

**MINUTES OF CITY COUNCIL WORKSESSION
SHEFFIELD LAKE, OHIO
March 19, 2024**

The regular meeting of the City Council Worksession was held Tuesday, March 19, 2024. President Rosso called the meeting to order at 7:20 PM.

ROLL CALL OF MEMBERS:

Present: President Rosso, Kovach, Wtulich, Cizl, DeBottis, Petrucci, Gee, Mayor Radeff, Law Director Graves, Service Director Hastings.

Excused: Stark, Finance Director Fallis.

Attending: Citizens.

PRESENTATIONS: None.

*******COMMITTEES*******

ROADS & DRAINS: None. **SAFETY:** None. **BUILDINGS, LANDS, VEHICLES & EQUIPMENT:** None. **ORDINANCE:** None. **FINANCE:**

None. **PARK BOARD:** Councilman Kovach reports we met last night and the majority of the meeting was centered around discussion on the position of recreation director. They are working on wording the job description more properly to fit our particular community. There was discussion on Pride Day May 18th. There were comments by several residents and council person Gee regarding the rec director job description. The chairman did ask the members to see which park would be the next one they would work on as a major upgrade project.

*******ADMINISTRATIVE*******

MAYOR: Mayor Radeff has no report. **SERVICE DIRECTOR:** Service Director Hastings reports tomorrow we are doing a kickoff meeting for GIS/sanitary sewers. That is a grant the city was able to acquire. It will be putting all the assets on the digital platform. The city has been interviewing and we have our top two candidates to fill a position in our water dept. The city has responded to USACE on our boat launch. We have to dredge the sand, etc. and may have to do extra cleaning on the sand trap. We are waiting on their direction. I got a call asking if we would have it open for April 8th which is the eclipse. Our response was no. The service dept. has pretty much wrapped up all of our preparations for the solar eclipse as far as trash receptacles, portable bathrooms, etc. Mayor Radeff states with the eclipse, originally UH Hospital was going to set up at the community center, but now they are going to bring out a trailer they have setup and are going to put it up at the boat launch. Councilman Wtulich asks for the GIS, is that a contractor coming in or are we doing that in house? Service Director

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Hastings replies we have a service agreement with ARCAP. **FINANCE**

DIRECTOR: Finance Director Fallis excused. **LAW DIRECTOR:** Law Director Graves reports our records retention schedule has been approved by the State of Ohio and I'll be bringing legislation to the next meeting. I also anticipate bringing legislation in the near future authorizing the position and rate of pay for the recreation director.

COMMUNICATIONS: None.

OLD BUSINESS: Councilman Cizl says I sent an email out for everyone to update their emails and phone numbers for the website. Councilwoman Gee says I don't know how many people haven't gotten a door key yet, but I had to let one of the council members in. Service Director Hastings says I will get some made.

NEW BUSINESS: Councilwoman Gee says the contractors have started working on the inside of the Joyce Hanks Community Center.

ORDINANCES AND RESOLUTIONS: Councils Agenda –

COUNCIL #008- THIRD READING- A RESOLUTION APPOINTING MAYOR ROCKY RADEFF AS REPRESENTATIVE TO THE OHIO PUBLIC WORKS COMMISSION DISTRICT 9 INTEGRATING COMMITTEE AND THE DECLARING OF AN EMERGENCY.

COUNCIL #009- THIRD READING- AN ORDINANCE AMENDING SECTION 1109.10 OF THE CODIFIED ORDINANCES OF THE CITY OF SHEFFIELD LAKE REGARDING PLANNED RESIDENTIAL DEVELOPMENTS AND THE DECLARING OF AN EMERGENCY.

COUNCIL #011- SECOND READING- AN ORDINANCE VACATING PORTIONS OF PARKVIEW DRIVE, IVANHOE AVENUE AND FERNDALE AVENUE AND THE DECLARING OF AN EMERGENCY.

Councilwoman Petrucci asks does that mean those little sections off of Irving Park will be punched through to ParkView? President Rosso replies I don't know the final plan, but this is just to vacate them. Currently the city owns those paper streets and we are probably never going to put them in, so we vacate them and they going to the adjoining property owners, which are the people doing the development. Law Director graves says and then they would put in their own private streets and maintain them. The right of way is a city right of way, a paper street that is not paved or anything. We own that right of way. We can put in that street or vacate it. If we vacate it, that property reverts to adjoining land property owners. In this case, all surrounding land belongs to the developer. Councilman Cizl asks if this project should not go through, how does that impact how we are going to handle this ordinance? Law Director graves replies I would recommend that at some point in the process, this piece of legislation be tabled until such time there is a final determination on the PRD and final plat. Councilman Kovach asks are we vacating all the way up to Irving Park or just to the back of the properties of the two homes on either side? Law Director Graves replies it is on the plan. It's portions of Parkview, Ivanhoe and Ferndale. Service Director Hastings says the city will still maintain off of Irving Park. It's more going into the development. For public service, it is advantageous when developers come through and install and maintain these roads.

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COUNCIL #012- SECOND READING- AN ORDINANCE AMENDING SECTION 1395.08 OF THE CODIFIED ORDINANCES OF THE CITY OF SHEFFIELD LAKE REGARDING ENFORCEMENT OF THE EXTERIOR PROPERTY MAINTENANCE CODE AND THE DECLARING OF AN EMERGENCY.

Councilwoman Gee asks can you explain why so much was taken out of the old one? Law Director Graves replies it provided for an alternate track which is basically a civil process, really a cumbersome process. Then at the end of the code it says, notwithstanding everything you just read, somebody found to be in violation of this ordinance can be issued a citation.

President Rosso says I noticed someone posting about having to get a variance for a secondary front yard for fences. They said it cost \$400. Personally, I think we should consider changing that. We have never required that and has probably come up 3-4 times since we changed it. If you have a corner lot, we now consider the side yard to be a second front yard and if you don't get a variance, your fence can't go past the house to your property line. The 3-4 that have gone to zoning have all passed. I can't think of a reason not to pass it. I would just throw it out there for consideration that we change that. Service Director Hastings and Mayor Radeff voice their agreement. Law Director Graves says it is pretty common with a corner lot to treat it as a secondary front because it does front on a street and you want to discourage construction, etc. that close to a roadway. President Rosso also briefly addresses certified mailing and costs.

MEETING ADJOURNED: With no further business before this council, Motion by Kovach /Second by Wtulich to adjourn at 7:26pm. Yeas All.

CLERK OF COUNCIL AFFIRMATION: This Meeting Of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

CLERK OF COUNCIL/COMMITTEES
Brandy Randolph

MAYOR
Rocky Radeff

I, Brandy Randolph, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of WORKSESSION of March 19, 2024.

COUNCIL PRESIDENT
Rick Rosso