

**MINUTES OF THE CITY COUNCIL
SHEFFIELD LAKE, OHIO
December 17, 2024**

This regular meeting of the City Council was held Tuesday, December 17, 2024. Council President Rosso called the meeting to order at 7:01 pm.

*******ROLL CALL OF MEMBERS*******

Present: President Rosso, Kovach, Stark, Gee, Cizl, Wtulich, DeBottis, Petrucci, Mayor Radeff, Finance Director Rummel, Service Director Hastings, Law Director Graves.

Excused: None.

Attending Videographer, Officer Baker, citizens.

READING OF THE MINUTES:

Public Hearing - *Motion by Kovach/Second by Gee to accept the minutes of the December 3, 2024 meeting with any noted corrections. Yeas All.

Council - *Motion by Kovach/Second by Gee to accept the minutes of the December 3, 2024 meeting with any noted corrections. Yeas all.

Special Council Meeting- *Motion by Kovach/Second by Gee to accept the minutes of the December 10, 2024 meeting with any noted corrections. Yeas All.

Work Session- *Motion by Kovach/Second by Gee to accept the minutes of the December 10, 2024 with any noted correction. Yeas All.

CORRESPONDENCE: Monthly report of court receipts for November 2024- \$\$3,161.00

PRESENTATIONS: Mayor Radeff submits Patricia Decara for the position of full-time assistant/clerk of the building dept.

*Motion by Gee/Second by Kovach to accept the appointment of Patricia Decara for the position of full-time assistant/clerk of the building dept. **ROLL CALL:** Kovach, Cizl, Gee, Wtulich, Stark, DeBottis, Petrucci. Yeas All.

CITY COUNCIL REPORTS

Roads, Drains, Water, Sewer and Refuse: None. **/Safety:** None. **/Buildings, Lands, Vehicles & Equipment:** None. **/Ordinance:** None. **/Finance:** Chairwoman Stark reviews the minutes of the December 10, 2024 meeting. *Motion by Gee/Second by Kovach to accept the report. Yeas All.

/Council Representative to the Joyce Hanks Community Center: None. **/Council Representative to the Park Board:** None. **/Representative to the Planning Commission:**

None. **/Council Representative to the Zoning Board of Appeals:** None.

ADMINISTRATIVE REPORTS

MAYOR/SAFETY: Mayor Radeff reports we had our tree lighting and Christmas party two Saturdays ago and it was very successful. I want to thank the Rec Director Zack, the Mohrbach family and those from Monday morning coffee who all came and volunteered. The last Durango is getting outfitted this week. This is the one we got for the one that had been in an accident. The building inspector did create an online contractor registration. Last

thing is Pat and I met with Lorain County Community Development about discussing a revitalization grant opportunity, etc. We will continue to work with them. It was nice that they reached out to us. Councilman Cizl asks is there any plan to move some police cars that are not being used, so there is more parking? We had a lot of people that couldn't get parking places tonight. Mayor Radeff replies all the ones out there are being used. Councilman DeBottis asks if someone were to call in and ask if we recommended someone, like an electrician, do we have a list of contractors? Law Director Graves responds we don't make a recommendation, but we do have a list of registered contractors we would provide. Councilwoman Gee says back to the parking, is there any way we could work out for council meetings employees parking other than in the parking lot on the pavement? There were only a couple places to park tonight. Some of the seniors had to park way down. I thought we had more parking on the gravel. Mayor Radeff says he will speak with the chiefs. *Motion by Gee/Second by Kovach to accept the report. Yeas All. / **SERVICE DIRECTOR'S REPORT:** Service Director Hastings reports we did get our primary leaf equipment back so we have been able to pick up the pace quite a bit. I was hopeful to work with the law director on having legislation before you to pursue a truck to replace some of our very old trucks. I did get the information, but not in enough time to get it in the form of legislation. We are looking at an F750 with a state bid price of \$120,000 in four payments annually. I will confirm all that and hopefully have it for our first meeting in January. I met with Lorain County Board of Health and Lorain County Metro Parks and they are going to spearhead an effort to have conformity and safety along the beaches of Lorain County. There would be water bacteria testing available online for people and then a series of safety precautions that would be uniform throughout the county. It's in the development stages, but sounds like a good program. Councilwoman Gee asks has there been the lateral transfer yet? Service Director Hastings replies yes, this past Friday. The city will be posting internally an opening for the street dept. and that posts for 5 days and if we don't have any applicants within our own dept., then we will advertise outside of the city. *Motion by Gee/Second by Kovach to accept the report. Yeas All. / **FINANCE DIRECTORS REPORT:** Finance Director Rummel reports the finance dept. is working through each month to verify that our numbers are correct so that way we can wrap up the year and have that closed out. As of right now, it looks like we will have a slight increase in our carryover from the previous year. We are looking forward to getting the budget done. *Motion by Gee/Second by Kovach to accept the report. Yeas All. / **LAW DIRECTORS REPORT:** Law Director Graves reports on the legislation for the evening. Councilwoman Gee says on Council #069 I'm not quite sure what employees that would include. Does that include the property maintenance inspector? Law Director Graves replies no, he was a temporary seasonal employee. My other one was the community center manager? Law Director Graves replies he would fall under that. Councilwoman Gee asks the recreation director? Law Director Graves replies yes. Councilwoman Gee asks the mayor's secretary? Mayor Radeff replies no, she is at a set salary. Law Director Graves says I think she would. Mayor Radeff responds that was not my intention. Finance Director Rummell states she should be, yes. Councilwoman Gee asks the person that writes the grants? Law Director Graves replies no. Councilwoman Gee asks the one that goes out and gets us donations? Law Director Graves replies no. *Motion by Gee/Second by Kovach to accept the report. Yeas All.

