

**Minutes of the Park Board  
City of Sheffield Lake, Ohio  
March 18, 2024**

The regular meeting of the Park Board was held Monday, March 18, 2024. Chairman Wright called the meeting to order at 7:00 PM.

Due to technical issues no audio recording taken.

**ROLL CALL OF MEMBERS:**

Present: Wright, Fritz, Keely, Barker, Mayor Radeff, Council Representative Kovach.

Excused: Service Director Hastings

Attending: Council President Rosso, Councilwoman Gee, Citizens.

**MINUTES:** \*Motion by Kovach/Second by Keely to accept the minutes of the February 19, 2024 meeting as written. Yeas All.

**CORRESPONDENCE:**

**PRESENTATIONS:** Rosa Gee presentation: Rosa had a number of questions asking for clarification including:

- where did the original draft of the rec director job description come from, and how was it shared with the park board? Did Brandy ever receive a digital copy?
- Were board members aware of charter section 7.3.b which describes the roles of park board and their separation from the civic center?
- will the rec director be under the park board?
- what is meant by "failing programs" and the "phase out" of them?
- when describing the duties of the rec director there needs to be more detail written

Chairman Wright responded that the original copy of the rec dir job description was taken from the internet years ago. He only recalls distributing the job description on printed paper to board and council members. The phase out of failing programs would be a process by which attendance of existing programs is measured and the rec dir would need to make a decision if another program might be better suited to offer the community with our limited resources such as operational hours of the rec center and the parks. As for developing the budget, the rec dir would not be asking for budgets of outside groups but only developing budgets for programs specifically generated by the position and the city.

**MAYOR REPORT:** Mayor Radeff wanted to make clear that it has been a long time since this position has been filled and that we are re-creating a position and the job description is simply a guideline and subject to change as the role of the rec

director develops. He wanted to make clear that there is no intent from the administration to cancel or alter existing programs.

***SERVICE DIRECTOR / PARK/RECREATION DIRECTOR REPORTS:***

Service Director Hastings wanted to concur with the mayor in his advocacy for the position, and that all healthy communities have a rec dir position. He stated that the community gardens have been removed from the site across from the civic center and will be relocated to Freedom and Gary Green Parks. Each park will have 16 plots. Service Director Hastings said that the city should consider expanding the surveillance camera system to include these parks and plots. He also stated that the IT service recording from the boat has reported that that particular camera which has a feed on the city web page is now getting over 10,000 hits per month and they city will be charged \$250/year to maintain it. Chairman Wright stated he concurred with the mayor and the service director about the importance of the position of rec dir and that he has been an advocate since before his chairmanship. Member Keely also concurred and stated that a rec dir would be important to help bring back lost programs like the soccer league.

**OLD BUSINESS:** See above.

**CITIZENS COMMENTARY:** Rick Rosso approached the podium and said that he wanted the board to make sure we followed the correct protocol when seeking to create and fill a rec director position.

Tami Asire approached and asked what was meant in the rec dir job description by "private parks"? Chairman said it was taken from the internet and needed to be corrected.

Romolo DeBottis approached and asked if we could find the names of the kids who designed the covered bridge long ago and have a commemorative plaque named up that had their names.

**NEW BUSINESS:** Chairman Wright asked the park board to consider the next park project that should be prioritized and to bring ideas to the next meeting.

**MEETING ADJOURNED:** With no further business before this committee,  
\*Motion by Fritz/Second by Barker to adjourn. Meeting adjourned at 7:37 PM.  
Yeas All.

**CLERK OF COMMITTEE AFFIRMATION:** This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under all Rules and Regulations Governing The Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Council's Offices.

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CLERK OF COUNCIL

*Brandy Randolph*

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CHAIRMAN

*Jonathan Wright*

I, Brandy Randolph, duly appointed Clerk of Committee  
Of Sheffield Lake DO HEREBY CERTIFY that this is  
A true and exact copy of the Minutes of the Park Board  
of March 18, 2024

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PRESIDENT OF COUNCIL

*Rick Rosso*