

**Minutes of the Finance and Audit Committee**  
**SHEFFIELD LAKE, OHIO**  
**Dec. 10, 2024**

This regular meeting of the Finance and Audit Committee was held Tuesday, Dec. 10, 2024. Chairwoman Stark called the meeting to order at 7:00 PM.

**ROLL CALL OF MEMBERS:**

Present: Stark, Rosso, Wtulich, Kovach, Gee, DeBottis, Cizl, Petrucci, Mayor Radeff, Law Director Graves, Finance Director Rummell, Service Director Hastings.

Excused: None.

Attending: Citizens.

**PRESENTATIONS:** None.

**FINANCE DIRECTOR'S REPORT:** Finance Director Rummell reports we did the ordinance last time for the county for health and life insurance benefits and we did get that submitted and done. Councilwoman Gee says event expenses, it is up to \$30,000. When we hired a rec director, I thought we had used part of the event expenses as part of the rec director's pay? Mayor Radeff replies no. We reappropriated money for that, because there was only \$5,000 in there. So, it was reappropriated to the rec director's salary. \$16,000 of that is fireworks, so \$15,000 is really what I put in there for the city to use. I anticipate most of that to come back through sponsorships and donations. This year, she's been working with us not even half the year and there was \$11,000 that she collected for these events. This is really just to cover it up front with the idea that we should get most of it back. Councilwoman Gee asks on that \$11,000, are you counting Ford plant on that? Mayor Radeff replies yeah, \$5,000. She was the one who directly talked to them. In order to get money from them, you have to submit it a certain way. Councilwoman Gee says I understand our grant writer makes \$100 an hour. For 2024, I thought we had designated \$25,000, now I see that we are going to be doing \$50,000 for 2025. Mayor Radeff responds it's in preparation if we get some of these grants in which we will have to pay a grant administrator. A lot of times you can get that reimbursed through the grant. Councilwoman Gee asks the \$25,000, I believe the grant writer started in July, so they cost us \$25,000 since July? Mayor Radeff replies she hasn't reached that amount yet, but she is close. The agreement is she can't go past that. Councilwoman gee asks how much money has she brought in in grants so far? Mayor Radeff replies she has written 13 grants, 3 we did not get and 10 we are waiting on responses. I met with Bob Latta in July and prior to that she is the one that found that he was having people put in requests for capital projects. She is the one that actually put that together in less than 48 hours. Right now, in his requests there is \$500,000 for Sheffield Lake. It just has to get passed by congress. We are very highly likely getting \$500,000 towards a rec center. Councilman DeBottis asks the

separation pay for \$22,000 went from \$12,100 last year, is that for designated employees already? Finance Director Rummell replies not completely yet. The fire chief did tell us he has a list of people who within the next year or two may be potentially retiring. We are looking at that as a safety mark and hopefully will not have to spend all of that, but I would rather be safe than sorry. Councilman DeBottis asks under grant expenses \$25,000-40,000, what are those? Service Director Hastings responds those are for upfront money typically for grants where the city is reimbursed. Law Director Graves says it is very similar to what we are doing for the right of way acquisitions. We have to deposit that money with the probate court, that \$10,000 for the two. We have to do that and then we will get reimbursed from the grant. Councilman DeBottis asks then Capital Improvement we went from \$200,000 to \$450,000, can you explain that please? Service Director Hastings replies that's mostly because of the connectivity trail. The city has been awarded about 5 million dollars and you'll see increases in that as well as in property acquisition, which jumped considerably as well. Again, that is where the city has to come up front with some of the money. The acquisition of property for example is a 90% reimbursement. Councilman DeBottis says for part time employees we went from \$120,000-186,000. In line 101.210. Finance Director Rummell replies that's police. Then building department clerk we went from \$31,000-46,000? Is that what the new pay is? Finance Director Rummell replies yes.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**MEETING ADJOURNED:** With no further business before this committee,  
\*Motion by Kovach/Second by Wtulich to adjourn at 7:11 pm. Yeas All.

**CLERK OF COMMITTEE AFFIRMATION:** This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under all rules and regulations governing the Sunshine Laws of the State of Ohio as they apply. All meetings are recorded and available in Council's office.

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**CLERK OF COUNCIL**

*Brandy Randolph*

I, Brandy Randolph, duly appointed Clerk of Committee of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the minutes of the Finance & Audit of Dec. 10, 2024.

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**CHAIRWOMAN STARK**

*Leanna Stark*

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**COUNCIL PRESIDENT**

*Richard Rosso*