CITIZENS COMMENTARY: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Councilwoman Gee says I would like to thank the mayor, service director, finance director and law director for attending the Christmas party with the seniors. Also, I would like to thank Councilwoman Petrucci for attending. We had the Brookside Choir there. Kim Bring helped with a lot of the cookies and some of the cooking. David Graves voice was fantastic, everybody loved it once again. We had most of PD there and that was quite impressive. We got to meet our female officer. The mayor brought coffee from Biggby's and everybody really had a great time.

ORDINANCES AND RESOLUTIONS:

COUNCIL #011- TABLED- AN ORDINANCE VACATING PORTIONS OF PARKVIEW DRIVE, IVANHOE AVENUE AND FERNDALE AVENUE AND THE DECLARING OF AN EMERGENCY.

COUNCIL #058- THIRD READING-

*Motion by Kovach/Second by Gee FOR ADOPTION.

ROLL CALL FOR ADOPTION: Kovach, Stark, Wtulich, Gee, Cizl, DeBottis, Petrucci. Yeas All.

Ordinance Passes #60-24

COUNCIL #065- FIRST READING- AN ORDINANCE APPROPRIATING, VALUING, AND TAKING IMMEDIATE POSSESSION OF AN INTEREST IN REAL PROPERTY FOR THE PURPOSE OF CONSTRUCTING A SIDE PATH AS PART OF THE LOR-US 6 13.69 LAKEFRONT CONNECTIVITY HIGHWAY PROJECT (5-WD1, 5-WD2, and 5-T) HAVING PERMANENT PARCEL NOS. 03-00-040-104-013, 03-00-040-104-014, AND 03-00-040-104-030 AND THE DECLARING OF AN EMERGENCY.

*Motion by Kovach/Second by Gee for SUSPENSION.

ROLL CALL FOR SUSPENSION: Gee, Petrucci, Stark, Wtulich, Kovach, DeBottis, Cizl. Yeas All.

*Motion by Kovach/Second by Gee FOR ADOPTION.

ROLL CALL FOR ADOPTION: Kovach, Stark, Wtulich, Gee, Cizl, DeBottis, Petrucci. Yeas All.

Ordinance Passes #61-24

COUNCIL #066- FIRST READING- AN ORDINANCE APPROPRIATING, VALUING, AND TAKING IMMEDIATE POSSESSION OF AN INTEREST IN REAL PROPERTY FOR THE PURPOSE OF CONSTRUCTING A SIDE PATH AS PART OF THE LOR-US 6 13.69 LAKEFRONT CONNECTIVITY HIGHWAY PROJECT (17-WD1, 17-WD2, and 17-T) HAVING PERMANENT PARCEL NOS. 03-00-039-105-011, AND 03-00-039-105-012 AND THE DECLARING OF AN EMERGENCY.

*Motion by Gee/Second by Kovach FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Wtulich, Kovach, Petrucci, Stark, Gee, DeBottis, Cizl. Yeas All.

*Motion by Kovach/Second by Gee FOR ADOPTION.

