rate. Councilwoman Gee says there is an issue with illegal dumping in the dumpsters at the community center. Last weekend, one party couldn't even use the dumpster because it was so full. If there is a way we could put a camera and start enforcing it. Service Directro Hastings replies there may be some confusion because the city does provide recycle dumpsters here at the shop. We haven't clearly identified the use of that dumpster. We may have better success with a sign so the residents know. Councilman DeBottis asks with the lead grant, is there a way to put notice on the water bills? Service Director Hastings replies yes, I sure can. *Motion by Gee/Second by Kovach to accept the report. Yeas All.

/FINANCE DIRECTORS REPORT: Finance Director Fallis reports I am glad to hear we are securing lead abatement grants for our residents and grants for public infrastructure, etc. so we don't have to spend the finite resources the city of Sheffield Lake has to provide services. As of Jan. 31st, our cash was reconciled to the penny. I am working on the GAP conversion. Also, with cybersecurity, we are moving forward on that front. We want to gather all the data and see what it would cost insurance wise to cover us. *Motion by Gee/Second by Kovach to accept the report. Yeas All.

/LAW DIRECTORS REPORT: Law Director Graves reports the Sheffield Lake Records Commission met and voted to approve the revised records retention schedule. The next step is it will go to the Ohio

History Collection. We are working with the city engineer to update the zoning map. Law Director Graves reports on the legislation for the evening. *Motion by Gee/Second by Kovach to accept the report. Yeas All.

CITIZENS COMMENTARY: *Larry Cooper, 542 West Shore Blvd.* says with the community garden, they want to know if you are going forward with it. They have worked out with the wood shop to build a produce stand. They want to make sure you are going to go on and tell the wood shop to build the stand. Mayor Radeff replies I am in the process of meeting with them. We are discussing maybe moving it, but I want Park Board's input as well. I plan 100% continuing the community garden. Mr. Cooper asks are we going to set up a board or something? Mayor Radeff replies I am open to that. Law Director Graves says with the produce stand, I think we should have further discussion on that.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Mayor Radeff states we did start a newsletter that will be in the water bill every month going forward.

ORDINANCES AND RESOLUTIONS:

COUNCIL #002- SECOND READING- AN ORDINANCE APPROVING THE RECODIFICATION, EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF SHEFFIELD LAKE, OHIO, AND THE DECLARING OF AN EMERGENCY.

*Motion by Kovach/Second by Gee FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Kovach, Cizl, Gee, Wtulich, Stark, DeBottis, Petrucci. Yeas All.

*Motion by Kovach/Second by Gee FOR ADOPTION.

ROLL CALL FOR ADOPTION: Stark, Gee, Wtulich, Kovach, Petrucci, DeBottis, Cizl. Yeas All.

Ordinance Passes #3-24

COUNCIL #004- FIRST READING- AN ORDINANCE AUTHORIZING THE POLICE CHIEF TO SELL CERTAIN EQUIPMENT OWNED BY THE CITY OF SHEFFIELD LAKE WHICH IS NO LONGER NEEDED FOR PUBLIC USE VIA INTERNET AUCTION AND DETERMINING THAT CERTAIN MUNICIPAL PERSONAL PROPERTY OF THE CITY OF SHEFFIELD LAKE POLICE DEPARTMENT IS NOT NEEDED FOR PUBLIC USE, IS OBSOLETE AND UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, THAT THE PROPERTY HAS NO VALUE AND AUTHORIZING THE POLICE CHIEF TO APPROPRIATELY DISPOSE OF THE PROPERTY AND THE DECLARING OF AN EMERGENCY.

*Motion by Kovach/Second by Cizl FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Wtulich, Kovach, Petrucci, Stark, Gee, DeBottis, Cizl.. Yeas All.

*Motion by Kovach/Second by Gee FOR ADOPTION.

ROLL CALL FOR ADOPTION: Gee, Kovach, Wtulich, Stark, Cizl, DeBottis, Petrucci. Yeas All.

Ordinance Passes #4-24

COUNCIL #005- FIRST READING- AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A FIRST AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING AMONG THE CITY OF AVON LAKE, THE CITY OF SHEFFIELD LAKE, AND THE VILLAGE OF SHEFFIELD, REGARDING SHARED JURISDICTIONAL AUTHORITY FOR ENFORCEMENT OF THE OHIO BUILDING CODE FOR PERMITTING AND INSPECTION OF IMPROVEMENTS AFFECTING STRUCTURES CONSTRUCTED OR TO BE CONSTRUCTED BY FORD MOTOR COMPANY WHICH ARE LOCATED IN MULTIPLE JURISDICTIONS AND DECLARING AN EMERGENCY.

*Motion by Kovach/Second by Gee FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Cizl, Petrucci, Stark, Wtulich, Kovach, DeBottis, Gee. Yeas All.

*Motion by Kovach/Second by Gee FOR ADOPTION.

ROLL CALL FOR ADOPTION: Kovach, Stark, Wtulich, Gee, Cizl, DeBottis, Petrucci. Yeas All.

Ordinance Passes #5-24

COUNCIL #006- FIRST READING- AN ORDINANCE AUTHORIZING THE MAYOR TO TAKE ALL ACTIONS NECESSARY AND TO ENTER INTO AN AGREEMENT WITH THE NORTHEAST OHIO

PUBLIC ENERGY COUNCIL (NOPEC) TO ACCEPT NOPEC 2024 ENERGIZED COMMUNITY GRANT(S) FUNDS AND THE DECLARING OF AN EMERGENCY.

COUNCIL #007- FIRST READING- AN ORDINANCE AMENDING CHAPTER 159 OF THE CODIFIED ORDINANCES OF THE CITY OF SHEFFIELD LAKE REGARDING ECONOMIC DEVELOPMENT ADVISORY BOARD.

COUNCIL PRESIDENT: None.

MEETING ADJOURNED: With no further business before this council, *Motion by Kovach/Second by Wtulich to adjourn at 8:11 PM. Yeas All.

CLERK OF COUNCIL AFFIRMATION: This Meeting of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

CLERK OF COUNCIL/COMMITTEES

Brandy Randolph

I, Brandy Randolph, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that

this is a true and exact copy of the Minutes of

COUNCIL of February 13, 2024.

COUNCIL PRESIDENT

Rick Rosso

MAYOR

Rocky Radeff