ROLL CALL FOR ADOPTION: Gee, Kovach, Wtulich, Stark, Cizl, DeBottis, Petrucci. Yeas All.

Ordinance Passes #62-24

COUNCIL #067- FIRST READING- AN ORDINANCE ESTABLISHING THE COMPENSATION FOR THE POSITION OF DIRECTOR OF PUBLIC SERVICE, AND THE DECLARING OF AN EMERGENCY.

*Motion by Kovach/Second by Gee FOR SUSPENSION.

ROLL CALL FOR SUSPENSION: Kovach, Cizl, Petrucci, Stark, Wtulich, DeBottis, Gee. Yeas All.

*Motion by Kovach/Second by Gee FOR ADOPTION.

ROLL CALL FOR ADOPTION: Stark, Gee, Wtulich, Kovach, Cizl, DeBottis, Petrucci. Yeas All.

Ordinance Passes #63-24

COUNCIL #068- FIRST READING- AN ORDINANCE INCREASING THE RATE OF PAY FOR THE POSITION OF VIDEOGRAPHER, EFFECTIVE THE FIRST PAY PERIOD OF 2025, AND THE DECLARING OF AN EMERGENCY.

*Motion by Gee/Second by Kovach for SUSPENSION.

ROLL CALL FOR SUSPENSION: Gee, Petrucci, Stark, Wtulich, Kovach, DeBottis.

Abstain: Cizl.

*Motion by Gee/Second by Kovach FOR ADOPTION.

ROLL CALL FOR ADOPTION: Kovach, Stark, Wtulich, Gee, DeBottis, Petrucci.

Abstain: Cizl.

Ordinance Passes #64-24

COUNCIL #069- FIRST READING- AN ORDINANCE APPROVING A 2.5% INCREASE TO THE RATE OF PAY FOR PART-TIME NONBARGAINING EMPLOYEES OF THE CITY OF SHEFFIELD LAKE, EFFECTIVE THE FIRST PAY PERIOD OF 2025, AND THE DECLARING OF AN EMERGENCY.

*Motion by Kovach/Second by Gee FOR SUSPENSION.

ROLL CALL FOR SUSPENSION: Kovach, Cizl, Petrucci, Stark, Wtulich, DeBottis, Gee. Yeas All.

*Motion by Kovach/Second by Gee FOR ADOPTION.

ROLL CALL FOR ADOPTION: Stark, Gee, Wtulich, Kovach, Cizl, DeBottis, Petrucci. Yeas All.

Ordinance Passes #65-24

COUNCIL #070- FIRST READING- A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR A COASTAL MANAGEMENT PUBLIC ACCESS GRANT FROM THE OHIO DEPARTMENT OF NATURAL RESOURCES AND THE DECLARING OF AN EMERGENCY.

*Motion by Kovach/Second by Gee FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Wtulich, Kovach, Petrucci, Stark, Gee, DeBottis, Cizl. Yeas All.

*Motion by Kovach/Second by Gee FOR ADOPTION.

ROLL CALL FOR ADOPTION: Gee, Kovach, Wtulich, Stark, Cizl, DeBottis, Petrucci. Yeas All.

Resolution Passes #66-24

COUNCIL #071- FIRST READING- AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE CITY OF LORAIN TO PROVIDE COMMERCIAL DRIVER'S LICENSE TRAINING AND DECLARING OF AN EMERGENCY.

*Motion by Gee/Second by Kovach FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Gee, Petrucci, Stark, Wtulich, Kovach, DeBottis, Cizl. Yeas All.

*Motion by Kovach/Second by Gee FOR ADOPTION.

ROLL CALL FOR ADOPTION: Kovach, Stark, Wtulich, Gee, Cizl, DeBottis, Petrucci. Yeas All.

Ordinance Passes #67-24

COUNCIL PRESIDENT: None. Mayor Radeff says I forgot to thank Rob here who was our DJ at the Christmas party and he was killer there.

MEETING ADJOURNED: With no further business before this council, *Motion by Kovach/Second by Wtulich to adjourn at 7:36 PM. Yeas All.

CLERK OF COUNCIL AFFIRMATION: This Meeting of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

CLERK OF COUNCIL/COMMITTEES

Brandy Randolph

I, Brandy Randolph, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that

this is a true and exact copy of the Minutes of

COUNCIL of December 17, 2024.

COUNCIL PRESIDENT

Rick Rosso

MAYOR

Rocky Radeff